

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
December 14th, 2023**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, December 14th, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams
Trustee Joe Franken
Trustee Barbara Silver
Trustee Russell Dahlquist
Trustee Hugh Rafferty

TRUSTEES ABSENT:

Vice-President Teri Jory
Secretary Craig Geyer

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Rick Battles, Of Counsel Attorney with Howell, Moore, & Gough on retainer with the District
Dr. Charles Blair

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

-There were no requests for remote participation.

3. CONFIRMATION OF AGENDA

-No changes requested.

4. Staff announcements regarding District business

-Trustees Blair and Rafferty will be seeking reappointment. Trustee Blair's term expired on 12/8/2023.

5. CORRESPONDENCE

-None.

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

-None.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.
- A. Approval of the Minutes of the November 9th, 2023 Regular Board Meeting
 - B. Approval of the November Disease Surveillance Report
 - C. Approval of the November District Operations Report
 - It was moved by Trustee Rafferty and seconded by Trustee Franken to approve the Items of General Consent. Motion passed unanimously.*
8. OLD BUSINESS. The Board will discuss and may take action on the following items:
- A. Accept and file the November Financial Statements for County Fund 4160
 - B. Accept and file the November Disbursement Report
 - Carrie Troup provided an overview of the financial statements and vendor disbursement report. Both were accepted and filed.*
 - C. Accounts receivable contracts' status (5909 Misc. Revenue)
 - Line Item 5909 is at 45% of the projected budget while 42% of the year has elapsed. Billing for October through December will be done in January.*
 - D. Update on District building repair and improvement projects.
 - New blinds were installed at the District office and landscaping projects are planned for early in the new year.*
9. NEW BUSINESS. The Board will discuss and may take action on the following items:
- A. Consider and approve contract renewal for accounting services provided by CPA Carrie Troup.
 - It was moved by Trustee Rafferty and seconded by Trustee Dahlquist to approve a pay increase for Carrie Troup in the amount of \$2,890 per month.*
 - B. Consider and nominate officers for the 2024 Board of Directors for the Santa Barbara County Chapter of the California Special District Association; Elections to be held at the Jan. 22, 2024 Chapter meeting.
 - It was moved by Trustee Rafferty and seconded by Trustee Dahlquist to nominate the following individuals:*
 - Hugh Rafferty, President*
 - Jay Freeman, Vice-President*
 - Veroneka Reade, Secretary*
 - Craig Geyer, Member at Large*
 - Robert Thomas, Member at Large*
 - Hugh Rafferty, Member at Large**Motion passed unanimously.*
 - C. Consider and approve either a full or roll-forward valuation to be performed by Total Compensation Systems, Inc., for the measurement date June 30, 2022.
 - It was moved by Trustee Dahlquist and seconded by Trustee Franken to approve a roll-forward valuation. Motion passed unanimously.*
 - D. Consider and select an option on how to process VCJPA Member Contingency Refunds:
 - A) elect to receive the full refund;
 - B) apply total refund to the District's Member Contingency Fund;

C.) apply a portion of the refund to the MCF and receive a payment of the remaining balance.

-It was moved by Trustee Dahlquist and seconded by Trustee Rafferty to receive the full refund. Motion passed unanimously.

E. Consider and approve attendance at the 2024 MVCAC Annual Conference in Monterey, CA.

I. For: Trustees Blair and Dahlquist:

Registration = \$375; Trustee session = \$75; Hotel = \$868; Estimated total = \$1,318 x 2 = \$2,636

II. For Vector Control Technician Royce Sharp:

Registration = \$300; Meals = \$180; Hotel = \$579; Estimated total = \$1,059

-It was moved by Trustee Silver and seconded by Trustee Franken to approve the attendance of Trustees Blair and Dahlquist and Technician Sharp. Motion passed unanimously.

10. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 4, §§ 2047, 2048, 2049, 2050, 2051, and 2052.

-GM Cabrera briefly discussed what these sections of the Health and Safety Code address.

11. REQUESTS FOR FUTURE AGENDA ITEMS

-It was suggested that updates on facility improvements be an ongoing agenda item.

12. GENERAL MANAGER'S REPORT

-No discussion occurred for this item.

13. BOARD ANNOUNCEMENTS

-Trustees Blair and Rafferty will be seeking reappointment by the Board of Supervisors.

14. DISCUSSION AND ACTION REGARDING HIRING OF NEW LAW FIRM TO SERVE AS DISTRICT GENERAL COUNSEL.

A. Closed Session

I. Public comments on closed session item

-None.

II. Closed session pursuant to Government Code Section 54957 PUBLIC EMPLOYMENT

Title: General Counsel

III. Open session report on closed session

-Nothing to report.

B. Open Session

I. Discussion and action regarding hiring of General Counsel

-President Williams announced there are two candidates for the District's new legal counsel. Trustee Rafferty made a motion that Jena Acos be hired as the new legal counsel for the Mosquito & Vector Management District. Seconded by Trustee Franken. Vote by rollcall was made and the motion passed 4 to 1 so Jena Acos was selected as the new legal counsel. (Rafferty, Williams, Silver and Franken – Y; Dahlquist – N)

15. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Robert Williams
Board President

Craig Geyer
Board Secretary