



# Mosquito and Vector Management District of Santa Barbara County

Environmental Management of Human Disease Vectors

## TRUSTEES (TERM ENDING):

President: Bob Williams, Santa Barbara County  
(12/31/24)

Vice-President: Joe Franken, City of Carpinteria  
(1/31/25)

Secretary: Dr. Hugh Rafferty, Santa Barbara County  
(12/31/27)

Dr. Charles Blair, Santa Barbara County (12/8/27)

Dr. Teri Jory, City of Santa Barbara (01/05/25)

Russell Dahlquist, Santa Barbara County (12/31/24)

Barbara Silver, Santa Barbara County (10/10/24)

Danica Taber, City of Goleta (1/1/28)

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at [gm@mvmdistrict.org](mailto:gm@mvmdistrict.org).

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at:

2450 Lillie Avenue, Summerland, CA 93067.

Such records may also be posted on the District's website at [www.mvmdistrict.org](http://www.mvmdistrict.org)

## REGULAR MEETING OF THE BOARD OF TRUSTEES

THE BOARD MEETING WILL BE HELD IN ROOM 18 AT THE SANTA BARBARA COMMUNITY COLLEGE WAKE CENTER CAMPUS LOCATED AT 300 N. TURNPIKE RD., SANTA BARBARA, CA 93111. MEMBERS OF THE PUBLIC WHO WISH TO OBSERVE THE MEETING AND/OR OFFER PUBLIC COMMENT CAN ATTEND IN PERSON AT THE MEETING LOCATION OR ACCESS THE MEETING BY USING THE FOLLOWING LINK: <https://us02web.zoom.us/j/85884728701> (MEETING ID: 858 8472 8701; PASSCODE: 624596; DIAL IN FOR AUDIO ONLY: 1-669-900-6833 or 1-408-638-0968, ID: 858 8472 8701#). PERSONS WITH A DISABILITY WHO REQUIRE REASONABLE MODIFICATION OR ACCOMMODATION TO OBSERVE THE MEETING AND/OR OFFER PUBLIC COMMENT SHOULD CONTACT THE DISTRICT AT 805-969-5050 OR [INFO@MVMDISTRICT.ORG](mailto:INFO@MVMDISTRICT.ORG) FOR INSTRUCTIONS ON HOW TO ACCESS THE MEETING.

APRIL 11, 2024, 1:00 PM

## AGENDA

### 1. ROLL CALL

### 2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS

Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances.

### 3. CONFIRMATION OF AGENDA

### 4. STAFF ANNOUNCEMENTS regarding District business

- A. Board meeting dates for the remainder of 2024 are provided below. All meetings are scheduled to start at 1 PM. However, GM Cabrera will be making a request at the May meeting for the June 13 meeting to be rescheduled for the morning of that day or another time and date if that is not possible.

1. Thursday, May 9	4. Thursday, August 8	7. Thursday, November 14
2. Thursday, June 13	5. Thursday, September 12	8. Thursday, December 12
3. Thursday, July 11	6. Thursday, October 10	

**5. CORRESPONDENCE**

**6. PUBLIC COMMENT.** Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

**7. CLOSED SESSION**

**A. Public comment on closed session agenda items**

**B. Closed session pursuant to Government Code § 54957.6**

**Conference with labor negotiator**

**Agency designated representatives:** Nate Kowalski, Counsel and Brian Cabrera, General Manager

**Employee Organization:** Mosquito and Vector Management District of Santa Barbara County Employees Association

**Reconvene to open session to report action taken (if any) in closed session**

**8. ITEMS OF GENERAL CONSENT.** The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)

- A. Approval of the Minutes of the March 14, 2024 Regular Board Meeting (Page 3)
- B. Approval of the March Disease Surveillance Report (Page 6)
- C. Approval of the March District Operations Report (Page 8)

**9. OLD BUSINESS.** The Board will discuss and may take action on the following items:

- A. Accept and file the March Financial Statements for County Fund 4160 (Page 9)
- B. Accept and file the March Disbursement Report (Page 14)
- C. Accounts receivable contracts' status (5909 Misc. Revenue) (Page 19)
- D. Update on District building repair and improvement projects.
- E. Presentation of the updated preliminary budget for fiscal year 2024-2025. (Page 20)

**10. NEW BUSINESS.** The Board will discuss and may take action on the following items:

- A. Consider and approve the District's Service Agreement renewal with SCI Consulting Group for a 3 or 5-year term. (Page 22)

**11. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 6. FINANCES, §§ 2073, 2074, 2075, 2077, 2078.** (Page 36)

**12. REQUESTS FOR FUTURE AGENDA ITEMS**

**13. GENERAL MANAGER'S REPORT** (Page 38)

**14. BOARD ANNOUNCEMENTS**

**15. ADJOURNMENT** (Next scheduled meeting: 1:00 PM; Thursday, May 9, 2024)

MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
March 14<sup>th</sup>, 2024

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, March 14<sup>th</sup>, 2024 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams  
Vice-President Joe Franken  
Secretary Hugh Rafferty  
Trustee Teri Jory (arrived during Closed Session)  
Trustee Barbara Silver (arrived after Roll Call)  
Trustee Russell Dahlquist  
Trustee Charles Blair  
Trustee Danica Taber

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager  
Carrie Troup, CPA  
Jessica Sprigg, Administrative Assistant (remotely)  
Josh Sharp, Member of Public  
Nate Kowalski, Legal Counsel, Atkinson, Andelson, Loya, Ruud, and Romo (for Closed Session)

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances  
*-No requests for remote participation.*

3. CONFIRMATION OF AGENDA  
*-No changes requested.*

4. Staff announcements regarding District business

A. Board Meeting Dates for the remainder of 2024. Start time is 1 PM.

- |                       |                           |                          |
|-----------------------|---------------------------|--------------------------|
| 1. Thursday, April 11 | 4. Thursday, July 11      | 7. Thursday, October 10  |
| 2. Thursday, May 9    | 5. Thursday, August 8     | 8. Thursday, November 14 |
| 3. Thursday, June 13  | 6. Thursday, September 12 | 9. Thursday, December 12 |

B. Reminder that Form 700 Conflict of Interest Forms are due April 3.

5. CORRESPONDENCE  
*-None.*

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

*-None.*

7. CLOSED SESSION

- A. Public comment on closed session agenda items

*-No public comment.*

- B. Closed session pursuant to Government Code § 54957.6

Conference with labor negotiator

Agency designated representatives: Nate Kowalski, Counsel and Brian Cabrera, General Manager

Employee Organization: Mosquito and Vector Management District of Santa Barbara County

Employees Association

*-Started at 1:10 PM. Ended at 2:10 PM.*

Reconvene to open session to report action taken (if any) in closed session

*-No action to report.*

8. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the February 8<sup>th</sup>, 2024 Regular Board Meeting

- B. Approval of the February Disease Surveillance Report

- C. Approval of the February District Operations Report

*-It was moved by Trustee Blair and seconded by Secretary Rafferty to approve the Items of General Consent. Motion passed unanimously.*

9. OLD BUSINESS. The Board will discuss and may take action on the following items:

- A. Accept and file the February Financial Statements for County Fund 4160

- B. Accept and file the February Disbursement Report

*-Carrie Troup discussed the status of revenues and expenditures and explained various disbursements made during the month. Both reports were accepted and filed.*

- C. Accounts receivable contracts' status (5909 Misc. Revenue)

*-Contracts are current and billing for work done January through March will be done in April.*

- D. Update on District building repair and improvement projects.

