



MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY

ENVIRONMENTAL MANAGEMENT OF HUMAN DISEASE VECTORS

TRUSTEES:

President Patty DeDominic, Santa Barbara County
Secretary Teri Jory, City of Santa Barbara
Craig Geyer, Goleta
Bob Williams, Santa Barbara County

Vice-President Ronald Hurd, Carpinteria
Charles Blair, Santa Barbara County
Cathy Schlottmann, Santa Barbara County
Adam Lambert, Santa Barbara County

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at gm@mvmddistrict.org.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 2450 Lillie Avenue, Summerland, CA 93067.

REGULAR MEETING OF THE BOARD OF TRUSTEES

HOPE SCHOOL BOARD ROOM, 3970 LA COLINA ROAD, SANTA BARBARA CALIFORNIA 93110

DECEMBER 12, 2019, 2:00 PM

AGENDA

1. ROLL CALL
2. CONFIRMATION OF AGENDA
3. STAFF ANNOUNCEMENTS regarding District business
 - A. **Reminder: Selection of Board officers next month**
According to the Health & Safety Code §2027 (a): ...at the first meeting in January every year or every other year, the board of trustees shall elect its officers.
 - B. **Response from legal counsel on the question of whether or not a Board member can continue to serve after their term expires and the seat remains unfilled.**
The opinion is a Trustee cannot serve or vote if their term has expired (see handout).
4. CORRESPONDENCE
 - A. Updated agreement letter for legal counsel services
5. PUBLIC COMMENT. Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.
6. ITEMS OF GENERAL CONSENT. The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)
 - A. Approval of the Minutes of the November 14, 2019 regular meeting (Page 3)
 - B. Approval of the November Financial Statements for County Fund 4160 (Page 6)
 - C. Approval of the November Disbursement Report (Page 11)
 - D. Approval of the November Disease Surveillance Report (Page 17)
 - E. Approval of the November District Operations Report (Page 19)
7. OLD BUSINESS. The Board will discuss and may take action on the following items.
 - A. Mission Hills rat infestation update
 - B. Accounts receivable contracts' status (5909 Misc. Revenue) (Page 20)

C. New computer work stations

TechEase will be installing new computers with Windows 10 on Dec. 17

D. Discuss supervising biologist and vector biologist positions

E. New vehicle update

8. NEW BUSINESS. The Board will discuss and may take action on the following items.

A. Discuss and vote on VCJPA Member Contingency Refunds (Page 21)

Options are 1.) apply for a full refund; 2.) apply entire refund to the Member Contingency Fund; 3.) apply for a partial refund and apply the balance to the MCF.

9. MANAGER'S REPORT (Page 23)

10. BOARD ANNOUNCEMENTS

11. ADJOURNMENT (Next scheduled meeting: 2:00 PM; Thursday, January 9, 2020)

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
November 14th, 2019**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, November 14th, 2019 at the Hope School Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

Vice-President Ron Hurd
Secretary Teri Jory (arrived during Item 3B)
Trustee Charlie Blair
Trustee Cathy Schlottmann
Trustee Robert Williams
Trustee Craig Geyer
Trustee Adam Lambert

TRUSTEES ABSENT:

President Patty DeDominic

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

-General Manager Cabrera requested that New Business Item 8C be moved to Correspondence as Item 4C.

3. STAFF ANNOUNCEMENTS regarding District business.

A. Reminder to complete sexual harassment and abusive conduct prevention training

B. Board service term expiration schedule:

Charles Blair 12/18/2019	Patty DeDominic 12/31/2019
Adam Lambert 12/31/2020	Craig Geyer 12/31/2020
Ron Hurd 02/2021	Cathy Schlottmann 12/08/2019
Robert Williams 12/31/2020	Teri Jory 03/19/2021

4. CORRESPONDENCE

A. County of Santa Barbara Financial Highlights for Fiscal Year 2018-2019
<http://countyofsb.org/uploadedFiles/auditor/content/2019FinancialHighlight.pdf>

B. CERBT Quarterly Statement

C. Approve Engineer's Report for Fiscal Year 2019-2020
The report is available here: <https://www.mvmdistrict.com/files/132957150.pdf>

-Engineer's Report was approved at the July 11th, 2019 meeting. Trustee Geyer requested that a representative from SCI Consulting present the Board with a review of the benefit assessment process.

5. PUBLIC COMMENT –

- None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A.** Approval of the Minutes of the October 10, 2019 regular meeting
- B.** Approval of the October Financial Statements for County Fund 4160
- C.** Approval of the October Vendor Disbursement Report
- D.** Approval of the October Disease Surveillance Report
- E.** Approval of the October District Operations Report

-It was moved by Trustee Schlottmann and seconded by Trustee Williams to approve the Items of General Consent A-E. Motion passed unanimously.

7. OLD BUSINESS

A. Mission Hills rat infestation update

-A County administrator contacted DeutscheBank regarding the property and was referred to Altisource, which provides real estate management services. Altisource requested and received the notices of violation. They have indicated that they will issue work orders for the property. Technicians will visit the property when in the area to conduct chicken flock maintenance to ascertain whether any actions have been taken.

B. District counsel services

-County counsel no longer accepting special districts as clients. Staff will request an updated agreement from Rick Battles.

C. Accounts receivable contracts' status (5909 Misc. Revenue)

-Awaiting return of agreements from SoCalGas and Storke Ranch.

