

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
May 11th, 2023**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, May 11th, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

TRUSTEE JOE FRANKEN WILL BE PARTICIPATING IN THE MEETING FROM A TELECONFERENCE LOCATION AT 4745 DORRANCE WAY, CARPINTERIA, CA 93013. THIS TELECONFERENCE LOCATION WILL BE ACCESSIBLE TO MEMBERS OF THE PUBLIC AND THE PUBLIC WILL HAVE THE OPPORTUNITY TO ADDRESS THE DISTRICT'S BOARD OF TRUSTEES DIRECTLY BY SPEAKER PHONE OR EQUIVALENT TECHNOLOGY FROM THIS TELECONFERENCE LOCATION.

1. ROLL CALL.

TRUSTEES PRESENT:

Secretary Craig Geyer
Trustee Charlie Blair
Trustee Joe Franken (remotely from home, under the provisions of the Brown Act)
Trustee Hugh Rafferty
Trustee Barbara Silver
Trustee Russell Dahlquist

TRUSTEES ABSENT:

President Robert Williams
Vice-President Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
John Bliss, SCI Consulting
Will Kane, Total Compensation Services (remotely)
Rick Battles, Legal Counsel (remotely)

2. CONFIRMATION OF AGENDA

-Staff requested that Items 8B and 8C be discussed following public comment in order to accommodate the schedules of the speakers. There were no objections.

3. STAFF ANNOUNCEMENTS regarding District business.

-None.

4. CORRESPONDENCE

A. PARS client review on Tuesday, June 6 at 10 AM
-Trustees are welcome to join the Zoom presentation.

5. PUBLIC COMMENT –

-None.

8. NEW BUSINESS

C. Presentation by Will Kane, Consulting Actuary with Total Compensation Systems, Inc., on the actuarial study of the District’s Retiree Health Liabilities under GASB 74/75; consider and approve the full valuation report for Fiscal Year 2021-2022.

-Mr. Kane discussed the terminology and findings of the valuation report. The District has \$602,000 invested between the PERS and PARS trusts. Total OPEB liability is currently \$483,000. This means that the District’s Net OPEB liability is in the negative. The “service cost” per year of current employees is \$21,000, so while the District is comfortably funded currently, continued contributions to the OPEB trusts would be prudent. A “roll forward valuation” will be performed next year and a full valuation the following year. It was moved by Trustee Rafferty and seconded by Trustee Dahlquist to approve the Items of General Consent. Motion passed 6-0-0 by roll call vote.

B. Consider and approve Resolutions 23-02 and 23-03 declaring the Intention to Continue Assessments, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing on July 13, 2023 for Fiscal Year 2023-24 for the Mosquito and Vector Management District of Santa Barbara County for Service Zone 1 and Service Zone 2. John Bliss, Professional Engineer and President of SCI Consulting Group, will be in attendance to provide further insights and answer questions about the ER and the assessment process.

-Mr. Bliss gave an extensive explanation of the District’s benefit assessment process and it’s history. Trustee Blair made a motion to approve Resolutions 23-02 and 23-03. Motion seconded by Trustee Rafferty and passed 6-0-0 by roll call vote.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the April 13th, 2023 regular meeting
- B. Approval of the April Financial Statements for County Fund 4160
- C. Approval of the April Disbursement Report
- D. Approval of the April Disease Surveillance Report
- E. Approval of the April District Operations Report

-Trustee Rafferty made a motion to approve the Items of General Consent. Motion seconded by Trustee Blair and passed 6-0-0 by roll call vote.

7. OLD BUSINESS

A. Approval of the April Financial Statements for County Fund 4160

-Trustee Rafferty made a motion to approve the April financial statements. Motion seconded by Trustee Blair and passed 6-0-0 by roll call vote.

B. Accounts receivable contracts' status (5909 Misc. Revenue)

-The amount invoiced for work at contract sources now exceeds the amount that was budgeted for FYE23.

- C. Update on replacing the District office's main wastewater drainage pipe.
-Issues that are currently delaying the pipe replacement are that testing of the flooring material indicated the presence of asbestos and the need for construction permits from the County. Staff is researching these issues and will report back.
- D. Consider and approve the District budget for Fiscal Year 2023-2024
-Carrie Troup discussed updates to the budget since the last iteration. Trustee Blair made a motion to approve the FY 23-24 budget. Motion seconded by Trustee Dahlquist and passed 6-0-0 by roll call vote.

8. NEW BUSINESS

- A. Discuss current trustee reimbursement policy and possible alternatives.
-The California Health and Safety Code allows for a \$100 payment to trustees per meeting "in lieu of actual expenses." Alternatively, trustees may opt to itemize their actual expenses and be reimbursed that amount.
- D. Consider and approve attendance by Trustee Rafferty at the 2023 CSDA Annual meeting in August. Registration = \$675; Hotel: \$250 (approx.) x 4 nights = \$1,000; Total = \$1,675
-Trustee Blair made a motion to approve conference attendance for Trustee Rafferty. Motion seconded by Trustee Dahlquist and passed 6-0-0 by roll call vote.
- E. Review of The California Health & Safety Code, Chapter 1. Mosquito Abatement and Vector Control Districts, Article 1, §§ 2000, 2001, 2002, and 2003.
-These sections of the Health and Safety Code were provided to assist newer trustees in understanding terminology in vector control as well as the powers of the District.
- F. Announcement of legal counsel Rick Battles' retirement at the end of June. Consider and discuss options for obtaining a new legal counsel for the District on an interim and/or a long-term basis.
-It was proposed that the Board form an ad-hoc committee to explore options going forward and that action be taken at the June meeting approving an engagement letter to keep Rick Battles on retainer for onboarding of new general counsel during the transition.

9. REQUESTS FOR FUTURE AGENDA ITEMS

- Action to retain the services of Rick Battles for the near future*
-Plans moving forward with the pipe replacement project

10. GENERAL MANAGERS REPORT

- No discussion occurred for this item.*

11. BOARD ANNOUNCEMENTS

- Trustee Blair announced that the SBCCSDA meeting will be held in Buellton on May 22nd.*
-Trustee Rafferty will not be able to attend the June 15th Board meeting.

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Robert Williams
Board President

Craig Geyer
Board Secretary