*-The Board discussed their intention to remodel/add on to the current structure on the District property, rather than a complete tear down. Staff will continue looking into options for RFPs/project planners.*

10. NEW BUSINESS. The Board will discuss and may take action on the following items:

- A. Consider selecting a nominee to serve as a "Seat A" member representing the CSDA Coastal Network for the 2024 CSDA Board of Directors.

*-Secretary Rafferty made a motion to nominate Elaine Magner of the Pleasant Valley Parks and Recreation District. Motion seconded by Trustee Blair and passed unanimously.*

- B. Consider and select a vendor to provide benefit assessment services for the District.

*-GM Cabrera discussed the institutional knowledge and great work done by SCI Consulting for the District for many years. Trustee Blair made a motion to continue to utilize SCI Consulting as benefit assessment administrators for the District.*

C. Presentation of preliminary budget for fiscal year 2024-2025.

*-Carrie Troup discussed the elements of the budget and how they may be adjusted in the coming months.*

11. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 6. FINANCES §§2070, 2071, 2072

*-These sections of the Health and Safety Code dictate how the District manages funds and sets a budget.*

12. REQUESTS FOR FUTURE AGENDA ITEMS

*-Trustee Franken wishes to have facilities improvement as a standing agenda item.*

13. GENERAL MANAGER'S REPORT

*-GM Cabrera discussed various activities at the District during the month.*

14. BOARD ANNOUNCEMENTS

*-Secretary Rafferty announced that the SBCCDA meeting will be held in April.*

*-Trustee Taber mentioned that she toured the District office and recommended that all trustees take the opportunity to do so.*

15. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

APPROVED:

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Bob Williams  
Board President

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Hugh Rafferty  
Board Secretary



# MOSQUITO and VECTOR MANAGEMENT DISTRICT of SANTA BARBARA COUNTY

## DISEASE SURVEILLANCE REPORT

March 2024

### Santa Barbara County Vector-borne Disease Surveillance

Mosquito trapping and disease surveillance has begun for 2024. Two dead birds (California towhees) were sampled but tested negative for West Nile virus. There were no detections of West Nile virus (WNV) in the County in 2023. St. Louis encephalitis virus (SLE) and Western equine encephalitis virus have never been documented in the county.

Location	Date	Number of Mosquitoes	Type of Trap	# of Traps	Mosquitoes per Trap Night	Pools Submitted	WSW Virus Test Result
UCSB/SBAIR Bluffs	3/19-3/20	120	EVS	7	17.1	0	--
Shoreline/More Mesa, Goleta Valley	3/21-3/22	350	EVS	11	31.8	0	--

BGS2=Biogents Sentinel 2

BGP=Biogents Pro

EVS=enkephalitis surveillance trap (CO<sup>2</sup>)

WSW=WNV, SLEV, AND WEE

\*Color indicates the virus-transmitting ability of some or all of the mosquito species caught in the traps:

Purple = high (example: *Aedes aegypti*, *Culex tarsalis*); Aqua = moderate; Tan = low.

For specific trap collection data, please email a request to: [info@mvmdistrict.org](mailto:info@mvmdistrict.org).

On March 5<sup>th</sup>, staff assisted CDPH biologists with surveying for ticks by flagging\* on three trails.

- 1) Toro Canyon County Park, **Toro Canyon Park Loop Trail** – 99 *Dermacentor occidentalis* (46 females/53 males), 1 *D. variabilis* (male), 7 *Ixodes pacificus* (2 females/5 males)
- 2) Summerland Greenwell Preserve, **Bella Vista Ranch Trail** – 60 *D. occidentalis* (33 females/27 males), 49 *I. pacificus* (29 females/20 males)
- 3) Cachuma Lake Recreation Area, **Sweetwater Trail** – 36 *D. occidentalis* (16 females/20 males), 42 *I. pacificus* (22 females/20 males)

CDPH biologists also surveyed the **Bodger Trail** near Lompoc -- 12 *D. occidentalis* (7 females/5 males), 1 *D. variabilis* (male), and 74 *I. pacificus* (45 females/29 males).

\* Visit <https://www.mvmdistrict.org/tick-talk> for an explanation of tick flagging and more information about ticks.

### California Vector-borne Disease Surveillance

Alameda, Santa Clara, San Mateo, and San Diego Counties have reported samples positive for West Nile virus in 2024.



0

HUMAN CASES



7

DEAD BIRDS



1

MOSQUITO  
SAMPLES



0

SENTINEL  
CHICKENS



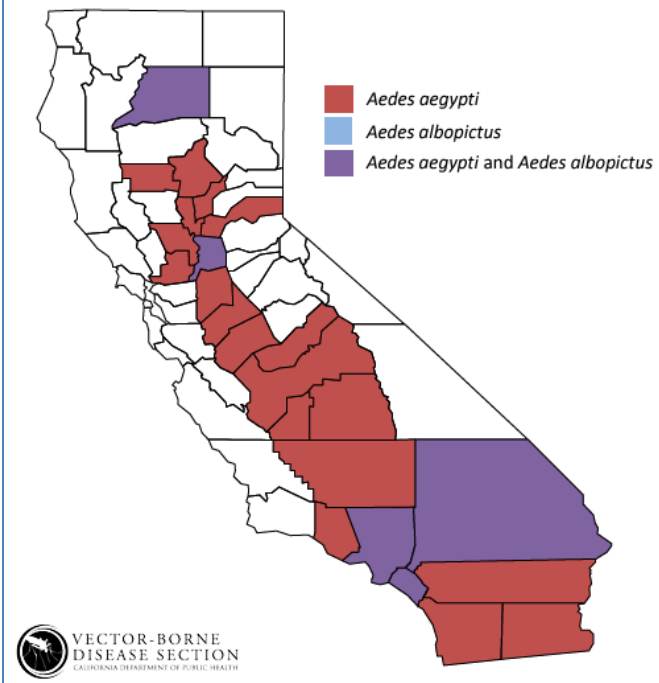
0

HORSES

California WNV activity as of March 29, 2024

<https://westnile.ca.gov>

Updated March 1, 2024



### Invasive *Aedes* Mosquito Update

No invasive *Aedes* species have been detected in Santa Barbara County since May 2021. Santa Barbara, along with four other Counties, have been removed from the invasive *Aedes* map because more than two years has passed since the last collection. *Aedes aegypti* is found in 24 California counties, and *Aedes albopictus* is found in five.

Two human cases of locally transmitted dengue virus were discovered in the Long Beach and Pasadena in October of 2023. Non-native *Aedes* mosquitoes, capable of vectoring dengue, Zika, chikungunya, and yellow fever are common in the LA area. In 2024, there have been seven travel-related human dengue cases in California.



Adult Female



Adult Male



Nymph



Larvae

### Pacific Coast Tick *Dermacentor occidentalis*

The scientific name of the Pacific Coast tick, *Dermacentor occidentalis*, means “skin bite in the West.” It is commonly found in Santa Barbara County; about 54% of ticks collected on March 5, 2024, belonged to this species. It can vector *Rickettsia philipii*, the bacteria that causes Pacific Coast fever. Rocky Mountain spotted fever (*Rickettsia rickettsii*) and tularemia (*Francisella tularensis*) can also be transmitted by this tick’s bite. These bacteria can be transmitted after four to six hours of tick attachment. The District advises to avoid tick bites by wearing repellent, staying on hiking trails, avoiding contact with vegetation, and checking for ticks after outdoor activity. Pets should also be inspected for ticks after visiting wilderness areas. To remove an attached tick, grip it with tweezers close to the skin and pull straight out (no twisting, chemicals, smothering with oils or ointments, or fire should be used to remove ticks).