8. NEW BUSINESS

A. Accept and/or approve MVMSBC's Actuarial Study of Retiree Health Liabilities Under GASB 74/75

-It was moved by Trustee Schlottmann and seconded by Trustee Williams to approve the Total Compensation Systems retiree health benefit study dated July 2, 2019. Motion passed unanimously.

B. Discuss the monthly deposit to California Employers Retirement Benefit Trust for other post employment benefits

MVMSBC's current monthly contribution is \$4,333

- Trustee Schlottmann made a motion to leave the current monthly contribution as is, consider a one-time lump contribution following receipt and review of the audit, and consider the increased Annual Required Contribution (ARC) of \$53,422 when preparing the FY 2020-2021 budgeting process. Motion failed for lack of a second. Trustee Schlottmann split the motion, moving that the current monthly contribution be left as is and the ARC is considered during the budgeting process. Motion seconded by Trustee Blair and passed 5-1-1, with Trustee Geyer opposing and Trustee Lambert abstaining.

C. Approve Engineer's Report for Fiscal Year 2019-2020

The report is available here: <https://www.mvmdistrict.com/files/132957150.pdf>

-Moved during Confirmation of Agenda to Correspondence Item 4C.

9. MANAGER'S REPORT

-Board suggested collaborating with Carrie Troup to provide a monthly breakdown of the financial statements.

10. BOARD ANNOUNCEMENTS

-The next SBCCSDA meeting, featuring Supervisor Joan Hartmann, will be on November 25th in Buellton.

-Secretary Jory will be honored by the Association for Women in Communications.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

-Meeting adjourned at 3:10.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Patty DeDominic
Board President

Teri Jory
Board Secretary

Financial Status (Real-Time)

As of: 11/30/2019 (42% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2020 Fiscal Year Adjusted Budget	11/30/2019 Year-To-Date Actual	6/30/2020 Fiscal Year Variance	6/30/2020 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	397,580.00	71,330.86	-326,249.14	17.94 %
3011 -- Property Tax-Unitary	1,030.00	0.00	-1,030.00	0.00 %
3020 -- Property Tax-Current Unsecd	19,570.00	17,632.45	-1,937.55	90.10 %
3028 -- RDA Pass-through Payments	2,000.00	0.00	-2,000.00	0.00 %
3029 -- RDA RPTTF Resid Distributions	4,000.00	0.00	-4,000.00	0.00 %
3040 -- Property Tax-Prior Secured	618.00	0.00	-618.00	0.00 %
3050 -- Property Tax-Prior Unsecured	412.00	0.00	-412.00	0.00 %
3054 -- Supplemental Pty Tax-Current	3,090.00	0.00	-3,090.00	0.00 %
Taxes	428,300.00	88,963.31	-339,336.69	20.77 %
Use of Money and Property				
3380 -- Interest Income	4,650.00	5,043.45	393.45	108.46 %
3381 -- Unrealized Gain/Loss Invstmnts	-3,527.00	-1,526.43	2,000.57	43.28 %
Use of Money and Property	1,123.00	3,517.02	2,394.02	313.18 %
Intergovernmental Revenue-State				
4220 -- Homeowners Property Tax Relief	2,000.00	329.42	-1,670.58	16.47 %
Intergovernmental Revenue-State	2,000.00	329.42	-1,670.58	16.47 %
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	10,000.00	0.00	-10,000.00	0.00 %
Intergovernmental Revenue-Other	10,000.00	0.00	-10,000.00	0.00 %
Charges for Services				
4877 -- Other Special Assessments	620,771.00	0.00	-620,771.00	0.00 %
Charges for Services	620,771.00	0.00	-620,771.00	0.00 %
Miscellaneous Revenue				
5891 -- Refunds/Repayments	0.00	5,495.07	5,495.07	--

Financial Status (Real-Time)

As of: 11/30/2019 (42% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2020 Fiscal Year Adjusted Budget	11/30/2019 Year-To-Date Actual	6/30/2020 Fiscal Year Variance	6/30/2020 Fiscal Year Pct of Budget
5909 -- Other Miscellaneous Revenue	105,000.00	36,140.17	-68,859.83	34.42 %
Miscellaneous Revenue	105,000.00	41,635.24	-63,364.76	39.65 %
Revenues	1,167,194.00	134,444.99	-1,032,749.01	11.52 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	455,725.00	143,192.18	312,532.82	31.42 %
6210 -- Commissioner/Director/Trustee	9,600.00	2,800.00	6,800.00	29.17 %
6400 -- Retirement Contribution	162,000.00	46,814.97	115,185.03	28.90 %
6475 -- Retiree Medical OPEB	22,300.00	5,508.57	16,791.43	24.70 %
6500 -- FICA Contribution	28,860.00	9,012.07	19,847.93	31.23 %
6550 -- FICA/Medicare	6,750.00	2,107.66	4,642.34	31.22 %
6600 -- Health Insurance Contrib	138,116.00	54,102.42	84,013.58	39.17 %
6700 -- Unemployment Ins Contribution	3,500.00	75.60	3,424.40	2.16 %
6900 -- Workers Compensation	21,022.00	21,011.00	11.00	99.95 %
Salaries and Employee Benefits	847,873.00	284,624.47	563,248.53	33.57 %
Services and Supplies				
7030 -- Clothing and Personal	6,000.00	2,579.92	3,420.08	43.00 %
7050 -- Communications	5,200.00	2,303.77	2,896.23	44.30 %
7070 -- Household Supplies	2,800.00	908.00	1,892.00	32.43 %
7090 -- Insurance	16,803.00	16,619.00	184.00	98.90 %
7120 -- Equipment Maintenance	5,675.00	4,195.77	1,479.23	73.93 %
7121 -- Operating Supplies	9,000.00	2,829.54	6,170.46	31.44 %
7124 -- IT Software Maintenance	11,000.00	6,284.95	4,715.05	57.14 %
7200 -- Structure & Ground Maintenance	3,500.00	0.00	3,500.00	0.00 %
7430 -- Memberships	14,500.00	15,242.00	-742.00	105.12 %
7450 -- Office Expense	5,500.00	1,716.27	3,783.73	31.20 %

