



# Mosquito and Vector Management District of Santa Barbara County

Environmental Management of Human Disease Vectors

## TRUSTEES (TERM ENDING):

President: Bob Williams, Santa Barbara County  
(12/31/24)

Vice-President: Dr. Teri Jory, City of Santa Barbara  
(01/05/25)

Secretary: Craig Geyer, City of Goleta (1/1/24)

Dr. Charles Blair, Santa Barbara County (12/8/23)

Joe Franken, City of Carpinteria (1/31/25)

Dr. Hugh Rafferty, Santa Barbara County (12/31/23)

Barbara Silver, Santa Barbara County (10/10/24)

Russell Dahlquist, Santa Barbara County (12/31/24)

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at [gm@mvmddistrict.org](mailto:gm@mvmddistrict.org).

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at:

2450 Lillie Avenue, Summerland, CA 93067.

Such records may also be posted on the District's website at [www.mvmddistrict.org](http://www.mvmddistrict.org)

## REGULAR MEETING OF THE BOARD OF TRUSTEES

THE BOARD MEETING WILL BE HELD IN ROOM 18 AT THE SANTA BARBARA COMMUNITY COLLEGE WAKE CENTER CAMPUS LOCATED AT 300 N. TURNPIKE RD., SANTA BARBARA, CA 93111. MEMBERS OF THE PUBLIC WHO WISH TO OBSERVE THE MEETING AND/OR OFFER PUBLIC COMMENT CAN ATTEND IN PERSON AT THE MEETING LOCATION OR ACCESS THE MEETING BY USING THE FOLLOWING LINK: <https://us02web.zoom.us/j/86195131093> (MEETING ID: 861 9513 1093; PASSCODE: 463510; DIAL IN FOR AUDIO ONLY: 1-669-900-6833 or 1-408-638-0968, ID: 861 9513 1093#). PERSONS WITH A DISABILITY WHO REQUIRE REASONABLE MODIFICATION OR ACCOMMODATION TO OBSERVE THE MEETING AND/OR OFFER PUBLIC COMMENT SHOULD CONTACT THE DISTRICT AT 805-969-5050 OR [INFO@MVMDISTRICT.ORG](mailto:INFO@MVMDISTRICT.ORG) FOR INSTRUCTIONS ON HOW TO ACCESS THE MEETING.

OCTOBER 12, 2023, 1:00 PM

## AGENDA

### 1. ROLL CALL

### 2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS

Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances.

### 3. CONFIRMATION OF AGENDA

### 4. A DEMONSTRATION OF THE VARIOUS MOSQUITO TRAPS USED BY THE DISTRICT; GIVEN IN-PERSON BY VECTOR BIOLOGIST TECHNICIAN KAREN SCHULTZ

### 5. STAFF ANNOUNCEMENTS regarding District business

### 6. CORRESPONDENCE

**7. PUBLIC COMMENT.** Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

**8. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.**

- A. Public comment on closed session agenda items.
- B. Public Employment (Pursuant to § 54957.6)  
Agency representative: Brian Cabrera, General Manager; Karen Bell, Counsel: Atkinson, Andelson, Loya, Ruud & Romo.
- C. Public Employee Performance Evaluation  
Title: General Manager
- D. Public Employment  
Title: General Counsel

**Reconvene to open session to report action (if any) in closed session.**

**9. ITEMS OF GENERAL CONSENT.** The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)

- A. Approval of the Minutes of the September 14, 2023 Regular Board Meeting (Page 3)
- B. Approval of the September Disease Surveillance Report (Page 7)
- C. Approval of the September District Operations Report (Page 10)

**10. OLD BUSINESS.** The Board will discuss and may take action on the following items:

- A. Accept and file the August Financial Statements for County Fund 4160 (Page 11)
- B. Accept and file the August Disbursement Report (Page 16)
- C. Accounts receivable contracts' status (5909 Misc. Revenue) (Page 22)
- D. Consider and approve a limited-term retainer agreement for Rick Battles for legal services. (Page 23)
- E. Update on the search for a new legal counsel for the District. Discussion and action regarding interview and hiring process for attorney to serve as District general counsel.

**11. NEW BUSINESS.** The Board will discuss and may take action on the following items:

- A. Report on the attendance by District staff at the Goleta Slough Management Committee meeting on 9/21 and a meeting with the Audobon Society 10/10 in regards to the use of the District's Argo amphibious vehicle at the Goleta Slough, located on the Santa Barbara Airport property.

**12. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 3, §§ 2026, 2027, 2028, 2029 and 2030.** (Page 28)

**13. REQUESTS FOR FUTURE AGENDA ITEMS**

**14. GENERAL MANAGER'S REPORT** (Page 30)

**15. BOARD ANNOUNCEMENTS**

**16. ADJOURNMENT** (Next scheduled meeting: 1:00 PM; Thursday, November 9, 2023)

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
September 14<sup>th</sup>, 2023**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, September 14<sup>th</sup>, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams

Vice-President Teri Jory (remotely per the provisions of Government Code § 54953(f))

Secretary Craig Geyer

Trustee Charlie Blair

Trustee Joe Franken

Trustee Barbara Silver

Trustee Russell Dahlquist

Trustee Hugh Rafferty

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager

Jessica Sprigg, Administrative Assistant

Carrie Troup, CPA

Jena Acos

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

*-Vice-President Jory requested to participate in the meeting remotely due to an emergency circumstance. She joined the meeting via audio and visual equipment and no one over the age of eighteen was present with her. Trustee Blair made a motion to approve her remote attendance. Motion seconded by Trustee Rafferty and passed 8-0-0 by roll call vote.*

3. CONFIRMATION OF AGENDA

*-GM Cabrera requested that the Closed Session item regarding his evaluation be discussed prior to the other Closed Session item. President Williams stated that the evaluation process is incomplete and the Closed Session item for the evaluation of GM Cabrera was continued to next month.*

4. Staff announcements regarding District business

A. In Memoriam: David Pritchett, former Board trustee and who served as Interim General Manager for the District from June-October 2008.

*-GM Cabrera and Admin. Assistant Sprigg spoke about the career of David Pritchett and his service on the Board.*

B. Oath of Office to be administered to Vice-President Jory who was reappointed as a trustee on the District Board by the Santa Barbara City Council on June 27.  
*-Vice-President Jory recited the oath of office.*

5. CORRESPONDENCE

*-None.*

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

*-Jena Acos was in attendance to answer any questions the Board may have for her regarding Old Business Item 8D.*

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the August 17<sup>th</sup>, 2023 special meeting

B. Approval of the August Disbursement Report

C. Approval of the August Disease Surveillance Report

D. Approval of the August District Operations Report

*-It was moved by Trustee Rafferty and seconded by Trustee Blair to approve the Items of General Consent following discussion. Trustee Geyer indicated that the Vendor Disbursement should be placed under Old Business in the future so that it may be discussed. Motion to approve Items of General Consent passed 8-0-0 by roll call vote.*

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

A. Approval of the August Financial Statements for County Fund 4160

*-It was moved by Trustee Rafferty and seconded by Trustee Dahlquist to approve the financial statements. Trustee Rafferty suggested the wording of this item be changed to "accept and file the financial statements."*

B. Accounts receivable contracts' status (5909 Misc. Revenue)

*-Carrie Troup discussed the revenue that has been received so far this fiscal year.*

C. Consider and approve a 1-year retainer agreement for Rick Battles for legal services.

*-It was suggested that the commencement date of the agreement with Rick Battles be concurrent with the agreement date of the legal counsel which is selected. Item was continued to the October meeting.*

D. Update on the search for a new legal counsel for the District. Discussion and action regarding interview and hiring process for attorney to serve as District general counsel.