Eschars (dead tissue) caused by Pacific Coast fever



Rocky Mountain spotted fever rash

# Mosquito and Vector Management District of Santa Barbara County

## Report of District Operations - March 2024

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc. Requests	Total hours devoted to zone
Goleta	25.0	2.5	1	1	1											27.5
Goleta Valley	38.5	8.0		3	4							16.0				62.5
Rancho Embarcadero	2.0															2.0
Isla Vista																0.0
Hope Ranch																0.0
Hidden Valley																0.0
Santa Barbara area	13.0	1.0		1	1						1.0					15.0
Mission Canyon											2.0					2.0
Montecito	4.5			2					1.5	1						6.0
Summerland	6.0	2.5			1											8.5
Carpinteria	7.0	2.5			1	2.0		1								11.5
Carpinteria Valley	5.5	3.0		1												8.5
Carp Salt Marsh	3.0	3.5														6.5
Camino Real																0.0
Storke Ranch																0.0
Goleta Sanitary	1.0															1.0
City of Goleta	6.5	2.5														9.0
UCSB	19.5	7.5														27.0
Santa Barbara Airport	3.0	2.0														5.0
City of Santa Barbara																0.0
SoCalGas	1.0	1.5														2.5
<b>South County total</b>	<b>135.5</b>	<b>36.5</b>	<b>1</b>	<b>8</b>	<b>8</b>	<b>2.0</b>	<b>0.0</b>	<b>1</b>	<b>1.5</b>	<b>1</b>	<b>3.0</b>	<b>0.0</b>	<b>16.0</b>	<b>0</b>	<b>0</b>	<b>194.5</b>
Unincorporated North County				3												0.0
<b>North County total</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>
Pismo Beach																0.0
Oceano Dunes																0.0
San Luis Obispo																0.0
<b>SLO County total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>
<b>Monthly Totals</b>	<b>135.5</b>	<b>36.5</b>	<b>1</b>	<b>11</b>	<b>8</b>	<b>2.0</b>	<b>0.0</b>	<b>1</b>	<b>1.5</b>	<b>1</b>	<b>3.0</b>	<b>0.0</b>	<b>16.0</b>	<b>0</b>	<b>0</b>	<b>194.50</b>
<b>Year to Date</b>	<b>531.0</b>	<b>178.5</b>	<b>3.0</b>	<b>22</b>	<b>11</b>	<b>2.0</b>	<b>0.0</b>	<b>1</b>	<b>4.5</b>	<b>5</b>	<b>3.0</b>	<b>0.0</b>	<b>16.0</b>	<b>0</b>	<b>3</b>	

	This Month	Year to Date
<b>Total Inspection Hours</b>	<b>139.0</b>	<b>537.5</b>
<b>Total Treatment Hours</b>	<b>36.5</b>	<b>178.5</b>
<b>Total Mileage</b>	<b>2,097.0</b>	<b>6,639.0</b>



# Financial Status (Real-Time)

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
<b>Revenues</b>				
<b>Taxes</b>				
3010 -- Property Tax-Current Secured	518,000.00	310,589.81	-207,410.19	59.96 %
3011 -- Property Tax-Unitary	7,700.00	4,581.04	-3,118.96	59.49 %
3015 -- PT PY Corr/Escapes Secured	0.00	987.17	987.17	--
3020 -- Property Tax-Current Unsecd	19,800.00	20,809.01	1,009.01	105.10 %
3023 -- PT PY Corr/Escapes Unsecured	300.00	671.86	371.86	223.95 %
3028 -- RDA Pass-through Payments	3,600.00	4,391.23	791.23	121.98 %
3029 -- RDA RPTTF Resid Distributions	7,000.00	8,935.09	1,935.09	127.64 %
3040 -- Property Tax-Prior Secured	0.00	-104.98	-104.98	--
3050 -- Property Tax-Prior Unsecured	500.00	679.43	179.43	135.89 %
3054 -- Supplemental Pty Tax-Current	7,100.00	5,994.16	-1,105.84	84.42 %
3056 -- Supplemental Pty Tax-Prior	200.00	119.86	-80.14	59.93 %
Taxes	564,200.00	357,653.68	-206,546.32	63.39 %
<b>Fines, Forfeitures, and Penalties</b>				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	45.77	45.77	--
Fines, Forfeitures, and Penalties	0.00	45.77	45.77	--
<b>Use of Money and Property</b>				
3380 -- Interest Income	17,000.00	21,940.69	4,940.69	129.06 %
Use of Money and Property	17,000.00	21,940.69	4,940.69	129.06 %
<b>Intergovernmental Revenue-State</b>				
4220 -- Homeowners Property Tax Relief	2,300.00	1,042.15	-1,257.85	45.31 %
Intergovernmental Revenue-State	2,300.00	1,042.15	-1,257.85	45.31 %
<b>Intergovernmental Revenue-Other</b>				
4840 -- Other Governmental Agencies	18,000.00	9,306.40	-8,693.60	51.70 %
Intergovernmental Revenue-Other	18,000.00	9,306.40	-8,693.60	51.70 %

# Financial Status (Real-Time)

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
<b>Charges for Services</b>				
4877 -- Other Special Assessments	726,000.00	425,104.53	-300,895.47	58.55 %
Charges for Services	726,000.00	425,104.53	-300,895.47	58.55 %
<b>Miscellaneous Revenue</b>				
5891 -- Refunds/Repayments	6,000.00	0.00	-6,000.00	0.00 %
5909 -- Other Miscellaneous Revenue	160,000.00	73,869.52	-86,130.48	46.17 %
Miscellaneous Revenue	166,000.00	73,869.52	-92,130.48	44.50 %
Revenues	1,493,500.00	888,962.74	-604,537.26	59.52 %
<b>Expenditures</b>				
<b>Salaries and Employee Benefits</b>				
6100 -- Regular Salaries	525,000.00	350,586.22	174,413.78	66.78 %
6210 -- Commissioner/Director/Trustee	10,000.00	6,800.00	3,200.00	68.00 %
6400 -- Retirement Contribution	186,000.00	122,520.17	63,479.83	65.87 %
6475 -- Retiree Medical OPEB	21,000.00	5,133.50	15,866.50	24.45 %
6500 -- FICA Contribution	32,550.00	22,385.59	10,164.41	68.77 %
6550 -- FICA/Medicare	8,500.00	5,235.30	3,264.70	61.59 %
6600 -- Health Insurance Contrib	150,000.00	104,309.22	45,690.78	69.54 %
6610 -- Life & Disability Insur	2,100.00	1,574.10	525.90	74.96 %
6700 -- Unemployment Ins Contribution	2,250.00	780.80	1,469.20	34.70 %
6900 -- Workers Compensation	23,000.00	22,550.00	450.00	98.04 %
Salaries and Employee Benefits	960,400.00	641,874.90	318,525.10	66.83 %
<b>Services and Supplies</b>				
7030 -- Clothing and Personal	7,000.00	4,131.31	2,868.69	59.02 %
7050 -- Communications	7,500.00	4,734.93	2,765.07	63.13 %
7070 -- Household Supplies	3,400.00	2,216.00	1,184.00	65.18 %
7090 -- Insurance	25,000.00	24,601.00	399.00	98.40 %