Financial Status (Real-Time)

As of: 11/30/2019 (42% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2020 Fiscal Year Adjusted Budget	11/30/2019 Year-To-Date Actual	6/30/2020 Fiscal Year Variance	6/30/2020 Fiscal Year Pct of Budget
7460 -- Professional & Special Service	59,785.00	24,143.65	35,641.35	40.38 %
7508 -- Legal Fees	23,000.00	4,777.48	18,222.52	20.77 %
7546 -- Administrative Expense	5,700.00	1,035.25	4,664.75	18.16 %
7650 -- Special Departmental Expense	75,000.00	54,873.25	20,126.75	73.16 %
7653 -- Training Fees & Supplies	3,000.00	296.00	2,704.00	9.87 %
7730 -- Transportation and Travel	4,000.00	1,335.26	2,664.74	33.38 %
7731 -- Gasoline-Oil-Fuel	9,500.00	4,342.44	5,157.56	45.71 %
7760 -- Utilities	4,800.00	1,608.78	3,191.22	33.52 %
Services and Supplies	264,763.00	145,091.33	119,671.67	54.80 %
Other Charges				
7860 -- Contrib To Other Agencies	52,000.00	21,665.00	30,335.00	41.66 %
Other Charges	52,000.00	21,665.00	30,335.00	41.66 %
Capital Assets				
8300 -- Equipment	65,000.00	0.00	65,000.00	0.00 %
Capital Assets	65,000.00	0.00	65,000.00	0.00 %
Expenditures	1,229,636.00	451,380.80	778,255.20	36.71 %
Other Financing Sources & Uses				
Other Financing Sources				
5911 -- Oper Trf (In)-Other Funds	94,300.00	0.00	-94,300.00	0.00 %
Other Financing Sources	94,300.00	0.00	-94,300.00	0.00 %
Other Financing Uses				
7901 -- Oper Trf (Out)	33,385.00	0.00	33,385.00	0.00 %
Other Financing Uses	33,385.00	0.00	33,385.00	0.00 %
Other Financing Sources & Uses	60,915.00	0.00	-60,915.00	0.00 %

Financial Status (Real-Time)

As of: 11/30/2019 (42% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2020 Fiscal Year Adjusted Budget	11/30/2019 Year-To-Date Actual	6/30/2020 Fiscal Year Variance	6/30/2020 Fiscal Year Pct of Budget
Changes to Fund Balances				
Decrease to Restricted				
9797 -- Unrealized Gains	1,527.00	1,526.43	-0.57	99.96 %
Decrease to Restricted	1,527.00	1,526.43	-0.57	99.96 %
Changes to Fund Balances	1,527.00	1,526.43	-0.57	99.96 %
Mosquito & Vector Mgt District	0.00	-315,409.38	-315,409.38	--
Net Financial Impact	0.00	-315,409.38	-315,409.38	--

Cash Balances (Real-Time)

As of: 11/30/2019
Accounting Period: OPEN

Selection Criteria: Fund = 4160-4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	11/1/2019 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	11/30/2019 Ending Balance
4160 -- Mosquito & Vector Mgt District	900,442.39	0.00	71,660.28	15,644.97	84,854.40	871,603.30
4161 -- SB Vector-Cap Asset Reserve	583,726.70	0.00	0.00	0.00	0.00	583,726.70
Total Report	1,484,169.09	0.00	71,660.28	15,644.97	84,854.40	1,455,330.00

Vendor Disbursements (Real-Time)

From 11/1/2019 to 11/30/2019

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 000887 -- Charles Blair					
ACH - 658326	11/12/2019	880		REIMBURSEMENT	40.00
Total Charles Blair					40.00
Vendor 005979 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
W - 09736516	11/08/2019	880		Vendor Account: 1836728662-001	4,333.00
Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					4,333.00
Vendor 009136 -- TECHEASE COMPUTER SOLUTIONS LLC					
W - 09736442	11/08/2019	880		Vendor Invoice #: 38945	210.00
W - 09736527	11/12/2019	880		Vendor Invoice #: 39246	5,075.00
Total TECHEASE COMPUTER SOLUTIONS LLC					5,285.00
Vendor 010421 -- CLARKE MOSQUITO CONTROL					
W - 09736062	11/01/2019	880		Vendor Invoice #: 5088950; Vendor Account: 016668	3,742.08
Total CLARKE MOSQUITO CONTROL					3,742.08
Vendor 017364 -- SINTON HELICOPTERS					
W - 09736324	11/06/2019	880		Vendor Invoice #: 8553	3,750.00
Total SINTON HELICOPTERS					3,750.00
Vendor 032624 -- SANTA BARBARA ICE & PROPANE					
W - 09736451	11/08/2019	880		Vendor Account: VECTOR	546.48
Total SANTA BARBARA ICE & PROPANE					546.48
Vendor 050379 -- ADP INC					
EFT	11/07/2019	880		Vendor Invoice #: 543731048	410.40
EFT	11/08/2019	880		Vendor Invoice #: 545302075	401.60
Total ADP INC					812.00
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC					
ACH - 658368	11/12/2019	880		UNION DUES 11/04/19	48.00
ACH - 659639	11/22/2019	880		UNION DUES 11/16/19	48.00