*-Trustee Rafferty, Secretary Geyer, and Vice-President Jory will serve as an ad-hoc committee to review and interview attorneys.*

9. NEW BUSINESS. The Board will discuss and may take action on the following items:

A. Approve amended minutes of the March 2023 and April 2023 regular meetings.

1. In the original March minutes roll call, Trustee Jory was mistakenly listed as being both present and absent when in fact she was absent; Trustee Rafferty's

name is missing from roll call. In the amended minutes, the roll call correctly shows that Trustee Jory was absent and Trustee Rafferty was present.

2. In the original April minutes roll call, Trustee Jory was mistakenly listed as being both present and absent, Trustee Rafferty's name is omitted and it is mistakenly noted that Trustee Dahlquist left the meeting during agenda item 8B. In the amended minutes, the roll call correctly shows that Trustee Jory was absent and that it was Trustee Rafferty who left the meeting during agenda item 8B.  
*-It was moved by Secretary Geyer and seconded by Trustee Rafferty to approve the minutes of both meeting as amended. Motion passed 8-0-0 by roll call vote.*

- B. Consider and approve Resolution 23-07: "A Resolution of the Board of Trustees of the Mosquito and Vector Management District Amending the Time and Place of its Regular Meetings".  
*-Secretary Geyer made a motion to approve Resolution 23-07 and read by title only. Motion seconded by Trustee Franken. President Williams read the title of the resolution and motion to approve passed 8-0-0 by roll call vote.*

10. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 3, §§ 2020, 2021, 2023, 2024 and 2025

*-GM Cabrera briefly discussed what these sections of the Health and Safety Code address.*

11. REQUESTS FOR FUTURE AGENDA ITEMS

*-Items to discuss at the next board meeting include the agreement with Rick Battles, the evaluation of GM Cabrera, future projects at the District office, and the selection of new legal counsel.*

12. GENERAL MANAGER'S REPORT

*-There was no discussion for this item.*

13. BOARD ANNOUNCEMENTS

*-The SBCCSDA meeting will be held on the last Monday of October in Buellton.*

14. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

A. Public comment on closed session agenda items.

B. Public Employment  
Title: General Counsel

C. Public Employee Performance Evaluation  
Title: General Manager

*-Closed session items were continued to the October meeting.*

15. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Robert Williams  
Board President

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Craig Geyer  
Board Secretary



**MOSQUITO and VECTOR MANAGEMENT DISTRICT  
of SANTA BARBARA COUNTY**

**DISEASE SURVEILLANCE REPORT**

**September 2023**

**Santa Barbara County Vector-borne Disease Surveillance**

<b>Location</b>	<b>Date</b>	<b>Number of Mosquitoes</b>	<b>Type of Trap</b>	<b># of Traps</b>	<b>Mosquitoes per Trap Night</b>	<b>Pools Submitted</b>	<b>WSW Virus Test Result</b>
Ashley x Mountain Dr, 93108	9/7-9/8	10	EVS	5	2	0	--
UCSB/SBAirport Bluffs	9/7-9/8	144	EVS	7	20.6	5	Negative
El Colegio x Los Carneros, Isla Vista	9/7-9/8	95	EVS	2	47.5	3	Negative
Mission Creek	9/6-9/11	475	Gravid	3	31.7	10	Negative
Lake Los Carneros	9/13-9/14	147	EVS	12	12.25	2	Negative
Lake Los Carneros	9/13-9/15	25	Gravid	2	6.25	2	Negative
UCSB/SBAir Bluffs	9/13-9/18	118	Gravid	2	11.8	4	Negative
A. Clark Bird Refuge, SB	9/19-9/20	79	EVS	6	39.5	3	Negative
Sycamore Creek, SB	9/19-9/20	24	EVS	3	8	2	Negative
Phelps Creek, UCSB	9/19-9/20	38	EVS	3	12.7	3	Negative
Bird Refuge/Sycamore Creek	9/19-9/21	66	Gravid	2	16.5	2	Pending
El Estero Water Resource, 93103	9/19-9/21	66	Gravid	2	16.5	3	Pending
Crescent Dr., 93105	9/26-9/28	90	Gravid	4	11.25	3	Pending
Floradale Ave x Santa Ynez River, Lompoc	9/27-9/28	3	EVS	2	1.5	1	Pending
Carina Dr., Vandenberg Village	9/27-9/28	8	EVS	1	8	3	Pending
River Bend Park, Lompoc	9/27-9/28	5	EVS	3	1.7	2	Pending
Mission Hills CSD	9/27-9/28	10	EVS	1	10	1	Pending
Mission Hills CSD	9/27-9/28	20	Gravid	1	20	1	Pending
Clubhouse Rd., Vandenberg Village	9/27-9/28	23	EVS	3	7.7	1	Pending
Chino St., 93101	9/11-10/3	15	BGS2	2	0.7	0	--
UCSB Fire Station	9/19-10/3	32	BGS2	1	2.3	0	--
MVMD, Summerland	9/15-10/3	8	BGS2	1	0.4	0	--

BGS2=Biogents Sentinel 2      BGP=Biogents Pro      EVS=encephalitis surveillance trap (CO<sup>2</sup>)  
 WSW=West Nile Virus, St. Louis Encephalitis Virus, AND Western Equine Encephalitis

\*Color indicates the virus-transmitting ability of some or all of the mosquito species caught in the traps:  
 Purple = high (example: *Aedes aegypti*, *Culex tarsalis*); Aqua = moderate; Tan = low. For specific trap collection data, please email a request to: [info@mvmdistrict.org](mailto:info@mvmdistrict.org)

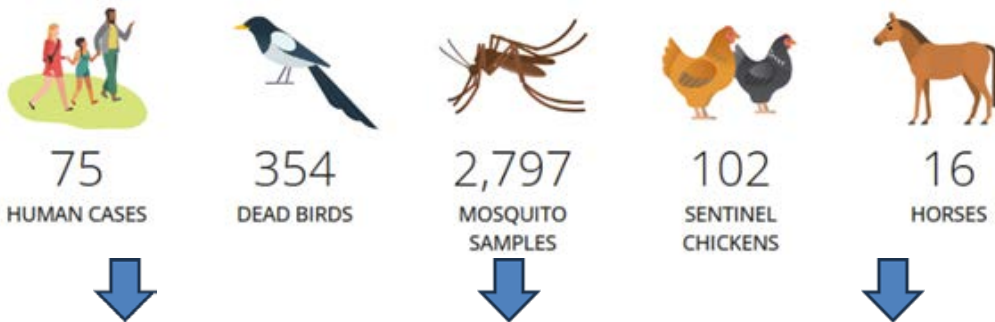
Two dead birds were reported in Santa Barbara County in September; one tested negative for WNV, and the other is still pending. To date, there has been no WNV activity in the County in 2023. St. Louis encephalitis virus and Western equine encephalitis virus have never been documented.