# Financial Status (Real-Time)

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
7120 -- Equipment Maintenance	10,000.00	6,967.15	3,032.85	69.67 %
7121 -- Operating Supplies	13,000.00	4,355.91	8,644.09	33.51 %
7124 -- IT Software Maintenance	27,500.00	20,014.92	7,485.08	72.78 %
7200 -- Structure & Ground Maintenance	15,000.00	4,147.89	10,852.11	27.65 %
7430 -- Memberships	18,500.00	16,696.00	1,804.00	90.25 %
7450 -- Office Expense	6,300.00	4,130.72	2,169.28	65.57 %
7460 -- Professional & Special Service	86,000.00	48,938.83	37,061.17	56.91 %
7508 -- Legal Fees	20,000.00	18,409.40	1,590.60	92.05 %
7546 -- Administrative Expense	12,000.00	2,649.00	9,351.00	22.08 %
7650 -- Special Departmental Expense	93,000.00	72,036.24	20,963.76	77.46 %
7653 -- Training Fees & Supplies	8,400.00	3,876.73	4,523.27	46.15 %
7730 -- Transportation and Travel	8,000.00	3,179.82	4,820.18	39.75 %
7731 -- Gasoline-Oil-Fuel	15,000.00	7,595.86	7,404.14	50.64 %
7760 -- Utilities	6,500.00	3,691.82	2,808.18	56.80 %
Services and Supplies	382,100.00	252,373.53	129,726.47	66.05 %
<b>Capital Assets</b>				
8200 -- Structures&Struct Improvements	78,000.00	4,774.62	73,225.38	6.12 %
8300 -- Equipment	50,000.00	0.00	50,000.00	0.00 %
Capital Assets	128,000.00	4,774.62	123,225.38	3.73 %
Expenditures	1,470,500.00	899,023.05	571,476.95	61.14 %
<b>Other Financing Sources &amp; Uses</b>				
<b>Other Financing Uses</b>				
7901 -- Oper Trf (Out)	23,000.00	0.00	23,000.00	0.00 %
Other Financing Uses	23,000.00	0.00	23,000.00	0.00 %
Other Financing Sources & Uses	-23,000.00	0.00	23,000.00	0.00 %

# Financial Status (Real-Time)

As of: 3/31/2024 (75% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2024 Fiscal Year Adjusted Budget	3/31/2024 Year-To-Date Actual	6/30/2024 Fiscal Year Variance	6/30/2024 Fiscal Year Pct of Budget
Mosquito & Vector Mgt District	0.00	-10,060.31	-10,060.31	--
Net Financial Impact	0.00	-10,060.31	-10,060.31	--

# Cash Balances (Real-Time)

As of: 3/31/2024  
Accounting Period: OPEN

Selection Criteria: Fund = 4160-4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	3/1/2024 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	3/31/2024 Ending Balance
4160 -- Mosquito & Vector Mgt District	2,182,688.39	0.00	0.00	39,700.21	32,236.17	2,110,752.01
4161 -- SB Vector-Cap Asset Reserve	670,753.31	0.00	0.00	0.00	0.00	670,753.31
Total Report	2,853,441.70	0.00	0.00	39,700.21	32,236.17	2,781,505.32

# Vendor Disbursements (Real-Time)

From 3/1/2024 to 3/31/2024

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount	
Vendor 002073 -- SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY						
ACH - 838802	03/07/2024	880		Vendor Invoice #: H44598; Vendor Account:	174.90	Life Insurance for represented staff
				Total SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	174.90	
Vendor 005761 -- SCI CONSULTING GROUP						
W - 09815612	03/01/2024	880		Vendor Invoice #: SBS11112	4,344.00	Benefit assessment administration services
				Total SCI CONSULTING GROUP	4,344.00	
Vendor 008116 -- HOWELL MOORE & GOUGH LLP						
W - 09815824	03/06/2024	880		Vendor Invoice #: 45146; Vendor Account:	770.00	Rick Battles, Of counsel
				Total HOWELL MOORE & GOUGH LLP	770.00	
Vendor 010421 -- CLARKE MOSQUITO CONTROL						
W - 09816253	03/14/2024	880		Vendor Invoice #: 2041291; Vendor Account:	1,241.01	Larvicide
				Total CLARKE MOSQUITO CONTROL	1,241.01	
Vendor 050379 -- ADP INC						
EFT	03/08/2024	880		Vendor Invoice #: 655844036	465.30	Payroll processing services
				Total ADP INC	465.30	
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC						
ACH - 838843	03/07/2024	880		UNION DUES	48.00	
ACH - 840884	03/22/2024	880		UNION DUES	48.00	
				Total CITY EMPLOYEES ASSOC LLC	96.00	
Vendor 101532 -- STREAMLINE						
W - 09815728	03/05/2024	880		Vendor Invoice #: 051D17E0-0041	249.00	Website
				Total STREAMLINE	249.00	
Vendor 148414 -- ZWORLD GIS						
ACH - 838691	03/06/2024	880		Vendor Invoice #: 2024-0109	1,445.00	Recurring updates and maintenance to the ArcGis mapping program
				Total ZWORLD GIS	1,445.00	

# Vendor Disbursements (Real-Time)

From 3/1/2024 to 3/31/2024

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount	
Vendor 194683 -- Allied Administrators for Delta Dental						
ACH - 838727	03/06/2024	880		ID #	871.83	
				Total Allied Administrators for Delta Dental	871.83	
Vendor 246891 -- MISSION LINEN SUPPLY						
ACH - 838526	03/05/2024	880		Vendor Account:	525.08	Uniform cleaning
				Total MISSION LINEN SUPPLY	525.08	
Vendor 346888 -- CARRIE TROUP CPA						
ACH - 838893	03/07/2024	880		Vendor Invoice #: 0224V	2,850.00	
				Total CARRIE TROUP CPA	2,850.00	
Vendor 509950 -- MARBORG INDUSTRIES						
ACH - 839951	03/14/2024	880		Vendor Account:	155.58	
				Total MARBORG INDUSTRIES	155.58	
Vendor 522736 -- McCormix Corporation						
ACH - 838553	03/05/2024	880		Vendor Account:	468.07	Gasoline
				Total McCormix Corporation	468.07	
Vendor 556712 -- MONTECITO WATER DISTRICT						
ACH - 839955	03/14/2024	880		Vendor Account:	65.20	
				Total MONTECITO WATER DISTRICT	65.20	
Vendor 564677 -- MOSS LEVY & HARTZHEIM						
W - 09815643	03/01/2024	880		Vendor Invoice #: I-2125; Vendor Account:	2,000.00	Auditing services - annual audit
				Total MOSS LEVY & HARTZHEIM	2,000.00	
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM						
ACH - 840835	03/21/2024	880		Vendor Invoice #: 100000017486121; Vendor Account:	11,428.36	Health insurance
				1		
				Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	11,428.36	
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS						
EFT	03/06/2024	880		Vendor Account:	19,125.83	

# Vendor Disbursements (Real-Time)

From 3/1/2024 to 3/31/2024

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

## Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Disbursement Date	Dept	Purchase Order	Remit Description	Amount	
EFT	03/19/2024	880		Vendor Account:	20,109.08	
				Total STATE/FEDERAL TAXES & DIRECT DEPOSITS	39,234.91	
Vendor 740582 -- BIG GREEN CLEANING COMPANY						
ACH - 839994	03/14/2024	880		Vendor Invoice #: 643897; Vendor Account:	287.00	Monthly janitorial services
				Total BIG GREEN CLEANING COMPANY	287.00	
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON						
ACH - 839995	03/14/2024	880		Vendor Account:	116.76	
				Total SOUTHERN CALIFORNIA EDISON	116.76	
Vendor 767800 -- THE GAS COMPANY						
ACH - 839999	03/14/2024	880		Vendor Account:	3.38	
				Total THE GAS COMPANY	3.38	
Vendor 776373 -- COASTAL LANDSCAPE						
W - 09815894	03/06/2024	880		Vendor Invoice #: 3	1,560.00	Weeding and landscape maintenance
				Total COASTAL LANDSCAPE	1,560.00	
Vendor 776537 -- COX COMMUNICATIONS - BUSINESS						
ACH - 840001	03/14/2024	880		Vendor Account:	457.60	Phone and internet
				Total COX COMMUNICATIONS - BUSINESS	457.60	
				Total Mosquito & Vector Mgt District	68,808.98	