Vendor Disbursements (Real-Time)

From 11/1/2019 to 11/30/2019

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
				Total CITY EMPLOYEES ASSOC LLC	96.00
Vendor 105985 -- BRIAN CABRERA					
W - 09736408	11/07/2019	880		REIMBURSEMENT FOR CSDA	40.00
				Total BRIAN CABRERA	40.00
Vendor 194683 -- Allied Administrators for Delta Dental					
ACH - 657949	11/06/2019	880		Vendor Account: 07917-06145	971.74
				Total Allied Administrators for Delta Dental	971.74
Vendor 214614 -- UNIVAR USA INC					
ACH - 657471	11/01/2019	880		Vendor Invoice #: OX545352; Vendor Account: 334985	36,499.89
				Total UNIVAR USA INC	36,499.89
Vendor 244645 -- AFLAC					
W - 09737325	11/25/2019	880		Vendor Invoice #: 343424; Vendor Account: BWN82	226.44
				Total AFLAC	226.44
Vendor 246891 -- MISSION LINEN SUPPLY					
ACH - 657953	11/06/2019	880		Vendor Account: 242387	507.45
				Total MISSION LINEN SUPPLY	507.45
Vendor 252027 -- Educated Car Wash					
ACH - 658252	11/08/2019	880		Vendor Invoice #: 868	97.64
				Total Educated Car Wash	97.64
Vendor 275268 -- FEDEX					
ACH - 658393	11/12/2019	880		Vendor Invoice #: 6-832-97184; Vendor Account: 2346-4570-6	142.85
				Total FEDEX	142.85
Vendor 346888 -- CARRIE TROUP CPA					
ACH - 659982	11/25/2019	880		Vendor Invoice #: 01019V	2,325.00
				Total CARRIE TROUP CPA	2,325.00

Vendor Disbursements (Real-Time)

From 11/1/2019 to 11/30/2019

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 509950 -- MARBORG INDUSTRIES					
ACH - 659735	11/22/2019	880		Vendor Account: 1-19959 3	147.46
				Total MARBORG INDUSTRIES	147.46
Vendor 522736 -- McCormix Corporation					
ACH - 657971	11/06/2019	880		Vendor Account: 3581	1,174.26
				Total McCormix Corporation	1,174.26
Vendor 548522 -- KENNEDYS AUTOMOTIVE CTR INC					
W - 09736493	11/08/2019	880		Vendor Invoice #: 32724	347.37
W - 09736563	11/12/2019	880		Vendor Invoice #: 32736	150.84
				Total KENNEDYS AUTOMOTIVE CTR INC	498.21
Vendor 551710 -- ADAPCO INC					
ACH - 657506	11/01/2019	880		Vendor Invoice #: 123203; Vendor Account: 20205	4,741.00
				Total ADAPCO INC	4,741.00
Vendor 556712 -- MONTECITO WATER DISTRICT					
ACH - 658421	11/12/2019	880		Vendor Account: 20-1620-01	62.29
				Total MONTECITO WATER DISTRICT	62.29
Vendor 564677 -- MOSS LEVY & HARTZHEIM					
W - 09736564	11/12/2019	880		Vendor Invoice #: 20722; Vendor Account: MOSVECT	2,000.00
				Total MOSS LEVY & HARTZHEIM	2,000.00
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
ACH - 659770	11/22/2019	880		Vendor Invoice #: 1800; Vendor Account: 1836728662	10,560.93
				Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	10,560.93
Vendor 651000 -- QUILL CORP					
W - 09736371	11/06/2019	880		Vendor Invoice #: 2041813	161.61
				Total QUILL CORP	161.61

Vendor Disbursements (Real-Time)

From 11/1/2019 to 11/30/2019

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS					
EFT	11/07/2019	880		Vendor Account: 710175	14,832.97
Total STATE/FEDERAL TAXES & DIRECT DEPOSITS					14,832.97
Vendor 710327 -- SANTA BARBARA COUNTY SPECIAL DISTRICTS ASSOC					
ACH - 657546	11/01/2019	880		MOSQUITO & VECTOR MANAGEMENT	300.00
Total SANTA BARBARA COUNTY SPECIAL DISTRICTS ASSOC					300.00
Vendor 740582 -- BIG GREEN CLEANING CO					
ACH - 659788	11/22/2019	880		Vendor Invoice #: 544143; Vendor Account: VE603	227.00
Total BIG GREEN CLEANING CO					227.00
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON					
ACH - 657996	11/06/2019	880		Vendor Account: 2-03-674-6246	120.60
Total SOUTHERN CALIFORNIA EDISON					120.60
Vendor 767800 -- THE GAS COMPANY					
ACH - 657998	11/06/2019	880		Vendor Account: 067 514 4833 0	24.83
Total THE GAS COMPANY					24.83
Vendor 776537 -- COX COMMUNICATIONS - BUSINESS					
ACH - 659821	11/22/2019	880		Vendor Account: 001 3011 026941801	403.42
Total COX COMMUNICATIONS - BUSINESS					403.42
Vendor 855111 -- Vision Service Plan-CA					
ACH - 660040	11/25/2019	880		Vendor Invoice #: 807961039; Vendor Account: 30011671	195.18
Total Vision Service Plan-CA					195.18
Total Mosquito & Vector Mgt District					94,865.33



