

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
September 14th, 2023**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, September 14th, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams

Vice-President Teri Jory (remotely per the provisions of Government Code § 54953(f))

Secretary Craig Geyer

Trustee Charlie Blair

Trustee Joe Franken

Trustee Barbara Silver

Trustee Russell Dahlquist

Trustee Hugh Rafferty

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager

Jessica Sprigg, Administrative Assistant

Carrie Troup, CPA

Jena Acos

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

-Vice-President Jory requested to participate in the meeting remotely due to an emergency circumstance. She joined the meeting via audio and visual equipment and no one over the age of eighteen was present with her. Trustee Blair made a motion to approve her remote attendance. Motion seconded by Trustee Rafferty and passed 8-0-0 by roll call vote.

3. CONFIRMATION OF AGENDA

-GM Cabrera requested that the Closed Session item regarding his evaluation be discussed prior to the other Closed Session item. President Williams stated that the evaluation process is incomplete and the Closed Session item for the evaluation of GM Cabrera was continued to next month.

4. Staff announcements regarding District business

A. In Memoriam: David Pritchett, former Board trustee and who served as Interim General Manager for the District from June-October 2008.

-GM Cabrera and Admin. Assistant Sprigg spoke about the career of David Pritchett and his service on the Board.

B. Oath of Office to be administered to Vice-President Jory who was reappointed as a trustee on the District Board by the Santa Barbara City Council on June 27.
-Vice-President Jory recited the oath of office.

5. CORRESPONDENCE

-None.

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

-Jena Acos was in attendance to answer any questions the Board may have for her regarding Old Business Item 8D.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the August 17th, 2023 special meeting

B. Approval of the August Disbursement Report

C. Approval of the August Disease Surveillance Report

D. Approval of the August District Operations Report

-It was moved by Trustee Rafferty and seconded by Trustee Blair to approve the Items of General Consent following discussion. Trustee Geyer indicated that the Vendor Disbursement should be placed under Old Business in the future so that it may be discussed. Motion to approve Items of General Consent passed 8-0-0 by roll call vote.

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

A. Approval of the August Financial Statements for County Fund 4160

-It was moved by Trustee Rafferty and seconded by Trustee Dahlquist to approve the financial statements. Trustee Rafferty suggested the wording of this item be changed to "accept and file the financial statements."

B. Accounts receivable contracts' status (5909 Misc. Revenue)

-Carrie Troup discussed the revenue that has been received so far this fiscal year.

C. Consider and approve a 1-year retainer agreement for Rick Battles for legal services.

-It was suggested that the commencement date of the agreement with Rick Battles be concurrent with the agreement date of the legal counsel which is selected. Item was continued to the October meeting.

D. Update on the search for a new legal counsel for the District. Discussion and action regarding interview and hiring process for attorney to serve as District general counsel.

-Trustee Rafferty, Secretary Geyer, and Vice-President Jory will serve as an ad-hoc committee to review and interview attorneys.

9. NEW BUSINESS. The Board will discuss and may take action on the following items:

A. Approve amended minutes of the March 2023 and April 2023 regular meetings.

1. In the original March minutes roll call, Trustee Jory was mistakenly listed as being both present and absent when in fact she was absent; Trustee Rafferty's

name is missing from roll call. In the amended minutes, the roll call correctly shows that Trustee Jory was absent and Trustee Rafferty was present.

2. In the original April minutes roll call, Trustee Jory was mistakenly listed as being both present and absent, Trustee Rafferty's name is omitted and it is mistakenly noted that Trustee Dahlquist left the meeting during agenda item 8B. In the amended minutes, the roll call correctly shows that Trustee Jory was absent and that it was Trustee Rafferty who left the meeting during agenda item 8B.
-It was moved by Secretary Geyer and seconded by Trustee Rafferty to approve the minutes of both meeting as amended. Motion passed 8-0-0 by roll call vote.

- B. Consider and approve Resolution 23-07: "A Resolution of the Board of Trustees of the Mosquito and Vector Management District Amending the Time and Place of its Regular Meetings".
-Secretary Geyer made a motion to approve Resolution 23-07 and read by title only. Motion seconded by Trustee Franken. President Williams read the title of the resolution and motion to approve passed 8-0-0 by roll call vote.

10. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 3, §§ 2020, 2021, 2023, 2024 and 2025

-GM Cabrera briefly discussed what these sections of the Health and Safety Code address.

11. REQUESTS FOR FUTURE AGENDA ITEMS

-Items to discuss at the next board meeting include the agreement with Rick Battles, the evaluation of GM Cabrera, future projects at the District office, and the selection of new legal counsel.

12. GENERAL MANAGER'S REPORT

-There was no discussion for this item.

13. BOARD ANNOUNCEMENTS

-The SBCCSDA meeting will be held on the last Monday of October in Buellton.

14. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

A. Public comment on closed session agenda items.

B. Public Employment
Title: General Counsel

C. Public Employee Performance Evaluation
Title: General Manager

-Closed session items were continued to the October meeting.

15. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Robert Williams
Board President

Craig Geyer
Board Secretary