**APPROVED**

By Brian Cabrera at 4:06 pm, Apr 02, 2024

P.O. BOX 6343  
FARGO ND 58125-6343

**ACCOUNT NUMBER**  
**STATEMENT DATE** 03-22-2024  
**AMOUNT DUE** \$1,319.15  
**NEW BALANCE** \$1,319.15

PAYMENT DUE ON RECEIPT



000000514 01 SP 106481994215926 P

MVM DISTRICT  
ATTN BRIAN CABRERA  
PO BOX 1389  
2450 LILLIE AVE  
SUMMERLAND CA 93067-1389

**AMOUNT ENCLOSED**

\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

**CORPORATE ACCOUNT SUMMARY**

MVM DISTRICT	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance
Company Total	\$2,902.81	\$1,319.15	\$0.00	\$0.00	\$0.00	\$0.00	\$2,902.81	\$1,319.15

**CORPORATE ACCOUNT ACTIVITY**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
MVM DISTRICT				TOTAL CORPORATE ACTIVITY \$2,902.81 CR
03-01	03-01	74798264061000000000041	PAYMENT - 837938 00000 A	2,902.81 PY

**NEW ACTIVITY**

JESSICA E SPRIGG	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$393.07	\$0.00	\$393.07
Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-04	03-01	24445004061300539699590	FSP*TECHEASE COMPUTER SOL 805-564-3273 CA	7124300.00
03-06	03-05	24445004065300474889830	FSP*TECHEASE COMPUTER SOL 805-564-3273 CA	7124 90.00
03-18	03-15	24137464076001372915893	USPS PO 0513320113 CARPINTERIA CA	7450 3.07

Regular maintenance, backup, updating  
Added two laptops to maintenance  
scheduling

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY		
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE	2,902.81	
03/22/24	.00	PURCHASES & OTHER CHARGES	1,319.15		
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335		AMOUNT DUE  <b>1,319.15</b>		CASH ADVANCES	.00
				CASH ADVANCE FEES	.00
				LATE PAYMENT CHARGES	.00
				CREDITS	.00
				PAYMENTS	2,902.81
				ACCOUNT BALANCE	1,319.15



Company Name: MVM DISTRICT
Corporate Account Number
Statement Date: 03-22-2024

NEW ACTIVITY					
<b>KAREN EGERMAN-SCHULTZ</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$703.31	\$0.00	\$703.31
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-07	03-06	24011344067000000360197	SP FORTIUSBIO HTTPSWWW.FORT CA	7121 164.99	Test cards for virus testing
03-08	03-07	24492154067852911117947	SAMPLEPREP 732-623-0494 NJ	7121 290.07	Glass vials for mosquito virus testing
03-20	03-19	24231684080837000077008	SMART AND FINAL 914 SANTA BARBARA CA	7121 81.70	} Dry ice for mosquito traps
03-22	03-21	24492154081713316482546	LINDE GAS & EQUIPMENT INC DANBURY CT	7121 166.55	
<b>BRIAN J CABRERA</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$222.77	\$0.00	\$222.77
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-01	02-28	24316054060548097124524	SHELL OIL 57427678503 SOLEDAD CA	7731 60.52	} Gas for travel to VCJPA annual workshop in Santa Cruz
03-01	02-28	24801974060839002820152	SUMMERLAND FUEL DEPOT SUMMERLAND CA	7731 19.65	
03-04	03-01	24316054062548382619244	SHELL OIL 57427678503 SOLEDAD CA	7731 37.27	
03-04	03-01	24801974062839002875733	SUMMERLAND FUEL DEPOT SUMMERLAND CA	7731 48.34	
03-14	03-13	24011344073000050972331	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	7124 14.99	} Microsoft Outlook
03-15	03-14	24430994074400818121953	MSFT * E0800RCZSS MSBILL.INFO WA	7124 42.00	

Department: 00000 Total: \$1,319.15  
 Division: 00000 Total: \$1,319.15

### Contract status as of April 4, 2024

Account	MOU Maximum	FYE24	FYE23	FYE22	MOU Status
1 Wynmark	\$2,089	\$ 1,456.04	\$1,563.55	\$982.73	FYE26 not started
3 Goleta Sanitary District	\$5,719	\$ 9,415.03	\$4,744.06	\$3,784.34	FYE24 complete
4 Goleta, City of	\$15,187	\$12,464.42	\$13,710.44	\$6,358.75	FYE25 completed
5 Oceano Dunes District	\$30,798	\$11,585.79	\$17,860.63	\$18,096.06	Submitted for CY24-CY28
6 Pismo Beach, City of	\$10,405	\$ 5,555.56	\$6,403.09	\$8,909.53	FYE25 completed
7 Santa Barbara Airport	\$99,571	\$80,944.39	\$66,131.69	\$56,128.09	FYE26 not started
8 Santa Barbara, City of	\$6,473	\$ 6,204.49	\$6,049.75	\$5,471.13	FYE25 completed
9 SoCalGas	\$3,096	\$ 3,105.56	\$3,269.14	\$1,527.55	Submitted Mosquito Management Plan
10 Cal-Storke, LLC	\$2,223	\$ 2,114.10	\$2,173.79	\$1,225.18	FYE25 complete
11 UCSB	\$35,369	\$19,124.29	\$28,540.84	\$25,493.42	FYE26 not started
12 San Luis Obispo, County of	\$14,070	\$ -	\$8,954.28	\$5,268.29	FYE26 not started
	\$ 225,000	\$151,969.67	\$159,401.26	\$133,245.07	

	April 4, 2024	Budgeted
FYE 2024	\$151,969.67	\$160,000
FYE 2023	\$172,985.57	\$130,000
FYE 2022	\$154,357.76	\$120,000
FYE 2021	\$111,620.56	\$110,000
FYE 2020	\$ 133,309.32	\$105,000
FYE 2019	\$ 129,218.76	\$100,000
FYE 2018	\$ 96,290.35	\$ 70,000
FYE 2017	\$ 129,280.19	\$105,000
FYE 2016	\$ 58,200.34	\$115,000
FYE 2015	\$ 64,697.32	\$120,000