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER
STATEMENT DATE 11-22-2019
AMOUNT DUE \$462.96
NEW BALANCE \$462.96
PAYMENT DUE ON RECEIPT



000001225 01 SP 0.560 106481098539920 P

MVM DISTRICT
DAVID CHANG
PO BOX 1389
2450 LILLIE AVE
SUMMERLAND CA 93067-1389

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

MVM DISTRICT	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance
Company Total	\$2,061.31	\$462.96	\$0.00	\$0.00	\$0.00	\$0.00	\$2,061.31	\$462.96

CORPORATE ACCOUNT ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
				TOTAL CORPORATE ACTIVITY \$2,061.31 CR
10-29	10-29	74798269302000000000023	PAYMENT - 656834 00000 A	2,061.31 PY

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
				TOTAL ACTIVITY \$147.95
10-23	10-21	24610439295010187867077	THE HOME DEPOT #6623 GOLETA CA	32.23
11-01	10-31	24231689304081969828072	CHILI'S ARROYO GRANDE ARROYO GRANDE CA	42.56
11-04	11-01	24327439305571600658221	SMOG IT SANTA BARBA CA	47.70
11-14	11-13	24445009318000689520014	99 CENTS ONLY STORES #339 SANTA BARBARA CA	13.05
11-15	11-14	24765019319091001187020	MINER'S ACE HARDWARE GOLETA CA	12.41

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	800-344-5696	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	11/22/19	.00	PURCHASES & OTHER CHARGES	462.96
	AMOUNT DUE		CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
	462.96		LATE PAYMENT CHARGES	.00
			CREDITS	.00
		PAYMENTS	2,061.31	
		ACCOUNT BALANCE	462.96	



Company Name: MVM DISTRICT
Corporate Account Number: _____
Statement Date: 11-22-2019

NEW ACTIVITY

JESSICA E SPRIGG	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$39.87	\$0.00	\$39.87

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-24	10-23	24137469297001207401541	USPS PO 0575840167 SUMMERLAND CA	5.50
10-28	10-26	24692169299100411020112	VERIZONWRLSS*RTCCR VB 800-922-0204 FL	8.16
10-31	10-29	24164079303105001200465	STAPLES 00108894 GOLETA CA	10.01
11-11	11-08	24137469313001317261843	USPS PO 0513320113 CARPINTERIA CA	2.20
11-13	11-12	24492159316637188048323	OPENSESAME HTTPSOPESESA OR	14.00

BRIAN J CABRERA	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$19.94	\$0.00	\$19.94

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-08	11-07	24137469312001230694113	USPS PO 0569460030 SANTA BARBARA CA	2.75
11-15	11-14	24692169318100102435857	AMZN MKTP US*CJ1UP2UN3 AMZN.COM/BILL WA	17.19

ROBBY R SHARP	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$255.20	\$0.00	\$255.20

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-24	10-23	24231689296081178137349	CHILI'S ARROYO GRANDE ARROYO GRANDE CA	17.45
10-30	10-28	24497789302900016032702	SANTA YNEZ FEED AND MILLI SANTA YNEZ CA	119.94
11-13	11-12	24040839316900011700054	LA CUMBRE FEED SANTA BARBARA CA	117.81

Department: 00000 Total:	\$462.96
Division: 00000 Total:	\$462.96



MOSQUITO and VECTOR MANAGEMENT DISTRICT of SANTA BARBARA COUNTY

DISEASE SURVEILLANCE REPORT

November 2019

Live Mosquito-Borne Virus Surveillance

No trapping was conducted in November because the 2019 mosquito trapping season ended in October. Traps may be deployed during the off season for specific situations if necessary. Technicians focused their efforts on pre-treatment of low-lying sites that typically flood after fall and winter rains. Staff will continue to inspect and treat for mosquitoes when necessary during the fall and winter. Next year's trapping season begins in April 2020.

West Nile Virus Activity

One dead house sparrow in Lompoc was reported to the Dead Bird Hotline but was not picked up because the reporting party didn't respond to follow up calls for confirmation. The Dead Bird Hotline is not currently taking live calls during the fall and winter but citizens can file a report online at: http://www.westnile.ca.gov/report_wnv.php. Callers to the hotline will be directed to file an online report as well. The District will pick up dead birds for testing during this period if necessary.

The number of human WNV cases in California increased from 178 to 196 with 130 of these cases having neuroinvasive disease, of which six have been fatal. Kings (2), Placer (1) and Santa Clara (1) counties each reported their first human cases of WNV infection for 2019. As of November 22, 20 other counties have reported human WNV infection: Amador (1), Butte (5), Colusa (1), Fresno (49), Imperial (3), Kern (23), Los Angeles (29), Madera (2), Merced (10), Orange (5), Riverside (10), Sacramento (2), San Bernardino (5), San Diego (2), San Joaquin (7), San Luis Obispo (2), Solano (1), Stanislaus (16), Tulare (17) and Ventura (2).

