

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
September 12th, 2024

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, September 12th, 2024 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams
Vice-President Joe Franken
Secretary Hugh Rafferty
Trustee Teri Jory (Arrived during Item 8B)
Trustee Barbara Silver
Trustee Russell Dahlquist
Trustee Charles Blair
Trustee Danica Taber (Arrived during Item 3)

TRUSTEES ABSENT:

IN ATTENDANCE:

Brian Cabrera, General Manager
Carrie Troup, CPA
Jessica Sprigg, Administrative Assistant
Jena Acos, Brownstein, Hyatt, Farber, Schreck
Alicia Harrison, Brownstein, Hyatt, Farber, Schreck
Blake Geyer, N&R Publishers (attended remotely)
Jeff vonKaenel, N&R Publishers (attended remotely)
Kate Mitrano, N&R Publishers (attended remotely)

2. CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

-None.

3. CONFIRMATION OF AGENDA

-No changes requested.

4. Staff announcements regarding District business

A. Board Meeting Dates for the remainder of 2024. Start time is 1 PM.

1. Thursday, October 10	2. Thursday, November 14	3. Thursday, December 12
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B. The terms of several trustees are ending within the next three (3) months. Trustees whose terms will be ending should contact the appointing offices on their intentions for serving on the Board well in advance of their term end date. These dates are shown in the agenda heading above.

5. CORRESPONDENCE

-None.

6. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

-None.

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the July 11th, 2024 Regular Board Meeting

B. Approval of the July and August Disease Surveillance Reports

C. Approval of the July and August District Operations Reports

-It was moved by Trustee Blair and seconded by Trustee Franken to approve the Items of General Consent. Motion passed unanimously (Trustee Jory absent).

8. OLD BUSINESS. The Board will discuss and may take action on the following items:

A. Accept and file the July and August Financial Statements for County Fund 4160

B. Accept and file the July and August Disbursement Reports

-Statements and reports accepted and filed.

C. Accounts receivable contracts' status (5909 Misc. Revenue)

-County of San Luis Obispo had informed the District that they lack the funding for mosquito surveillance at this time.

D. Update on District building repair and improvement projects. Discuss and consider the scope of work and budget for the headquarters renovation project. The Board may direct releasing a RFP for architectural services for said project.

-Board discussed District finances and the amount that may be available to spend and how much to leave in reserves. A draft Request for Proposal will be prepared by Brownstein, Hyatt, Farber, Schreck. It was moved by Secretary Rafferty and seconded by Trustee Dahlquist to have a structural engineer do an assessment of the foundation. Motion passed unanimously.

E. Update on the District's response to a request by the California Coastal Commission for an assessment of the environmental and ecological impacts of the use of the District's Argo amphibious vehicle within the Goleta Slough. District Legal Counsel Jena Acos and Senior Land Use Project Manager Alicia Harrison, both from the law office of Brownstein, Hyatt, Farber, Schreck, will be present to provide an update.

-It was moved by Secretary Rafferty and seconded by Trustee Dahlquist to accept the response and send to the Coastal Commission. Motion passed unanimously.

9. NEW BUSINESS. The Board will discuss and may take action on the following items:

A. Discuss and consider options for digital publishing for public outreach. Elizabeth Morabito from N&R Publishers will join the meeting remotely to discuss options.

-Representatives from N&R presented digital campaigns that they have done for various mosquito control agencies. Staff will meet with them to do an assessment of the District's needs and examine the major communication points.

B. Discuss upcoming annual performance review for GM Cabrera. GM Cabrera accepted the position of General Manager on August 8, 2019 and his contract was approved by the Board of Trustees on September 12, 2019. He started employment with the District on October 8, 2018.

-An ad hoc committee of Trustees Franken, Dahlquist, and Williams will act as leads for the performance evaluation of GM Cabrera.

C. Consider and approve Trustee Blair's attendance at the 93rd Annual Mosquito and Vector Control Association of California conference in Oakland, CA, January 26-29, 2025. Estimated total cost: \$1,926: Hotel: 3 nights @ \$234 per night = \$702; Meals & Incidentals: Two full days @ \$74, Two travel days @ \$55.50 = \$259; Parking: 4 days @ \$35 per day = \$140; Registration: \$450; Mileage: 560 miles round trip @ \$0.67 per mile (IRS mileage rate) = \$375.

-It was moved by Secretary Rafferty and seconded by Trustee Franken to approve attendance. Motion passed unanimously.

10. REQUESTS FOR FUTURE AGENDA ITEMS

-None.

11. GENERAL MANAGER'S REPORT

-Website views have tapered from the summer months, but remain high.

12. BOARD ANNOUNCEMENTS

-Trustee Taber will be absent from the October meeting.

-Secretary Rafferty announced the October SBCSDA meeting will be on the 28th.

13. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

APPROVED:

Bob Williams
Board President

Hugh Rafferty
Board Secretary