# MVMDSBC Draft Budget FY 24-25

	Actual 06/30/22	Actual 6/30/23	Approved Budget FY 2023- 24	Year to Date March 2024	Draft Budget FY 2024-25
<b>Revenues</b>					
<b>Taxes</b>					
3010 -- Property Tax-Current Secured	489,719	525,144	518,000	310,590	630,200
3011 -- Property Tax-Unitary	7,482	8,340	7,700	4,581	10,000
3015 -- PT PY Corr/Escapes Secured	(31)	1,594	-	987	1,950
3020 -- Prop Tax-Curr/Unsecd	17,945	19,299	19,800	20,809	23,200
3023 -- PT PY Corr/Escapes Unsecured	773	380	300	672	700
3028 -- RDA Pass-through payments	6,282	7,060	3,600	4,391	11,000
3029 -- RDA RPTTF Distributions	11,292	12,347	7,000	8,935	11,000
3040 -- Property Tax-Prior Secured	(64)	112	-	(105)	-
3050 -- Property Tax-Prior Unsecured	581	410	500	679	700
3054 -- Supplemental Pty Tax-Current	17,499	22,320	7,100	5,994	22,500
3056 -- Supplemental Pty Tax-Prior	(136)	218	200	120	200
<b>Taxes</b>	<b>551,342</b>	<b>597,224</b>	<b>564,200</b>	<b>357,654</b>	<b>711,450</b>
<b>Fines, Forfeitures, and Penalties</b>					
3057 -- PT-506 Int, 480 CIOS/CIC Pen	18	28	-	46	50
<b>Fines, Forfeitures, and Penalties</b>	<b>18</b>	<b>28</b>	<b>-</b>	<b>46</b>	<b>50</b>
<b>Use of Money and Property</b>					
3380 -- Interest Income	7,560	29,463	17,000	21,941	20,000
3381 -- Unrealized Gain/Loss Invstmnts	(487)	-	-	-	-
<b>Use of Money and Property</b>	<b>7,073</b>	<b>29,463</b>	<b>17,000</b>	<b>21,941</b>	<b>20,000</b>
<b>Intergovernmental Revenue-State</b>					
4220 -- Homeowners Property Tax Relief	2,166	2,132	2,300	1,042	2,350
<b>Intergovernmental Revenue-State</b>	<b>2,166</b>	<b>2,132</b>	<b>2,300</b>	<b>1,042</b>	<b>2,350</b>
<b>Intergovernmental Revenue-Other</b>					
4840 -- Other Governmental Agencies	16,582	17,262	18,000	9,306	18,000
4842 -- RDA Dissolution Proceeds	1,370	1,373	-	-	-
<b>Intergovernmental Revenue-Other</b>	<b>17,951</b>	<b>18,635</b>	<b>18,000</b>	<b>9,306</b>	<b>18,000</b>
<b>Charges for Services</b>					
4877 -- Other Special Assessments	649,700	705,189	726,000	425,105	740,000
<b>Charges for Services</b>	<b>649,700</b>	<b>705,189</b>	<b>726,000</b>	<b>425,105</b>	<b>740,000</b>
<b>Miscellaneous Revenue</b>					
5891-- Refunds/Repayments	20,233	5,565	6,000	-	-
5909 -- Other Miscellaneous Revenue	116,367	163,979	160,000	73,870	160,000
<b>Miscellaneous Revenue</b>	<b>136,600</b>	<b>169,544</b>	<b>166,000</b>	<b>73,870</b>	<b>160,000</b>
<b>Revenues</b>	<b>1,364,849</b>	<b>1,522,215</b>	<b>1,493,500</b>	<b>888,963</b>	<b>1,651,850</b>
<b>Expenditures</b>					
<b>Salaries and Employee Benefits</b>					
6100 -- Regular Salaries	435,139	464,512	525,000	351,150	550,000
6210 -- Trustee Exp Reimb	8,800	8,500	10,000	5,900	11,500
6400 -- Retirement Contribution	169,682	179,301	186,000	122,520	215,000
6475 -- Retiree Medical OPEB	6,603	6,709	21,000	5,134	21,000
6500 -- FICA Contribution	27,589	29,245	32,550	22,386	34,100
6550 -- FICA/Medicare	6,452	6,839	8,500	5,235	8,000
6600 -- Health Insurance Contrib	140,460	137,551	150,000	104,132	150,000
6610 -- Life Insurance Contrib		1,049	2,100	1,574	3,500
6700 -- Unemployment Ins Contribution	836	814	2,250	781	2,250
6900 -- Workers Compensation	20,492	19,711	23,000	22,550	25,000
<b>Salaries and Employee Benefits</b>	<b>816,053</b>	<b>854,231</b>	<b>960,400</b>	<b>641,362</b>	<b>1,020,350</b>

## MVMDSBC Budget FY 24-25

	Actual 06/30/22	Actual 6/30/23	Approved Budget FY 2023- 24	Year to Date March 2024	Draft Budget FY 2024-25
<b>Services and Supplies</b>					
7030 -- Clothing and Personal	5,426	5,797	7,000	4,131	7,000
7050 -- Communications	6,248	6,675	7,500	4,735	7,500
7070 -- Household Supplies	2,887	3,467	3,400	2,216	3,500
7090 -- Insurance	18,836	20,868	25,000	24,601	27,000
7120 -- Equipment Maintenance	6,579	9,298	10,000	6,967	11,000
7121 -- Operating Supplies	11,866	5,261	13,000	4,356	13,000
7124 -- IT Software Maintenance	7,639	16,990	27,500	20,015	27,000
7200 -- Structure & Ground Maintenance	1,851	6,551	15,000	4,148	20,000
7430 -- Memberships	16,063	16,431	18,500	16,696	19,000
7450 -- Office Expense	4,166	4,276	6,300	4,131	7,000
7460 -- Professional & Special Service	57,182	66,569	86,000	48,939	86,000
7508 -- Legal Fees	17,018	14,298	20,000	18,409	60,000
7546 -- Administrative Expense	9,568	7,815	12,000	2,649	12,000
7650 -- Pesticides (Spcl Dept Expense)	86,721	84,233	93,000	72,036	100,000
7653 -- Training Fees & Supplies	1,429	2,302	8,400	3,877	8,700
7730 -- Transportation and Travel	1,532	4,343	8,000	3,180	8,000
7731 -- Gasoline-Oil-Fuel	12,002	9,323	15,000	7,596	15,000
7760 -- Utilities	4,095	4,684	6,500	3,692	6,800
<b>Services and Supplies</b>	<b>271,108</b>	<b>289,181</b>	<b>382,100</b>	<b>252,373</b>	<b>438,500</b>
<b>Capital Assets</b>					
8200 -- Structures & Struct Improvements	-	-	78,000	4,775	120,000
8300 -- Equipment	-	-	50,000	-	50,000
<b>Capital Assets</b>	<b>-</b>	<b>-</b>	<b>128,000</b>	<b>4,775</b>	<b>170,000</b>
<b>Expenditures</b>	<b>1,087,161</b>	<b>1,143,412</b>	<b>1,470,500</b>	<b>898,510</b>	<b>1,628,850</b>
<b>Transfers Out</b>					
7901 Oper Transfer Out (depreciation)	17,000	23,000	23,000	-	23,000
7901 Oper Transfer Out -Reserves	-	-	-	-	-
7860 -- Contrib to other agencies (OPEB)	100,360	26,042	-	-	-
<b>Total Transfers Out</b>	<b>117,360</b>	<b>49,042</b>	<b>23,000</b>	<b>0</b>	<b>23,000</b>
<b>Transfers In &amp; Changes to Fund Balances</b>					
9602 -- Receivables	-	-	-	-	-
9797 -- Unrealized Gains/losses	487	-	-	-	-
5911 -Transfer In (from fund 4161 for assets)	-	-	-	-	-
<b>Total Transfers In &amp; Changes to Fund Balances</b>	<b>487</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>160,816</b>	<b>329,761</b>	<b>0</b>	<b>-9,547</b>	<b>0</b>

## LEVY ADMINISTRATION SERVICES AGREEMENT

THIS AGREEMENT is made on \_\_\_\_\_, 2024, between the Mosquito and Vector Management District of Santa Barbara County, (“District”) and **SCI Consulting Group** (“Consultant” or “SCI”), a California Corporation, who agree as follows:

**1. Scope of Work (“Work”).** Consultant shall perform the work and render the services described in the Scope of Work shown below (the “Work”). The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.