There have been 15 reported cases of infected horses in 12 counties this year: Fresno (2), Kern (2), Madera (1), Merced (1), Riverside (1), Sacramento (1), San Bernardino (1), San Joaquin (1), Stanislaus (2), Tulare (1) Tuolumne (1) and Ventura (1).

No WNV activity of any kind has been detected in Santa Barbara County this year, to date.

St. Louis Encephalitis Virus Activity

California Department of Public Health (CDPH) reported one human case of SLEV infection from Stanislaus County. There have been 5 other reported human cases of SLEV illness this year from 3 counties: Fresno (2), Imperial (2), and Kern (1). Riverside County had the only positive mosquito pool in November. There have been 356 other positive mosquito pools reported in 2019 from 12 other counties: Fresno (58), Imperial (5), Kern (56), Kings (4), Los Angeles (2), Madera (5), Merced (2), Orange (3), Riverside (108), San Bernardino (4), Stanislaus (13), and Tulare (96). SLEV activity has never been confirmed in Santa Barbara County, to date.

Zika Virus and Invasive *Aedes* Mosquito Update

As of December 1, there have been 744 travel-associated Zika virus infections in California since 2015 with 39 cases reported so far in 2019. Nine new infections in California were reported in November. Neither yellow fever mosquitoes, *Aedes aegypti*, nor Asian tiger mosquitoes, *Ae. albopictus* (both known vectors of the Zika virus) have ever been detected in Santa Barbara County, to date. However, invasive *Aedes* are present in the following counties: Los Angeles, Orange, San Diego, Riverside, San Bernardino, Imperial, Kern, Kings, Fresno, Madera, Merced, San Joaquin, Placer, Sacramento, Stanislaus and Tulare.

Western Equine Encephalitis

There was no reported WEE activity in California for November.

Sentinel Chicken Flocks

The District maintains 5 sentinel chicken flocks in Santa Barbara County located at the Carpinteria Sanitary District, Goleta Sanitary District, Mission Hills Community Services District, Los Prietos Ranger Station in the Los Padres National Forest and the Solvang City Wastewater Treatment Plant. Blood samples collected from chickens on 11/12 and 11/13 all tested negative for the presence of WNV, SLEV and Western Equine Encephalitis virus. Starting in November, blood samples are collected once per month continuing through March 2020. The flock at the Ranger Station will be retired in December due to low average winter temperatures at this site.



Myxomatosis, a highly fatal disease in pet rabbits

Myxomatosis is a viral disease of rabbits that is nearly 100% fatal for domesticated rabbits in California. Unfortunately, infections do occur locally. Rabbits get the virus from the bites of mosquitoes, fleas, midges, mites, and lice. The virus is spread mechanically by a vector's mouthparts. This is unlike many other disease organisms that must propagate and circulate within a specific host before it is transmitted. Myxomatosis can also be spread by people who have handled a diseased rabbit, from direct contact with infected rabbits, and by items that have the virus on them such food or water dispensers. Signs of infection include swollen eyes, fever, discharge from the eyes and nose, swelling at the site where the virus was introduced, lethargy and lack of appetite. The virus does not affect humans or other animals. There is a vaccine for myxomatosis which contains a live virus but it does not have Federal approval for use in the U.S. Preventative measures include keeping pet rabbits indoors, letting them out only in the middle of the day when mosquitoes are least active, covering outdoor cages and hutches with fine mesh screening to keep biting insects out, and avoiding contact with infected rabbits.

Mosquito and Vector Management District of Santa Barbara County

Report of District Operations - November 2019

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc.	Total hours devoted to zone
Goleta	17.5	11.0	1			1.0		1				6.5				36.0
Goleta Valley	29.0	27.0							0.5	1				3.0		59.5
Rancho Embarcadero																0.0
Isla Vista	4.0	2.0														6.0
Hope Ranch	2.5															2.5
Hidden Valley																0.0
Santa Barbara area	15.0	1.5		1					1.5	1				9.5		27.5
Mission Canyon																0.0
Montecito	4.0															4.0
Summerland	0.5	0.5														1.0
Carpinteria	6.5	1.0		1					1.5			5.5				14.5
Carpinteria Valley	7.0	1.0														8.0
Carp Salt Marsh																0.0
Camino Real	1.0	0.5														1.5
Storke Ranch																0.0
Goleta Sanitary	1.0	16.0														17.0
Lake Los Cameros																0.0
UCSB	13.5	7.5														21.0
Santa Barbara Airport	4.5	56.5														61.0
City of Santa Barbara	6.0	1.0														7.0
SoCalGas																0.0
South County	112.0	125.5	1.0	2.0	0.0	1.0	0.0	1.0	3.5	2.0	0.0	12.0	0.0	12.5	0.0	266.5
North County												17.0				17.0
Pismo Beach																0.0
Oceano Dunes																0.0
San Luis Obispo																0.0
SLO County	0.0	0.0	0	0	0	0.0	0.0	0	0.0	0	0.0	0.0	0.00	0.0	0	0.0
Monthly Totals	112.0	125.5	1	2	0	1.0	0.0	1	3.5	2	0.0	29.0	0.00	12.5	0	283.5
Year to Date	1971.5	760.5	42	90	28	30.5	1.0	16	225.0	24	0.0	535.5	301.8	41.5	5	