### California Disease Surveillance

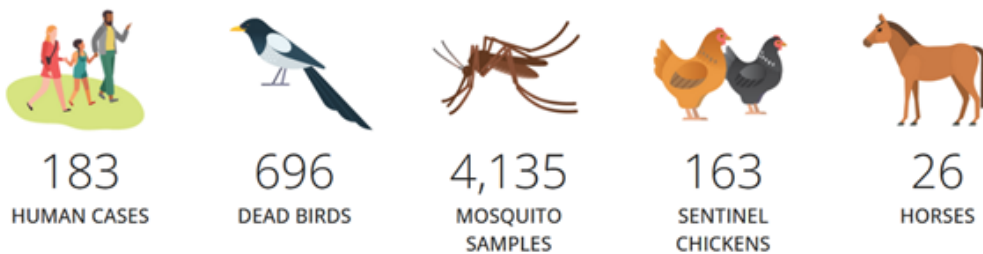
California West Nile virus detections continued to increase in September. As of September 29, WNV has been detected in 41 counties. There have been 183 human cases in 37 counties, and 73% of cases were neuro-invasive. Six human cases were fatal. Three human cases of Saint Louis encephalitis virus have been reported in CA in 2023; 615 SLE-positive mosquito pools have been reported in 15 counties. On October 13, the WNV dead bird program will switch to only online reporting and limited testing until April.

The CDPH Vector-Borne Disease Section 2022 Report is now available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/VBDSAnnualReports.aspx>

California WNV activity as of September 1, 2023



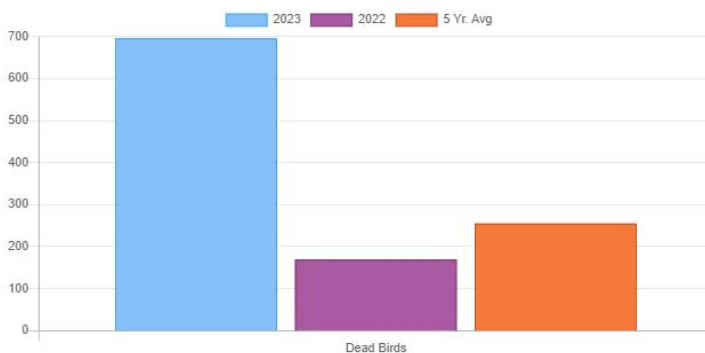
California WNV activity as of September 29, 2023



<https://westnile.ca.gov>

The number of CA birds testing positive for WNV has increased by 311% between 2022 and 2023, while the number of birds tested only increased by 50%.

WEEK 1 - WEEK 39 AS OF SEP 29, 2023



### Invasive *Aedes* Mosquito and Zika Virus Update

No invasive *Aedes* species have been detected in Santa Barbara County since May of 2021. Once again, only *Culex* mosquito larvae were present in the 11 *Aedes aegypti*-targeting In2Care stations. *Aedes aegypti* are found in 25 California counties, and *Aedes albopictus* is found in five.

<https://westnile.ca.gov>



# Mosquito Traps Used by the Mosquito District

MVMD Inventory October 2023

TRAP TYPE	INVENTORY	BAIT/SUPPLIES	COST OF OPERATION	POWER SOURCE
EVS OLD	14	DRY ICE (3.3LBS PER TRAP)	3.3LBS X \$4/LB=\$13.20	3 D BATTERIES
EVS NEW	3	DRY ICE (3.3LBS PER TRAP)	3.3LBS X \$4/LB=\$13.20	3 D BATTERIES
EVS UPGRADED	5	DRY ICE (3.3LBS PER TRAP)	3.3LBS X \$4/LB=\$13.20	3 D BATTERIES
EVS TO REPAIR	4			3 D BATTERIES
TOOLBOX GRAVID	2	ALFALFA, WATER, WATER-TIGHT BUCKET	\$10-\$40 PER YEAR	4 D BATTERIES
TOOLBOX GRAVID TO REPAIR	2			4 D BATTERIES
FROMMER GRAVID	3	ALFALFA, WATER, WATER-TIGHT BUCKET	\$10-\$40 PER YEAR	4 D BATTERIES
BG PRO	3	DRY ICE (3.3LBS EACH) AND/OR BG LURE		USB POWER BANK, 10000mAh PER 18 HOURS
BG SENTINEL 1	3	BG LURE (CO <sub>2</sub> OPTIONAL)	\$50 PER LURE (REUSABLE FOR 5 MONTHS)	ELECTRICAL OUTLET
BG SENTINEL 2	10	BG LURE (CO <sub>2</sub> OPTIONAL)	\$50 PER LURE (REUSABLE FOR 5 MONTHS)	ELECTRICAL OUTLET
OVICUPS	>50	CUP, WATER, PAPER	\$5-\$20 PER YEAR	NONE
BG-GAT (GRAVID AUTOCIDAL TRAP)	5	WATER, STICKY PANEL (28 IN STOCK)	\$2 PER DEPLOYMENT	NONE
CDC AGO (AUTOCIDAL GRAVID OVITRAP)	5	WATER, STICKY PANEL (39 IN STOCK)	\$2 PER DEPLOYMENT	NONE



Encephalitis Virus Surveillance (EVS) Trap

10 POUND CO <sub>2</sub> Tank (NEW!)	1	use in place of dry ice in secure locations \$35 FOR 9 DAYS
<b>POWER SOURCES</b>		
RECHARGEABLE D BATTERIES 10,000 mAh	59	
RECHARGEABLE D BATTERIES 3,000 mAh	51	
D BATTERY CHARGERS	10 X 4 BATTERY SLOTS	
USB POWER BANK 30,000mAh	3	
USB POWER BANK 10,000mAh	1	



Frommer Gravid Trap



Toolbox Gravid Trap



BG Sentinel 2



BG Pro



In2Care Station



AGO traps catch the female invasive *Aedes* on a sticky surface as she enters to lay eggs

Ovi-cups are used to monitor invasive *Aedes* mosquito activity in an area by providing an ideal egg-laying habitat