**2. Payment.**

a. In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown below. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant’s fee shall include all of the Consultant’s costs and expenses related to the Work.

b. At the completion of each phase of the Work, the Consultant shall submit to the District an invoice for the Work performed. If the Work is satisfactorily completed and the invoice is accurately computed, the District shall pay the invoice within 30 days of its receipt.

**3. Term.** This Agreement shall take effect on the above date and shall continue in effect until completion of the Work.

**4. Insurance.**

a. **Types & Limits.** The Consultant, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

Commercial General Liability	\$2,000,000 per occurrence \$4,000,000 aggregate
Automobile Liability	\$2,000,000 per accident
Workers' Compensation	Statutory limits
Professional Liability	\$2,000,000 per claim
Excess Liability (over General Liability & Auto Liability)	\$1,000,000 per occurrence & \$1,000,000 aggregate

b. **Other Requirements.** The general liability policy(ies) shall be endorsed to name the District, its officers and employees as additional insureds regarding liability arising out of the Work.

c. **Proof of Insurance.** Upon request, the Consultant shall provide to the District proof of insurance.

- 5. Indemnification.** The Consultant shall indemnify, defend, protect, and hold harmless the District, and its officers and employees from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of the Consultant's performance of the Work and caused by willful misconduct of or by the Consultant or its employees, agents and subcontractors.
- 6. Entire Agreement.** This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.
- 7. Independent Contractor.** The Consultant's relationship to the District is that of an independent contractor.
- 8. Successors and Assignment.** This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, the Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of the District.
- 9. No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.
- 10. Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.
- 11. Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 12. Default.** In the event that the Consultant defaults in the obligations of the Consultant under this Agreement, or the Consultant defaults in the performance of the terms and conditions of this Agreement, the District may, at its option, declare this Agreement to be in default and, at any time thereafter, may do any one or more of the following: a) enforce performance of the Agreement by the Consultant; or b) terminate this Agreement. In the event that this Agreement is terminated, payment shall still be due for all Work performed by the Consultant through the date of the termination.
- 13. Cancellation.** The District or the Consultant may cancel this Agreement without cause. The party desiring to cancel this Agreement shall notify the other party in writing. In the event that this Agreement is cancelled, payment shall still be due for all Work performed by the Consultant through the date of the notification of cancellation.
- 14. Attorney's Fees.** In the event any legal action is brought to enforce or construe this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, and litigation costs.

**15. Notice.** Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail or by commercial delivery service, addressed as follows:

**Public Agency:**

Mosquito and Vector Management District  
of Santa Barbara County  
PO Box 1389  
Summerland, CA 93067

**Consultant:**

SCI Consulting Group  
4745 Mangels Boulevard  
Fairfield, CA 94534

Any party may change its address by notifying the other party of the change in the manner provided below:

_____	_____
_____	_____
_____	_____
_____	_____



## SCOPE OF WORK

This section outlines the engineering services and other responsibilities SCI would perform as the Engineer of Work and Assessment Levy Administrator for the Mosquito and Vector Management District of Santa Barbara County.

### DEFINITIONS

District:	Mosquito and Vector Management District of Santa Barbara County, staff and Trustees.
Assessment:	Mosquito and Vector Management District of Santa Barbara County Service Zone No. 1 and Service Zone No. 2 Assessment
SCI or Consultant:	SCI Consulting Group, and any and all employees and subcontractors.
Administration:	Services related to the determination, levy and collection of assessment revenues.

### ENGINEER'S REPORT AND OTHER DOCUMENTS

1. Obtain upcoming fiscal year estimated cost information from the District to use as a basis for the budget in the Engineer's Report.
2. Calculate and prepare the preliminary assessment roll for inclusion in the Engineer's Report.
3. Prepare the Engineer's Report, including any necessary upgrades due to any recent court rulings or other requirements.
4. File the final Engineer's Report with the District.
5. Prepare any needed resolutions and staff reports for the Assessment.
6. Prepare and assist with the publication of any notices for the continuation of the Assessment.
7. Attend the District Board meeting at which the public hearing is held, and the Engineer's Report is approved.

### CONFIRMATION OF DISTRICT PARCELS, LEVY CALCULATION, VERIFICATION AND SUBMITTAL

1. Create a database including every parcel in the boundaries of the Assessment District, including the parcel attributes necessary for calculating the Assessments, and update it with new information for the upcoming year.
2. Identify new or changed parcels that may require an updated or new assessment calculation and recalculate the final assessment on a parcel-by-parcel basis.
3. Prepare the final Assessment Roll for the Assessment District and submit it to the County for inclusion on the upcoming fiscal year tax bills.

## **DISTRICT INFORMATION AND LEVY CONFIRMATION**

1. Verify and validate Auditor's levy data prior to the printing of tax bills.

## **RESPONDING TO PUBLIC INQUIRIES AND APPEALS**

1. Provide the County Auditor/Tax Collector with our toll-free phone number so property owners can directly contact SCI Consulting Group throughout the fiscal year regarding any questions that arise.
2. Throughout the fiscal year, research and, if necessary, revise any Assessments which we find to be based upon incorrect information being used to apply the method of assessment. (It should be noted that, due to our comprehensive levy validation procedures, actual revisions are expected to be very minimal, if any.)

## **DEFENSE AND SUPPORT OF THE ASSESSMENTS**

1. Provide a full response, support of the assessments and basis for the assessments to any person who questions the assessments or the legal basis for the assessments.
2. In the event of any legal challenge or petition against the assessments, provide professional, assessment engineering and technical support in support of the assessments. If such services are required, they would be provided in close collaboration with the District and District legal counsel.

## FEE SCHEDULE

SCI shall be compensated for the performance of the Scope of Work as follows:

	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>
Annual Levy Administration	\$ 12,780	\$ 13,165	\$ 13,560
Payment due on August 10:	\$ 8,306	\$ 8,556	\$ 8,813
Balance due on January 31:	\$ 4,474	\$ 4,609	\$ 4,747
Maximum Direct Expenses	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Contract Authorization</b>	<b>\$ 14,280</b>	<b>\$ 14,665</b>	<b>\$ 15,060</b>

1. The Scope of Work includes one in-person meeting with the District. Any additional meetings shall be billed at the rate of \$550 per person per meeting.
2. In the event that the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks and execute an Addendum to the agreement for these additional services.
3. Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses incurred in performing the Scope of Work shall be reimbursed at actual cost by the District with total cost not to exceed \$1,500 per year, without prior authorization from the District. Publication of the legal notice of public hearing will be billed separately as incurred.

Note: All costs associated with this proposal can be financed or refunded by assessment proceeds.

The Fee Schedule shown above is valid as long as this agreement is executed within 90 days from the date this agreement was submitted to the District.

**SIGNATURE PAGE**

By signing below, we agree to the terms of this Levy Administration Services Agreement.

**Accepted:**

**Accepted:**

[ ]

\_\_\_\_\_  
Brian Cabrera  
General Manager  
Mosquito and Vector Management District  
of Santa Barbara County

\_\_\_\_\_  
John W. Bliss  
President  
SCI Consulting Group

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## LEVY ADMINISTRATION SERVICES AGREEMENT

THIS AGREEMENT is made on \_\_\_\_\_, 2024, between the Mosquito and Vector Management District of Santa Barbara County, (“District”) and **SCI Consulting Group** (“Consultant” or “SCI”), a California Corporation, who agree as follows:

**1. Scope of Work (“Work”).** Consultant shall perform the work and render the services described in the Scope of Work shown below (the “Work”). The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.