	This Month	Year to Date
Total Inspection Hours	116.5	2267.5
Total Treatment Hours	125.5	760.5
Total Mileage	2,253.0	39,468.0

Account	status as of December 6, 2019				
	MOU Maximum	Income Average	MMP	MOU expiry	MOU Status
1 Wynmark	\$ 1,630	\$ 980	FYE20	none	FYE20 COMPLETE
3 Goleta Sanitary District	\$ 4,082	\$ 1,225	FYE20	none	FYE20 COMPLETE
4 Goleta, City of	\$ 20,124	\$ 2,380	FYE19	none	FYE21 complete
5 Oceano Dunes District	\$ 30,000	\$ 15,000	2019	2018-19	working on contract with State Parks for 2020
6 Pismo Beach, City of	\$ 11,854	\$ 4,000	FYE19	none	FYE21 MOU-MMP complete
7 Santa Barbara Airport	\$ 74,000	\$ 48,180	FYE21	none	FYE21 Complete
8 Santa Barbara, City of	\$ 11,948	\$ 10,000	FYE21	none	FYE21 COMPLETE
9 SoCalGas	\$ 200	\$ 200	FYE19	draft	Contract complete, under review by SoCalGas
10 Cal-Storke, LLC	\$ 1,400	\$ 1,400			Contract updated, sent for approval
11 UCSB	\$ 41,000	\$ 20,000	FYE20	200630	FYE20 COMPLETE
12 San Luis Obispo, County of	\$ 26,340	\$ 12,165	FYE20	none	FYE20 complete
	\$ 222,578	\$ 115,530			
					needs work - priority
					needs work - partially complete
					valid, but needs work
					valid, complete but waiting
					valid, complete

Labor Rates								Material Costs (**)										
OM	VT2	VT1	T1	T2	T3	T4	Flat	DART	mileage (2019)	dry ice	Altosid (30 day) Briquets	Altosid XR Briquets	Altosid pellets	Natular XRT	Natular T30	Vecto Bac G	Vecto Lex FG	
\$ 77.28	\$ 70.33	\$ 62.06															\$ 2.81	
\$ 77.28			\$ 62.06	\$ 70.33	\$ 69.41	\$ 68.88					\$ 99.82		\$ 27.59				\$ 2.79	\$ 6.96
\$ 95.30			\$ 72.18	\$ 79.34	\$ 78.25	\$ 79.81					\$ 99.82				\$ 119.23		\$ 2.79	\$ 6.96
\$ 77.28			\$ 62.06	\$ 70.33	\$ 69.41	\$ 68.88		\$ 20.00	\$ 0.580	\$ 1.62							\$ 2.79	\$ 6.96
\$ 108.91			\$ 82.50	\$ 90.67	\$ 89.43	\$ 91.21		\$ 20.00	\$ 0.580	\$ 1.62	\$ 99.82						\$ 2.81	\$ 6.96
\$ 95.30			\$ 71.22	\$ 78.12	\$ 77.13	\$ 78.61					\$ 99.82		\$ 27.59				\$ 2.79	\$ 6.81
\$ 95.30			\$ 71.22	\$ 78.12	\$ 77.13	\$ 78.61					\$ 99.82		\$ 27.59				\$ 2.81	\$ 6.96
							\$ 70											
							\$ 70											
\$ 77.28			\$ 62.06	\$ 70.33	\$ 69.41	\$ 68.88							\$ 27.59				\$ 2.81	\$ 6.96
\$ 108.91			\$ 81.40	\$ 70.33	\$ 69.41	\$ 68.88		\$ 20.00	\$ 0.580	\$ 1.62			na			na	na	

	October 1, 2019	Budgeted
FYE 2020	\$ 67,426.73	\$ 105,000
FYE 2019	\$ 109,111.47	\$ 100,000
FYE 2018	\$ 108,081.70	\$ 70,000
FYE 2017	\$ 87,923.06	\$ 105,000
FYE 2016	\$ 58,114.04	\$ 115,000
FYE 2015	\$ 99,346.50	\$ 120,000

VCJPA 2019 REFUND PROCESSING AND DISTRIBUTION INSTRUCTIONS

POOLED LIABILITY AND POOLED WORKERS' COMPENSATION PROGRAM

RETROSPECTIVE ADJUSTMENTS

DISTRICT: MVMD of Santa Barbara County

BACKGROUND:

AT THE NOVEMBER 6, 2019 BOARD MEETING, THE 2019 ANNUAL REPORT FOR BOTH THE POOLED WORKERS' COMPENSATION AND POOLED LIABILITY PROGRAMS WAS PRESENTED. THE BOARD APPROVED TOTAL REFUNDS TO ACTIVE MEMBERS OF \$198,506 IN THE POOLED LIABILITY PROGRAM AND \$647,331 IN THE POOLED WORKERS' COMPENSATION PROGRAM. **YOUR DISTRICT'S PORTION OF THE TOTAL REFUND IS PRESENTED IN TABLE 1, BELOW.**

YOU HAVE THE OPTION TO APPLY YOUR DISTRICT'S PORTION OF THE REFUND TO THE MEMBER CONTINGENCY FUND, AND/OR HAVE THE AMOUNTS REFUNDED TO THE DISTRICT VIA CHECK. PAYMENT VIA ACH IS AVAILABLE TO THOSE DISTRICTS THAT HAVE PREVIOUSLY ESTABLISHED THEIR ACCOUNT INFORMATION WITH VCJPA.