# Mosquito and Vector Management District of Santa Barbara County

## Report of District Operations - September 2023

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc. Requests	Total hours devoted to zone
Goleta	30.5	5.5	1		1							13.5			49.5	
Goleta Valley	33.5	7.5	1									11.0			52.0	
Rancho Embarcadero	1.0								1.0						2.0	
Isla Vista	10.5	1.5	1						3.5			10.0			25.5	
Hope Ranch	1.5	0.5													2.0	
Hidden Valley															0.0	
Santa Barbara area	39.5	8.5	5	3					4.0	1	2.5	26.0	1	1	80.5	
Mission Canyon															0.0	
Montecito	3.0	0.5		3	3	0.5		1				4.5			8.5	
Summerland	1.0	1.0			1				0.5	1		1.0			3.5	
Carpinteria	3.5	1.5	1	1	1										5.0	
Carpinteria Valley	2.0	0.5		1	2										2.5	
Carp Salt Marsh	7.0	2.5													9.5	
Camino Real	1.0	0.5													1.5	
Storke Ranch	1.0	0.5													1.5	
Goleta Sanitary	1.0														1.0	
City of Goleta	6.0	2.0													8.0	
UCSB	3.0	2.0													5.0	
Santa Barbara Airport	18.5	7.0													25.5	
City of Santa Barbara	5.0	2.0													7.0	
SoCalGas															0.0	
<b>South County total</b>	<b>168.5</b>	<b>43.5</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>0.5</b>	<b>0.0</b>	<b>1</b>	<b>9.0</b>	<b>2</b>	<b>2.5</b>	<b>0.0</b>	<b>66.0</b>	<b>1</b>	<b>1</b>	<b>290.0</b>
Unincorporated North County													13.0		1	13.0
<b>North County total</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>13.0</b>	<b>0</b>	<b>1</b>	<b>13.0</b>
Pismo Beach	3.0	4.5													7.5	
Oceano Dunes	3.0	6.5													9.5	
San Luis Obispo								1							0.0	
<b>SLO County total</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>1</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>1.00</b>
<b>Monthly Totals</b>	<b>168.5</b>	<b>43.5</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>0.5</b>	<b>0.0</b>	<b>2</b>	<b>9.0</b>	<b>2</b>	<b>2.5</b>	<b>0.0</b>	<b>79.0</b>	<b>1</b>	<b>2</b>	<b>304.00</b>
<b>Year to Date</b>	<b>1541.0</b>	<b>590.0</b>	<b>50</b>	<b>71</b>	<b>21</b>	<b>22.0</b>	<b>0.0</b>	<b>23</b>	<b>89.5</b>	<b>12</b>	<b>10.5</b>	<b>0.0</b>	<b>230.5</b>	<b>1</b>	<b>17</b>	

	This Month	Year to Date
<b>Total Inspection Hours</b>	<b>178.0</b>	<b>1651.5</b>
<b>Total Treatment Hours</b>	<b>43.5</b>	<b>590.0</b>
<b>Total Mileage</b>	<b>2,603.0</b>	<b>22,499.0</b>

# Financial Status (Real-Time)

As of: 9/30/2023 (25% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	9/30/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3010 -- Property Tax-Current Secured	518,000.00	-1,074.51	-519,074.51	-0.21 %
3011 -- Property Tax-Unitary	7,700.00	6.38	-7,693.62	0.08 %
3015 -- PT PY Corr/Escapes Secured	0.00	817.16	817.16	--
3020 -- Property Tax-Current Unsecd	19,800.00	-63.33	-19,863.33	-0.32 %
3023 -- PT PY Corr/Escapes Unsecured	300.00	174.62	-125.38	58.21 %
3028 -- RDA Pass-through Payments	3,600.00	0.00	-3,600.00	0.00 %
3029 -- RDA RPTTF Resid Distributions	7,000.00	0.00	-7,000.00	0.00 %
3040 -- Property Tax-Prior Secured	0.00	0.54	0.54	--
3050 -- Property Tax-Prior Unsecured	500.00	88.10	-411.90	17.62 %
3054 -- Supplemental Pty Tax-Current	7,100.00	2,980.54	-4,119.46	41.98 %
3056 -- Supplemental Pty Tax-Prior	200.00	-1.98	-201.98	-0.99 %
Taxes	564,200.00	2,927.52	-561,272.48	0.52 %
<b>Fines, Forfeitures, and Penalties</b>				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	9.56	9.56	--
Fines, Forfeitures, and Penalties	0.00	9.56	9.56	--
<b>Use of Money and Property</b>				
3380 -- Interest Income	17,000.00	0.00	-17,000.00	0.00 %
Use of Money and Property	17,000.00	0.00	-17,000.00	0.00 %
<b>Intergovernmental Revenue-State</b>				
4220 -- Homeowners Property Tax Relief	2,300.00	0.00	-2,300.00	0.00 %
Intergovernmental Revenue-State	2,300.00	0.00	-2,300.00	0.00 %
<b>Intergovernmental Revenue-Other</b>				
4840 -- Other Governmental Agencies	18,000.00	0.00	-18,000.00	0.00 %
Intergovernmental Revenue-Other	18,000.00	0.00	-18,000.00	0.00 %

# Financial Status (Real-Time)

As of: 9/30/2023 (25% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	9/30/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
<b>Charges for Services</b>				
4877 -- Other Special Assessments	726,000.00	-1,568.23	-727,568.23	-0.22 %
Charges for Services	726,000.00	-1,568.23	-727,568.23	-0.22 %
<b>Miscellaneous Revenue</b>				
5891 -- Refunds/Repayments	6,000.00	0.00	-6,000.00	0.00 %
5909 -- Other Miscellaneous Revenue	160,000.00	72,879.19	-87,120.81	45.55 %
Miscellaneous Revenue	166,000.00	72,879.19	-93,120.81	43.90 %
Revenues	1,493,500.00	74,248.04	-1,419,251.96	4.97 %
<b>Expenditures</b>				
<b>Salaries and Employee Benefits</b>				
6100 -- Regular Salaries	525,000.00	110,404.55	414,595.45	21.03 %
6210 -- Commissioner/Director/Trustee	10,000.00	2,300.00	7,700.00	23.00 %
6400 -- Retirement Contribution	186,000.00	43,223.67	142,776.33	23.24 %
6475 -- Retiree Medical OPEB	21,000.00	1,692.11	19,307.89	8.06 %
6500 -- FICA Contribution	32,550.00	7,082.06	25,467.94	21.76 %
6550 -- FICA/Medicare	8,500.00	1,656.29	6,843.71	19.49 %
6600 -- Health Insurance Contrib	150,000.00	34,029.25	115,970.75	22.69 %
6610 -- Life & Disability Insur	2,100.00	524.70	1,575.30	24.99 %
6700 -- Unemployment Ins Contribution	2,250.00	36.80	2,213.20	1.64 %
6900 -- Workers Compensation	23,000.00	22,550.00	450.00	98.04 %
Salaries and Employee Benefits	960,400.00	223,499.43	736,900.57	23.27 %
<b>Services and Supplies</b>				
7030 -- Clothing and Personal	7,000.00	955.81	6,044.19	13.65 %
7050 -- Communications	7,500.00	1,575.88	5,924.12	21.01 %
7070 -- Household Supplies	3,400.00	542.00	2,858.00	15.94 %
7090 -- Insurance	25,000.00	24,601.00	399.00	98.40 %