**2. Payment.**

a. In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown below. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant’s fee shall include all of the Consultant’s costs and expenses related to the Work.

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Maximum Direct Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Contract Authorization</b>	<b>\$ 14,280</b>	<b>\$ 14,665</b>	<b>\$ 15,060</b>	<b>\$ 15,467</b>	<b>\$ 15,467</b>

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**Accepted:**

**Accepted:**



\_\_\_\_\_  
Brian Cabrera  
General Manager  
Mosquito and Vector Management District  
of Santa Barbara County

\_\_\_\_\_  
John W. Bliss  
President  
SCI Consulting Group

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# CALIFORNIA HEALTH AND SAFETY CODE

## CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS

### Article 6. Finances

2073. The auditor of each county in which a district is located shall allocate to the district its share of property tax revenue pursuant to Chapter 6 (commencing with Section 95) of Part 0.5 of Division 1 of the Revenue and Taxation Code.

2074.(a) A district may accept any revenue, money, grants, goods, or services from any federal, state, regional, or local agency or from any person for any lawful purpose of the district.

(b) In addition to any other existing authority, a district may borrow money and incur indebtedness pursuant to Article 7 (commencing with Section 53820), Article 7.5 (commencing with Section 53840), Article 7.6 (commencing with Section 53850), and Article 7.7 (commencing with Section 53859) of Chapter 4 of Part 1 of Division 2 of Title 5 of the Government Code.

2075. All claims for money or damages against a district are governed by Part 3 (commencing with Section 900) and Part 4 (commencing with Section 940) of Division 3.6 of Title 1 of the Government Code.

2076. (a) All claims against a district shall be audited, allowed, and paid by the board of trustees by warrants drawn on the county treasurer.

(b) As an alternative to subdivision (a), the board of trustees may instruct the county treasurer to audit, allow, and draw his or her warrant on the county treasury for all legal claims presented to him or her and authorized by the board of trustees.

(c) The county treasurer shall pay the warrants in the order in which they are presented.

(d) If a warrant is presented for payment and the county treasurer cannot pay it for want of funds in the account on which it is drawn, the treasurer shall endorse the warrant, "NOT PAID BECAUSE OF INSUFFICIENT FUNDS" and sign his or her name and the date and time the warrant was presented. From that time until it is paid, the warrant bears interest at the maximum rate permitted pursuant to Article 7 (commencing with Section 53530) of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code.

2077. (a) Notwithstanding Section 2076, a district that has total annual revenues greater than two hundred fifty thousand dollars (\$250,000) may withdraw its funds from the control of the county treasurer pursuant to this section.

(b) The board of trustees shall adopt a resolution that does each of the following:

(1) States its intent to withdraw its funds from the county treasury.

(2) Adopt a procedure for the appointment of a district treasurer. The board of trustees may appoint the district treasurer, or the board of trustees may delegate the appointment of the district treasurer to the district's general manager. The district treasurer may be a member of the board of trustees, the secretary of the board of trustees, the general manager, or a district employee.

(3) Fix the amount of the bond for the district treasurer and other district employees who will be responsible for handling the district's finances.

- (4) Adopt a system of accounting and auditing that shall completely and at all times show the district's financial condition. The system of accounting and auditing shall adhere to generally accepted accounting principles.
  - (5) Adopt a procedure for drawing and signing warrants, provided that the procedure adheres to generally accepted accounting principles. The procedure shall provide that bond principal and salaries shall be paid when due. The procedure may provide that warrants to pay claims and demands need not be approved by the board of trustees before payment if the district treasurer determines that the claims and demands conform to the district's approved budget.
  - (6) Designate a bank or a savings and loan association as the depository of the district's funds. A bank or savings and loan association may act as a depository, paying agent, or fiscal agency for the holding or handling of the district's funds, notwithstanding the fact that a member of the board of trustees whose funds are on deposit in that bank or savings and loan association is an officer, employee, or stockholder of that bank or savings and loan association, or of a holding company that owns any of the stock of that bank or savings and loan association.
- (c) The board of trustees and the board of supervisors of the principal county shall determine a mutually acceptable date for the withdrawal of the district's funds from the county treasury, not to exceed 15 months from the date on which the board of trustees adopts its resolution.
  - (d) In implementing this section, the district shall comply with Article 1 (commencing with Section 53600) and Article 2 (commencing with Section 53630) of Chapter 4 of Part 1 of Division 2 of Title 5 of the Government Code. Nothing in this section shall preclude the district treasurer from depositing the district's funds in the county treasury of the principal county or the State Treasury pursuant to Article 11 (commencing with Section 16429.1) of Chapter 2 of Part 2 of Division 4 of Title 2 of the Government Code.
  - (e) The district treasurer shall make annual or more frequent written reports to the board of trustees, as the board of trustees shall determine, regarding the receipts and disbursements and balances in the accounts controlled by the district treasurer. The district treasurer shall sign the reports and file them with the secretary.

2078. The board of trustees may establish a revolving fund pursuant to Article 15 (commencing with Section 53950) of Chapter 4 of Part 1 of Division 2 of Title 5 of the Government Code to make change and pay small bills directly.

## General Manager's Report for March 2024

1. The District's website had 11,492 views, avg. 371 per day, in March (9,924 web page views, avg. 342 per day, in February).
2. GM Cabrera was in attendance for the 2<sup>nd</sup> day of the VCJPA Annual workshop in Santa Cruz. 3/1.
3. R. Sharp, K. Schultz, D. Cram and V. Ibarra assisted California Dept. of Public Health Biologists Dr. Sarah Billeter and Dr. Marco Metzger with tick surveys at Toro Canyon Park, Greenwell Preserve in Summerland and Lake Cachuma County Park. 3/5.
4. V. Ibarra attended a webinar on women's health and stress in the workplace on 3/6.
5. V. Ibarra viewed a webinar on mosquito control presented by the New Orleans Mosquito, Termite, & Rodent Control Board (NOMTRCB). 3/7.
6. V. Ibarra viewed the FMC-sponsored webinars on "Mosquito Control" and "Cockroaches: ID and Biology". 3/8 and 3/27.
7. K. Schultz attended the Center for Vector-borne and Zoonotic Diseases webinar on arbovirus genomics. 3/12.
8. R. Sharp, and K. Schultz attended the Mosquito & Vector Control Association (MVCAC) webinar on Fish Disease Management and Biosecurity. 3/21.
9. V. Ibarra attended the NOMTRCB webinar on "Mosquitoes and Disease". 3/21.
10. K. Schultz, and V. Ibarra participated remotely in the MVCAC Southern Region Integrated Vector Management meeting. 3/27.
11. V. Ibarra viewed the Target Specialty Products presentation: "Championing Women in Pest Control: Embracing Challenges and Honoring Successes" 3/28.
12. V. Ibarra viewed a NOMTRCB presentation on "Home and Personal Protection" (against mosquitoes). 3/28.
13. V. Ibarra viewed the Clarke Mosquito Control webinar, "Navigating Species Diversity in Mosquitoes". 3/29.

### Upcoming:

1. West Nile Virus dead bird testing season starts in April. The California Department of Public Health public hotline (877-WNV-BIRD; 877-968-2473) will be live beginning April 8.
2. Santa Barbara County Chapter of the California Special District Association quarterly meeting at the Glen Annie Golf Course in Goleta starting at 5:30 PM, Monday, April 22.