TABLE 2 PRESENTS THE DISTRICT'S MEMBER CONTINGENCY FUND BALANCE AS OF November 20, 2019 WITH THE AMOUNT ABOVE OR (BELOW) THE CALCULATED PRUDENT BALANCE. MEMBERS MAY CONTRIBUTE UP TO THE PRUDENT BALANCE WITHOUT EXPLANATION PER THE AGENCY'S BYLAWS. CONTRIBUTIONS TO THE MEMBER CONTINGENCY FUND IN EXCESS OF THE PRUDENT BALANCE ARE ALLOWED, BUT THE DISTRICT'S REASON FOR EXCEEDING THE PRUDENT FUND BALANCE MUST BE DOCUMENTED IN WRITING AND SUBMITTED TO VCJPA FOR ITS FILES.

INSTRUCTIONS:

COMPLETE THE DISTRIBUTION INSTRUCTIONS USING TABLE 3 TO INFORM THE VCJPA HOW TO PROCESS YOUR DISTRICT'S REFUND. YOU MAY ELECT TO: 1) RECEIVE A PAYMENT FOR THE ENTIRE REFUND, 2) APPLY THE TOTAL REFUND TO THE MEMBER CONTINGENCY FUND, 3) APPLY A PORTION OF THE REFUND TO THE MEMBER CONTINGENCY FUND AND RECEIVE A PAYMENT FOR THE BALANCE FROM VCJPA.

PLEASE RETURN THE COMPLETED FORM BY DECEMBER 11, 2019.

TABLE 1 – CURRENT REFUND:

Below is the amount of your district's refund for the Pooled Liability and Pooled Workers' Compensation Programs as approved by the Board of Directors on November 6, 2019.

Pooled Liability Program	\$ 1,943
Pooled Workers' Comp. Program	\$ 5,594

TABLE 2 – MEMBER CONTINGENCY FUNDS:

Below is the amount of your district' member contingency fund prudent balance and actual balance as of November 20, 2019 as well as the amount over or (under) the prudent balance.

PRUDENT BALANCE	MEMBER BALANCE	AMOUNT OVER (UNDER) PRUDENT BALANCE
\$ 93,212	\$ 56,105	\$ (37,107)

VCJPA 2019 REFUND DISTRIBUTION INSTRUCTIONS
MVMD of Santa Barbara County
DUE DATE: DECEMBER 11, 2019

TABLE 3 – DISTRIBUTION OF REFUNDS:

For the refund(s) listed in Table 1 above, please distribute as follows:

	LIABILITY REFUND	WORKERS' COMP. REFUND	TOTAL REFUND
TOTAL PROGRAM REFUNDS AVAILABLE TO DISTRIBUTE	\$ 1,943	\$ 5,594	\$ 7,537

DISTRIBUTE OUR
LIABILITY REFUND AS
FOLLOWS



DISTRIBUTE OUR
WORKERS' COMP.
REFUND AS
FOLLOWS



OPTIONS FOR DISTRIBUTION	ENTER AMOUNT	ENTER AMOUNT	TOTAL
1) ISSUE A PAYMENT TO THE DISTRICT FOR THE AMOUNT ENTERED			
2) APPLY TO THE DISTRICT'S MEMBER CONTINGENCY FUND			
3) TOTAL (MUST AGREE TO TOTAL PROGRAM REFUND(S) SHOWN ABOVE)			

CANNOT EXCEED
\$ 1,943

CANNOT EXCEED
\$ 5,594

CANNOT EXCEED
\$ 7,537

Print Name of Person Completing Form: _____

Date: _____

Phone Number: _____ Email Address: _____

Email this form to: alana.theiss@sedgwick.com

Questions? Please call Alana Theiss at 916.244.1120

IF THIS FORM IS NOT RETURNED BY THE DUE DATE ABOVE, YOUR DISTRICT WILL RECEIVE THE REFUND IN THE FORM OF A CHECK.

NOTE: NO DEPOSITS WILL BE MADE TO MEMBER CONTINGENCY FUND WITHOUT A COMPLETED ELECTION FORM. VCJPA LEGAL COUNSEL HAS ADVISED THAT AN ANNUAL ELECTION SHOULD BE MADE BY THE MEMBER DISTRICTS; STANDING ORDERS TO DEPOSIT REFUNDS IN THE MEMBER CONTINGENCY FUND WILL NOT BE ACCEPTED.

General Manager's Report

1. BC attended the Cooperative Extension webinar, "Spiders Commonly Found in Homes", 11/1.
2. Four thousand three hundred and thirty-three dollars (\$4,333) was deposited in CERBT, 11/5.
3. BC participated in the Calif. Dept. of Public Health (CDPH) Invasive *Aedes* teleconference, 11/5.
4. BC attended the U.S. Environmental Protection Agency Integrated Pest Management webinar, "IPM for Invasive Stinkbugs in Homes and Other Buildings", 11/7
5. BC gave a presentation on Mites and Ticks at the Pesticide Applicators Professional Association Oxnard Seminar, 11/19
6. BC completed his certification requirement by taking and passing the CDPH Vector Control Category A and D examinations, Santa Fe Springs, 11/21.

Upcoming:

1. Christmas Holiday, 12/25; Office closed for official holiday, 12/26.
2. Karen Schultz work anniversary 12/31
3. New Year's Holiday, January 1, 2020