# Financial Status (Real-Time)

As of: 9/30/2023 (25% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	9/30/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7120 -- Equipment Maintenance	10,000.00	811.25	9,188.75	8.11 %
7121 -- Operating Supplies	13,000.00	2,816.04	10,183.96	21.66 %
7124 -- IT Software Maintenance	27,500.00	5,695.98	21,804.02	20.71 %
7200 -- Structure & Ground Maintenance	15,000.00	2,062.89	12,937.11	13.75 %
7430 -- Memberships	18,500.00	10,850.00	7,650.00	58.65 %
7450 -- Office Expense	6,300.00	1,210.66	5,089.34	19.22 %
7460 -- Professional & Special Service	86,000.00	18,596.98	67,403.02	21.62 %
7508 -- Legal Fees	20,000.00	4,468.01	15,531.99	22.34 %
7546 -- Administrative Expense	12,000.00	2,649.00	9,351.00	22.08 %
7650 -- Special Departmental Expense	93,000.00	27,017.22	65,982.78	29.05 %
7653 -- Training Fees & Supplies	8,400.00	692.00	7,708.00	8.24 %
7730 -- Transportation and Travel	8,000.00	53.38	7,946.62	0.67 %
7731 -- Gasoline-Oil-Fuel	15,000.00	2,982.50	12,017.50	19.88 %
7760 -- Utilities	6,500.00	1,528.23	4,971.77	23.51 %
Services and Supplies	382,100.00	109,108.83	272,991.17	28.56 %
<b>Capital Assets</b>				
8200 -- Structures&Struct Improvements	78,000.00	0.00	78,000.00	0.00 %
8300 -- Equipment	50,000.00	0.00	50,000.00	0.00 %
Capital Assets	128,000.00	0.00	128,000.00	0.00 %
Expenditures	1,470,500.00	332,608.26	1,137,891.74	22.62 %
<b>Other Financing Sources &amp; Uses</b>				
<b>Other Financing Uses</b>				
7901 -- Oper Trf (Out)	23,000.00	0.00	23,000.00	0.00 %
Other Financing Uses	23,000.00	0.00	23,000.00	0.00 %
Other Financing Sources & Uses	-23,000.00	0.00	23,000.00	0.00 %

# Financial Status (Real-Time)

As of: 9/30/2023 (25% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	9/30/2023 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Mosquito & Vector Mgt District	0.00	-258,360.22	-258,360.22	--
Net Financial Impact	0.00	-258,360.22	-258,360.22	--

# Cash Balances (Real-Time)

As of: 9/30/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 4160-4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	9/1/2023 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	9/30/2023 Ending Balance
4160 -- Mosquito & Vector Mgt District	1,968,268.11	0.00	0.00	38,690.24	67,638.96	1,861,938.91
4161 -- SB Vector-Cap Asset Reserve	663,227.87	0.00	0.00	0.00	0.00	663,227.87
Total Report	2,631,495.98	0.00	0.00	38,690.24	67,638.96	2,525,166.78



# Vendor Disbursements (Real-Time)

From 9/1/2023 to 9/30/2023

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 002073 -- SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY					
ACH - 816984	09/12/2023	880		Vendor Invoice #: H43355; Vendor Account:	174.90
Total SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY					174.90
Vendor 005761 -- SCI CONSULTING GROUP					
W - 09806805	09/14/2023	880		Vendor Invoice #: SBS10883	9,166.98
Total SCI CONSULTING GROUP					9,166.98
Vendor 008116 -- HOWELL MOORE & GOUGH LLP					
W - 09806806	09/14/2023	880		Vendor Invoice #: 44988; Vendor Account:	308.00
Total HOWELL MOORE & GOUGH LLP					308.00
Vendor 050379 -- ADP INC					
EFT	09/08/2023	880		Vendor Invoice #: 641507243	467.40
Total ADP INC					467.40
Vendor 080067 -- ATKINSON ANDELSON LOYA RUUD ROMO					
W - 09807416	09/26/2023	880		Vendor Invoice #: 691762; Vendor Account:	968.63
Total ATKINSON ANDELSON LOYA RUUD ROMO					968.63
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC					
ACH - 817036	09/12/2023	880		UNION DUES	48.00
ACH - 818715	09/25/2023	880		UNION DUES	48.00
Total CITY EMPLOYEES ASSOC LLC					96.00
Vendor 101532 -- STREAMLINE					
W - 09806704	09/12/2023	880		Vendor Invoice #: 051D17E0-0035	249.00
Total STREAMLINE					249.00
Vendor 127495 -- VESERIS					
ACH - 817523	09/14/2023	880		Vendor Invoice #: IN-4316485; Vendor Account:	15,744.86
Total VESERIS					15,744.86



# Vendor Disbursements (Real-Time)

From 9/1/2023 to 9/30/2023

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 132153 -- MVCAC MOSQUITO & VECTOR CONTROL ASSOC OF CA					
W - 09806821	09/14/2023	880		Vendor Invoice #: 7364206	638.00
				Total MVCAC MOSQUITO & VECTOR CONTROL ASSOC OF CA	638.00
Vendor 148414 -- ZWORLD GIS					
ACH - 817068	09/12/2023	880		Vendor Invoice #: 2023-0347	1,445.00
				Total ZWORLD GIS	1,445.00
Vendor 194683 -- Allied Administrators for Delta Dental					
ACH - 817085	09/12/2023	880		ID #	871.83
				Total Allied Administrators for Delta Dental	871.83
Vendor 244645 -- AFLAC					
W - 09807652	09/27/2023	880		Vendor Invoice #: 304308; Vendor Account:	336.60
				Total AFLAC	336.60
Vendor 246891 -- MISSION LINEN SUPPLY					
ACH - 817087	09/12/2023	880		Vendor Account:	415.65
				Total MISSION LINEN SUPPLY	415.65
Vendor 346888 -- CARRIE TROUP CPA					
ACH - 817100	09/12/2023	880		Vendor Invoice #: 0723V	2,325.00
ACH - 817556	09/14/2023	880		Vendor Invoice #: 0823V	2,325.00
				Total CARRIE TROUP CPA	4,650.00
Vendor 509950 -- MARBORG INDUSTRIES					
ACH - 817563	09/14/2023	880		Vendor Account:	155.58
				Total MARBORG INDUSTRIES	155.58
Vendor 522736 -- McCormix Corporation					
ACH - 817116	09/12/2023	880		Vendor Account:	936.07
				Total McCormix Corporation	936.07

# Vendor Disbursements (Real-Time)

From 9/1/2023 to 9/30/2023

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount
Vendor 556712 -- MONTECITO WATER DISTRICT					
ACH - 818297	09/21/2023	880		Vendor Account:	72.34
Total MONTECITO WATER DISTRICT					72.34
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					
ACH - 818175	09/20/2023	880		Vendor Invoice #: 100000017293209; Vendor Account: 1	10,858.70
Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM					10,858.70
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS					
EFT	09/07/2023	880		Vendor Account:	18,674.42
EFT	09/22/2023	880		Vendor Account:	19,548.42
Total STATE/FEDERAL TAXES & DIRECT DEPOSITS					38,222.84
Vendor 740582 -- BIG GREEN CLEANING COMPANY					
ACH - 817210	09/12/2023	880		Vendor Invoice #: 630337; Vendor Account:	271.00
Total BIG GREEN CLEANING COMPANY					271.00
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON					
ACH - 817584	09/14/2023	880		Vendor Account:	375.29
Total SOUTHERN CALIFORNIA EDISON					375.29
Vendor 767800 -- THE GAS COMPANY					
ACH - 817587	09/14/2023	880		Vendor Account:	19.69
Total THE GAS COMPANY					19.69
Vendor 776537 -- COX COMMUNICATIONS - BUSINESS					
ACH - 817591	09/14/2023	880		Vendor Account:	464.26
Total COX COMMUNICATIONS - BUSINESS					464.26
Vendor 855111 -- VISION SERVICE PLAN-CA					
ACH - 819180	09/27/2023	880		Vendor Invoice #: 818849539; Vendor Account: 3	176.59
Total VISION SERVICE PLAN-CA					176.59

