

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
May 14th, 2020**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, May 14th, 2020 via teleconference as allowed by State of California Executive Order N-29-20.

1. ROLL CALL.

TRUSTEES PRESENT:

President Ron Hurd
Vice-President Teri Jory
Secretary Adam Lambert (joined during discussion of Item 6)
Trustee Robert Williams
Trustee Charlie Blair
Trustee Cathy Schlottmann
Trustee Patty DeDominic

TRUSTEES ABSENT:

Trustee Craig Geyer

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA

2. CONFIRMATION OF AGENDA

-No changes requested.

3. STAFF ANNOUNCEMENTS regarding District business.

-None.

4. CORRESPONDENCE

A. Form 700 - Statement of Economic Interests

The June 1 deadline to file is approaching. Please complete your form if you haven't already.

5. PUBLIC COMMENT –

-None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A.** Approval of the Minutes of the April 9, 2020 regular meeting
- B.** Approval of the April Financial Statements for County Fund 4160
- C.** Approval of the April Vendor Disbursement Report
- D.** Approval of the April Disease Surveillance Report
- E.** Approval of the April District Operations Report

-It was moved and seconded by Trustee Williams and seconded by Trustee Schlottmann to approve the Items of General Consent. Items of General Consent passed 7-0-1 by roll call vote, with Trustee Geyer absent.

7. OLD BUSINESS

A. Update on District operations during coronavirus pandemic

-Technicians are working alternating schedules and residential site visits are suspended. General Manager Cabrera was out for several days due to possible symptoms.

B. Approve budget for fiscal year 2020-2021.

-Based on the actuarial report, the OPEB expense was increased by three thousand dollars to fifty-five thousand dollars. Contributions to retirement and unemployment accounts increased by the same percentage as the CPI adjustment to salaries. Revenue from contract work was increased to one hundred and ten thousand. It was moved by Trustee Schlottmann and seconded by Trustee Blair to approve the FY 20-21 budget in the amount of \$1,244,129. Motion to approve budget passed 7-0-1 by roll call vote, with Trustee Geyer absent.

C. Accounts receivable contracts' status (5909 Misc. Revenue)

-This line item has been increased by five thousand dollars over the FY 19-20 amount. Board would like spreadsheet to show amounts billed per each agreement over the last few fiscal years.

D. Update on lead vector technician and vector biologist technician positions

-Starting salaries for the new positions needs to be established and agreed on by the union. Vice-President Jory would like to be involved in the interview process.

E. Status on the purchase of a new vehicle

-A 2020 Ford Ranger has been purchased from the National Auto Fleet Group.

F. Mission Hills rodent infestation update

-A foreclosure sale is scheduled for June 3rd. No rodent activity was seen during a site visit earlier this week.

G. New District website

<https://www.mvmdistrict.org/>

-New website is in compliance with regulations such as ADA. The web hosting company, Streamline, works with many special districts and is able to facilitate compliance more so than the previous company.

8. NEW BUSINESS

A. Presentation and approval of the 2020 Roll-forward valuation from TCS.

-It was moved by Trustee Schlottmann and seconded by Vice-President Jory to accept the actuarial valuation prepared by TCS. Motion passed 7-0-1 by roll call vote, with Trustee Geyer absent. It was moved by Trustee Williams and seconded by Trustee Schlottmann to make adjustments to the budget to accommodate a three thousand dollar increase to OPEB contributions for FY 20-21. Motion passed 7-0-1 by roll call vote, with Trustee Geyer absent.

B. Consider and approve resolutions 20-01 and 20-02 declaring intent to continue assessments, establishing a cost of living increase, approving the Engineer's Report and providing a notice of public hearing on July 9, 2020.

-It was moved by Trustee Williams and seconded by Trustee Schlottmann to approve the Engineer's Report, setting the Single Family Equivalency benefit assessment rate at \$10.83. Motion passed 7-0-1 by roll call vote, with Trustee Geyer absent.

-It was moved by Trustee Schlottmann and seconded by Trustee Blair to adopt Resolution 20-01, read by title only, setting the public hearing for July 9, 2020. Motion passed 7-0-1 by roll call vote, with Trustee Geyer absent. Resolution title read by Vice-President Jory.

-It was moved by Trustee Schlottmann and seconded by Secretary Lambert to adopt Resolution 20-02, read by title only, setting the public hearing for July 9, 2020. Motion passed 7-0-1 by roll call vote, with Trustee Geyer absent. Resolution title read by President Hurd.

C. Consider and approve Resolution 20-03 Designating Agent for California Office of Emergency Services

To have on file with the state in the event of an emergency where federal assistance may be needed.

-It was moved by Trustee Schlottmann to adopt Resolution 20-03, read by title only, making a universal resolution for up to three years and designating the General Manager as the authorized agent. Seconded by Secretary Lambert and passed 7-0-1 by roll call vote, with Trustee Geyer absent. Resolution title read by Trustee Schlottmann.

9. MANAGER'S REPORT

-In weekly MVCAC Zoom meetings, other Districts are reporting difficulty in acquiring Personal Protective Equipment for technicians.

10. BOARD ANNOUNCEMENTS

-Trustee Blair reported that the SBCCSDA meeting has been postponed to June.

-General Manager Cabrera reported that Trustee Geyer won the election for a seat on LAFCO and is absent from the District meeting as he is participating in a special meeting for LAFCO.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Ron Hurd
Board President

Adam Lambert
Board Secretary