# Vendor Disbursements (Real-Time)

From 9/1/2023 to 9/30/2023

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

<u>Disbursement</u>	<u>Disbursement Date</u>	<u>Dept</u>	<u>Purchase Order</u>	<u>Remit Description</u>	<u>Amount</u>
				Total Mosquito & Vector Mgt District	<u>87,085.21</u>

P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER** \_\_\_\_\_  
**STATEMENT DATE** 09-22-2023  
**AMOUNT DUE** \$2,528.20  
**NEW BALANCE** \$2,528.20  
 PAYMENT DUE ON RECEIPT

000001586 01 SP 0.630 106481843570798 P  
**MVM DISTRICT**  
**ATTN BRIAN CARERA**  
**PO BOX 1389**  
**2450 LILLIE AVE**  
**SUMMERLAND CA 93067-1389**

**AMOUNT ENCLOSED**

\$

Please make check payable to "U.S. Bank"

**U.S. BANK CORPORATE PAYMENT SYSTEMS**  
**P.O. BOX 790428**  
**ST. LOUIS, MO 63179-0428**

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
MVM DISTRICT	Previous Balance	Purchases And Other Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	Credits	Payments	New Balance
Company Total	\$1,774.19	\$2,528.20	\$0.00	\$0.00	\$0.00	\$0.00	\$1,774.19	\$2,528.20

CORPORATE ACCOUNT ACTIVITY				
MVM DISTRICT				<b>TOTAL CORPORATE ACTIVITY</b>
				\$1,774.19 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-31	08-31	7479826324300000000044	ELECTRONIC PYMT THANK YOU00000 A	1,774.19 PY

NEW ACTIVITY					
VESNA IBARRA		CREDITS \$0.00	PURCHASES \$120.00	CASH ADV \$0.00	<b>TOTAL ACTIVITY</b> \$120.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
09-18	09-15	24692163258109027902409	SQ *KENNEDY'S SMOGS SANTA BARBARA CA	35.00	
09-18	09-15	24692163258109038162993	SQ *KENNEDY'S SMOGS SANTA BARBARA CA	35.00	
09-22	09-21	24692163264103829512591	IN *IPM INSTITUTE OF NORT 608-4666402 WI	50.00	

<b>CUSTOMER SERVICE CALL</b>  800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY		
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE	1,774.19	
<b>SEND BILLING INQUIRIES TO:</b> U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335		09/22/23	.00	PURCHASES & OTHER CHARGES	2,528.20
		<b>AMOUNT DUE</b>		CASH ADVANCES	.00
		<b>2,528.20</b>		CASH ADVANCE FEES	.00
				LATE PAYMENT CHARGES	.00
				CREDITS	.00
				PAYMENTS	1,774.19
				<b>ACCOUNT BALANCE</b>	<b>2,528.20</b>



Company Name: MVM DISTRICT
Corporate Account Number:
Statement Date: 09-22-2023

NEW ACTIVITY					
<b>JESSICA F SPRIGG</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$453.31	\$0.00	\$453.31
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-25	08-23	24801973236839008732824	SUMMERLAND FUEL DEPOT SUMMERLAND CA	31.72	
08-31	08-30	24164073242741933982130	FEDEX93398213 800-4633339 TN	124.33	
08-31	08-30	24692163242108772450548	VERIZONWRLSS*RTCCR VB 800-922-0204 FL	13.40	
09-04	09-01	24692163244100812854035	IN *TECHEASE COMPUTER SOL 805-5643273 CA	250.00	
09-11	09-08	24137463252001277248885	USPS PO 0513320113 CARPINTERIA CA	2.97	
09-21	09-20	24692163264103221465836	MICHAELS STORES 9963 GOLETA CA	13.55	
09-21	09-20	24692163264103221465844	MICHAELS STORES 9963 GOLETA CA	17.34	
<b>ROBBY R SHARP</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$278.06	\$0.00	\$278.06
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
09-07	09-06	24765013250839000153375	CALIFORNIA FRESH MARKET PISMO BEACH CA	24.11	
09-08	09-07	24231683251837000086178	SMART AND FINAL 391 SANTA BARBARA CA	108.91	
09-15	09-14	24431053258838000553164	O'REILLY AUTO PARTS 3770 GOLETA CA	34.46	
09-20	09-19	24445713262300455746691	RALPHS #0680 SANTA BARBARA CA	110.58	
<b>KAREN EGERMAN-SCHULTZ</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$520.42	\$0.00	\$520.42
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-30	08-29	24231683242837000013802	SMART AND FINAL 914 SANTA BARBARA CA	106.59	
09-08	09-06	242316832508370000818076	ALBERTSONS #0355 CARPINTERIA CA	9.03	
09-08	09-07	24492153250713684582809	LINDE GAS & EQUIPMENT INC DANBURY CT	61.33	
09-14	09-13	24231683257837000069475	SMART AND FINAL 914 SANTA BARBARA CA	109.94	
09-14	09-13	24492153256715700639558	LINDE GAS & EQUIPMENT INC DANBURY CT	233.53	
<b>DONALD CRAM</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$50.00	\$0.00	\$50.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
09-22	09-21	2419880326437526292335	PAYPAL *IPMINSTITUT IP 4029357733 CA	50.00	
<b>BRIAN J CABRERA</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$1,106.41	\$0.00	\$1,106.41
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
09-14	09-13	24011343256000041890098	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	14.99	
09-15	09-15	24204293258000041997549	MSFT * E0800P1CFB 800-6427676 WA	42.00	
09-20	09-18	24692163262101878311495	FIRESTONE16047 SANTA BARBARA CA	1,049.42	

						October 6, 2023
Account	MOU Maximum	FYE23	FYE22	FYE21	MOU Status	
<a href="#">1</a> Wynmark	\$ 2,100	\$1,563.55	\$982.73	\$1,283.96	FYE24 completed, sent for approval	
<a href="#">3</a> Goleta Sanitary District	\$ 5,700	\$4,744.06	\$3,784.34	\$3,997.96	FYE24 complete	
<a href="#">4</a> Goleta, City of	\$ 10,700	\$13,710.44	\$6,358.75	\$3,708.19	FYE25 completed	
<a href="#">5</a> Oceano Dunes District	\$ 21,500	\$17,860.63	\$18,096.06	\$18,153.72	CY 22 and 23 complete	
<a href="#">6</a> Pismo Beach, City of	\$ 10,000	\$6,403.09	\$8,909.53	\$5,744.45	FYE25 completed	
<a href="#">7</a> Santa Barbara Airport	\$ 65,500	\$66,131.69	\$56,128.09	\$43,239.03	FYE24 completed, sent for approval	
<a href="#">8</a> Santa Barbara, City of	\$ 6,500	\$6,049.75	\$5,471.13	\$5,266.24	Working on FYE25	
<a href="#">9</a> SoCalGas	\$ 3,000	\$3,269.14	\$1,527.55	\$2,277.71	Submitted Mosquito Management Plan	
<a href="#">10</a> Cal-Storke, LLC	\$ 3,000	\$2,173.79	\$1,225.18	\$1,553.06	Working on FYE25	
<a href="#">11</a> UCSB	\$ 35,500	\$28,540.84	\$25,493.42	\$17,982.38	FYE24 complete	
<a href="#">12</a> San Luis Obispo, County of	\$ 15,500	\$8,954.28	\$5,268.29	\$1,777.07	FYE24 completed, sent for approval	
	\$ 179,000	\$159,401.26	\$133,245.07	\$104,983.77		

	Sept. 7, 2023	Budgeted
FYE 2024	\$55,530.56	\$160,000
FYE 2023	\$159,401.26	\$ 130,000
FYE 2022	\$139,873.10	\$ 120,000
FYE 2021	\$104,983.47	\$ 110,000
FYE 2020	\$ 150,311.84	\$ 105,000
FYE 2019	\$ 109,111.47	\$ 100,000
FYE 2018	\$ 108,081.70	\$ 70,000
FYE 2017	\$ 87,923.06	\$ 105,000
FYE 2016	\$ 58,114.04	\$ 115,000
FYE 2015	\$ 99,346.50	\$ 120,000





HOWELL MOORE & GOUGH  
ATTORNEYS AT LAW • LLP

Weldon U. Howell, Jr. \*  
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Website:

\* Retired † Of Counsel

September 19, 2023

Board of Trustees  
Mosquito and Vector Management District  
of Santa Barbara County  
c/o Brian Cabrera, General Manager  
2450 Lillie Avenue  
Summerland, CA 93067

**Subject: Retainer Agreement for Legal Services**

Dear Trustees:

I am writing to confirm the engagement of Howell Moore & Gough LLP to provide services to the Mosquito and Vector Management District of Santa Barbara County (the "District") following my retirement on June 30, 2023. This letter is provided pursuant to the California Business and Professions Code, which requires written fee agreements between attorneys and clients in connection with most legal matters. The agreement is required to contain the fee arrangement that is applicable to the case, the general nature of the services to be provided, and the respective responsibilities of the attorney and the client. When signed by you, this letter, together with the enclosed General Terms of Representation, will constitute our written agreement pertaining to the services to be provided by me through my Of Counsel affiliation with Howell Moore & Gough LLP, and will supersede all prior fee agreements between the District and the firm.

**Description of Services**

Our office served as general counsel to the District until my retirement on June 30, 2023. The District is now in the process of retaining a new attorney or law firm to serve as general counsel. Pursuant to this retainer agreement, I will be available to assist with the transition of legal work to the new general counsel. Services under this agreement do not include the type of ongoing legal services that I provided to the District in the past. Instead, under this retainer arrangement, I will (i) assist with the recruitment and selection of the District's new general counsel/law firm, (ii) facilitate the transfer of institutional knowledge to the District's new attorney/law firm, (iii) answer questions about how legal matters have been addressed at the District in the past and provide background information pertaining to such matters, (iv) assist in locating information

contained in legal files and computer records, (v) attempt to ensure that the District's transition to its new general counsel goes as smoothly as possible, and (vi) provide the new general counsel and District staff with access to information pertaining to District legal matters that I worked on previously.

I will be the lawyer at our firm responsible for providing these services. As of July 1, I am no longer a partner with Howell Moore & Gough. However, I am continuing to work as an attorney with the firm in an "Of Counsel" capacity through June 30, 2024. This Of Counsel status allows me to provide the transition services to the District described in this agreement.

**Fees for Services**

For services provided to the District, I will bill a flat monthly retainer fee of \$770, which represents the equivalent of two (2) hours of time at a billing rate of \$385 per hour. In the event that I spend more than two (2) hours of time providing services to the District during any calendar month, the additional time will be billed at the rate of \$385 per hour.

**Term of Agreement**

Subject to each party's right of termination as set forth in the enclosed General Terms of Representation, the term of this agreement shall commence on September 1, 2023 and terminate on June 30, 2024.

\*\*\*\*\*

If the foregoing terms meet with your approval, please sign and date this letter below where indicated and return the signed copy to me. You should also retain a signed copy for the District's records.

I appreciate the opportunity to assist the District with the transition to new legal counsel.

Sincerely yours,

Richard G. Battles of  
HOWELL MOORE & GOUGH LLP



Board of Trustees  
Mosquito and Vector Management District of Santa Barbara County  
September 19, 2023  
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**READ AND APPROVED**

MOSQUITO AND VECTOR MANAGEMENT  
DISTRICT OF SANTA BARBARA COUNTY

By \_\_\_\_\_ Dated: \_\_\_\_\_  
Bob Williams, Board President

## **GENERAL TERMS OF REPRESENTATION**

The terms upon which **HOWELL MOORE & GOUGH LLP** provides legal services are summarized below. These terms apply in each case in which we accept representation unless different terms are set forth in a separate written fee agreement at the time representation commences.

### **RESPECTIVE RESPONSIBILITIES**

Our law firm undertakes during the course of our representation:

- (1) To provide the legal services you request when and as necessary to competently represent your interests. Our firm maintains errors and omissions insurance coverage for the services that we provide.
- (2) To make ourselves reasonably available to meet with you and to promptly review and respond to you regarding materials you send to us.
- (3) To keep you informed of significant developments in the representation and of information or assistance required from you.

As our client, you undertake the following responsibilities:

- (1) To provide us promptly and candidly with all relevant information in your possession or reasonably available to you.
- (2) To cooperate fully with us, to make yourself reasonably available to meet with us, to promptly review and respond to us regarding materials we send you, and otherwise to communicate with us as necessary to advance your interests.
- (3) To pay our statements promptly upon receipt.

### **DETERMINATION OF LEGAL FEES**

With the exception of any agreed upon monthly retainer fee, our fees will be calculated based on our hourly rates and the amount of time required to provide the services you request. This will include time expended for telephone and office conferences with clients, other counsel, consultants, witnesses, court personnel, government agency staffs and other interested persons; conferences among our legal personnel; factual investigations, including discovery and deposition proceedings; legal research; the preparation of letters, transaction documents, pleadings, briefs and other written materials; travel time; and time waiting in court or before public agencies.

### **COSTS AND EXPENSES; DOCUMENT CHARGES**

In addition to our fees, we will bill you for costs we incur for such items as large photocopy projects done in-house, long distance telephone calls, secretarial overtime, access charges to legal research data bases, and the like. Certain of these items may be charged at more than our direct cost to cover our overhead. We may also incur costs from time to time for such items as photocopying by outside service providers, filings fees with government agencies, travel, and delivery services. If your account with us is current and the cost is insubstantial, we will advance these expenses on your behalf and include them in your next monthly statement. However, in certain instances we will have the bill sent directly to you for payment or will request that you promptly remit payment to us.

In performing our services, we may also utilize specialized legal documents that our firm has developed for specific legal problems and transactions. These documents enable us to respond quickly to our clients' needs at a significantly lesser cost than would be incurred if the documents were specially created for each individual transaction. Because these documents represent the investment of substantial time and expertise by our firm, our fees may include a standard document charge, which is in addition to our fees for adapting the documents to your specific needs, but which will be included in any fee quotation or estimate that we provide to you.

#### **BILLING ARRANGEMENTS AND PAYMENTS**

Unless other arrangements have been made, we will submit monthly statements during the course of our representation for services rendered and for costs we incur or advance on your behalf. Our statements are due upon presentation and are considered delinquent after thirty (30) days. A service charge of 10% per annum is assessed against accounts that are not paid within thirty (30) days of the date of the statement, and if our statements are not paid in a timely manner, we will be entitled to suspend further legal services or to discontinue representation until acceptable payment arrangements are made. All payments received are first applied against any outstanding costs advanced.

#### **ESTIMATES**

Any estimates we make as to anticipated costs or fees are only estimates and should not be considered as fee quotes. The amount of our fees will depend both on the considerations discussed above and a variety of other factors that are beyond our ability to control, including the negotiating positions adopted by the parties, the skills, experience and level of expertise of opposing counsel, and the extent to which changes occur in the law, the facts communicated to us, or the terms of the transaction during the course of our representation. For these reasons, it usually is not feasible to make a firm commitment as to the total costs and fees that will be incurred in a particular matter, and any fixed fee quotations that we give will be set forth in a separate written agreement.

#### **BILLING INQUIRIES**

It is of paramount concern to us that our clients not only receive the quality of legal service we provide, but that they be satisfied that our statements for those services are fair and reasonable. We therefore encourage you to contact our accounting department or the attorney responsible for your account if at any time you have any questions concerning our statements, the manner in which they are prepared, or the amounts included in them.

#### **TERMINATION AND MODIFICATION**

Our engagement may be terminated at any time by you or our firm by providing sixty (60) days prior written notice of such termination to the other party. Any other modification to the terms of our engagement requires the written approval of both you and our firm.

# CALIFORNIA HEALTH AND SAFETY CODE

## CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS

### Article 3. Boards of Trustees and Officers

2026. (a) A local agency formation commission, in approving either a consolidation of districts or the reorganization of two more districts into a single district, may, pursuant to subdivisions (k) and (n) of Section 56886 of the Government Code, change the number of members on the board of trustees of the consolidated or reorganized district, provided that the resulting number of trustees shall be an odd number but not less than five.
- (b) Upon the expiration of the terms of the members of the board of trustees of the consolidated or reorganized district whose terms first expire following the effective date of the consolidation or reorganization, the total number of members on the board of trustees shall be reduced until the number equals the number of members determined by the local agency formation commission.
- (c) Notwithstanding subdivision (b) of Section 2024, in the event of a vacancy on the board of trustees of the consolidated or reorganized district at a time when the number of members of the board of trustees is greater than the number determined by the local agency formation commission, the vacancy shall not be filled and the membership of the board of trustees shall be reduced by one member.
2027. (a) At the first meeting of the initial board of trustees of a newly formed district, and in the case of an existing district at the first meeting in January every year or every other year, the board of trustees shall elect its officers.
- (b) The officers of a board of trustees are a president and a secretary. The president shall be a trustee. The secretary may be either a trustee or a district employee. A board of trustees may create additional officers and elect members to those positions. No trustee shall hold more than one office.
- (c) Except as provided in Section 2077, the county treasurer of the principal county shall act as the district treasurer. The county treasurer shall receive no compensation for the receipt and disbursement of money of the district.
2028. A board of trustees shall meet at least once every three months. Meetings of the board of trustees are subject to the provisions of the Ralph M. Brown Act, Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code.
2029. (a) A majority of the board of trustees shall constitute a quorum for the transaction of business.
- (b) Except as otherwise specifically provided to the contrary in this chapter, a recorded vote of a majority of those trustees present and voting is required on each action.
- (c) The board of trustees shall act only by ordinance, resolution, or motion.
- (d) The board of trustees shall keep a record of all of its acts, including financial transactions.
- (e) The board of trustees shall adopt rules for its proceedings.
2030. (a) The members of the board of trustees shall serve without compensation.

- (b) The members of the board of trustees may receive their actual and necessary traveling and incidental expenses incurred while on official business. In lieu of paying for actual expenses, the board of trustees may by resolution provide for the allowance and payment to each trustee a sum not to exceed one hundred dollars (\$100) per month for expenses incurred while on official business. A trustee may waive the payments permitted by this subdivision.
- (c) Notwithstanding subdivision (a), the secretary of the board of trustees may receive compensation in an amount determined by the board of trustees.

## General Manager's Report for September 2023

1. The District's website had 9,475 visitors, 316 per day in September (8,103 web page views, avg. 261 per day in August.).
2. V. Ibarra watched the webinar: "Challenges and solutions for bed bug management in low-income housing." 9/7.
3. V. Ibarra watched the webinar: "Straight Talk About Crack & Crevice Treatments." 9/12.
4. V. Ibarra watched the webinar: "State of the Bed Bug Market". 9/14.
5. J. Sprigg completed the District's annual LAWCX renewal survey on 9/15, as required by the Vector Control Joint Powers Agency. (Local Agency Worker's Compensation Excess).
6. J. Sprigg handled a public records request from the Transparent California organization with assistance from District accountant Carrie Troup. 9/18.
7. GM Cabrera and J. Sprigg met online with John Bliss and Ryan Aston from SCI for a preliminary discussion on assessments for service Zones 1 and 2. 9/19.
8. GM Cabrera participated in the California Southern Region Mosquito District Managers meeting. 9/20.
9. V. Ibarra watched the webinar: "Rodent Control Best Practices". 9/21.
10. J. Sprigg and GM Cabrera attended the webinar sponsored by the Employment Risk Management Authority on Mobile Device Cyber Risk. 9/22.
11. GM Cabrera attended the Santa Barbara County Employee Retirement System (SBCERS) Plan Sponsor Summit. 9/26.
12. GM Cabrera held a meeting with District staff on 9/27.
13. GM Cabrera and V. Ibarra watched the webinar: "What to Do about Conflicts with Rodents" sponsored by the Justice Clearing House. 9/28.
14. J. Sprigg attended a webinar on "Stick insects", sponsored by the New Orleans Mosquito, Termite and Rodent Control Board. 9/28.

### Upcoming:

1. The Statewide Dead Bird Call Center closes on 10/13 for the remainder of 2023 through March 2024. During this period dead birds can only be reported online at the CA Dept. of Public Health dead bird reporting page: <https://westnile.ca.gov/report> CDPH encourages the reporting of dead birds as part of its West Nile Virus surveillance program.
2. Daylight Saving Time begins; turn clocks back one hour. 11/5.