



Mosquito and Vector Management District of Santa Barbara County

Environmental Management of Human Disease Vectors

TRUSTEES:

President Ronald Hurd, City of Carpinteria
Secretary Adam Lambert, Santa Barbara County
Craig Geyer, City of Goleta
Bob Williams, Santa Barbara County

Vice-President Teri Jory, City of Santa Barbara
Charles Blair, Santa Barbara County
Cathy Schlottmann, Santa Barbara County
Patty DeDominic, Santa Barbara County

Persons with disabilities who require any disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting are asked to contact the District's General Manager at least three (3) days prior to the meeting by telephone at (805) 969-5050 or by email at gm@mvmdistrict.org.

Any public records which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at the District's office located at 2450 Lillie Avenue, Summerland, CA 93067.

REGULAR MEETING OF THE BOARD OF TRUSTEES

DUE TO STATEWIDE COVID-19 SHELTER-IN-PLACE ORDERS FROM THE GOVERNOR'S OFFICE AND SOCIAL DISTANCING GUIDELINES, THE BOARD MEETING WILL NOT BE HELD AT THE REGULAR MEETING PLACE AT THE HOPE SCHOOL BOARD ROOM. INSTEAD, THE MEETING WILL BE HELD BY REMOTE CONFERENCING. MEMBERS OF THE PUBLIC WHO WISH TO OBSERVE THE MEETING AND OFFER PUBLIC COMMENT AND PERSONS WITH A DISABILITY WHO REQUIRE REASONABLE MODIFICATION OR ACCOMMODATION TO OBSERVE THE MEETING AND OFFER PUBLIC COMMENT SHOULD CONTACT THE MOSQUITO & VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY OFFICE AT 805-969-5050 OR EMAIL AT INFO@MVMDISTRICT.ORG FOR INSTRUCTIONS ON HOW TO ACCESS THE MEETING.

SEPTEMBER 10, 2020, 2:00 PM

AGENDA

1. ROLL CALL

2. CONFIRMATION OF AGENDA

3. STAFF ANNOUNCEMENTS regarding District business

A. Board service term expiration schedule:

Charles Blair	12/08/2023	Patty DeDominic	12/31/2023
Craig Geyer	01/01/2022	Teri Jory	01/04/2021
Adam Lambert	12/31/2020	Ron Hurd	01/14/2021
Cathy Schlottmann	12/08/2023	Bob Williams	12/31/2020

4. CORRESPONDENCE

5. PUBLIC COMMENT. Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

6. ITEMS OF GENERAL CONSENT. The following items can be approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and addressed in separate actions. (See attachments for each.)

- A. Approval of the Minutes of the September 13, 2020 regular meeting (Page 3)
- B. Approval of the September Financial Statements for County Fund 4160 (Page 6)
- C. Approval of the September Disbursement Report (Page 9)
- D. Approval of the September Disease Surveillance Report (Page 13)
- E. Approval of the September District Operations Report (Page 15)

7. OLD BUSINESS. The Board will discuss and may take action on the following items:

- A. Accounts receivable contracts' status (5909 Misc. Revenue) (Page 16)
- B. Discuss Public Agency Retirement System (PARS) as an option for funding other post-employment benefits (OPEB).

8. NEW BUSINESS. The Board will discuss and may take action on the following items:

A. Consider and approve Total Compensation Systems, Inc. contract for GASB 74/75 actuarial valuation services (Page 17)

Services include full valuation for FYE2020 and possible roll-forward valuation for FYE2021

B. Discuss the need for a building inspection and soil analysis by a structural engineer.

9. GENERAL MANAGER'S REPORT (Page 30)

10. BOARD ANNOUNCEMENTS

11. CLOSED SESSION

- A. Public comment on closed session agenda items
- B. Closed session pursuant to Government Code § 54957
Annual performance review for General Manager, Brian Cabrera
 - 1. Review and discuss evaluations, provide recommendations
 - 2. Discuss GM salary
- C. Reconvene to open session to report action taken in closed session

12. ADJOURNMENT (Next scheduled meeting: 2:00 PM; Thursday, October 8, 2020)

MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
August 13th, 2020

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, August 13th, 2020 via teleconference as allowed by State of California Executive Order N-29-20.

1. ROLL CALL.

TRUSTEES PRESENT:

President Ron Hurd
Vice-President Teri Jory (arrived 2:07, during discussion of Item 6)
Secretary Adam Lambert
Trustee Robert Williams
Trustee Charlie Blair
Trustee Cathy Schlottmann
Trustee Patty DeDominic
Trustee Craig Geyer

TRUSTEES ABSENT:

None.

IN ATTENDANCE:

Brian Cabrera, General Manager
Jessica Sprigg, Administrative Assistant
Carrie Troup, CPA
Mitch Barker, PARS representative
Anne Wimmer, PARS representative

2. CONFIRMATION OF AGENDA

-No changes requested.

3. STAFF ANNOUNCEMENTS regarding District business.

-None.

4. CORRESPONDENCE

-None.

5. PUBLIC COMMENT –

-None.

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of the Minutes of the July 9, 2020 regular meeting
- B. Approval of the July Financial Statements for County Fund 4160
- C. Approval of the July Vendor Disbursement Report
- D. Approval of the July Disease Surveillance Report
- E. Approval of the July District Operations Report

-It was moved by Trustee Williams and seconded by Trustee Schlottmann to approve the Items of General Consent following discussion. Carrie Troup provided an analysis of the financial statements. Motion to approve Items of General Consent passed 8-0-0 by roll call vote.

7. OLD BUSINESS

- A.** Update on District operations during coronavirus pandemic.
-There were no updates to report for this item. Any future changes will be included in the manager's report.
- B.** Accounts receivable contracts' status (5909 Misc. Revenue)
-Staff continues to work with SoCalGas representatives towards an agreement that is suitable to both parties. If an agreement from SoCalGas will need to be reviewed by District legal counsel, the Board would request that SoCalGas be billed for those hours. Item was continued to the next meeting.
- C.** Update on lead vector control technician and vector biologist technician positions.
-Vesna Ibarra and Karen Schultz have taken on the new positions of lead vector control technician and vector biologist, respectively. August 3, 2020 was their official start date. Salary was negotiated with the union representatives.
- D.** Discuss Public Agency Retirement System (PARS) as an option for funding other postemployment benefits (OPEB).
-Board would like further discussion on this item and an opinion from the District actuary, Jeff Kischuk. Item was continued to the next meeting.
- E.** Consider approving southern region districts' Mutual Aid Agreement.
-It was moved by Trustee Schlottmann and seconded by Trustee Blair to support the recommendation from management to enter into the agreement. Motion passed 7-1-0 by roll call vote, with Trustee Geyer opposed.

8. NEW BUSINESS

- A.** Performance review for General Manager Brian Cabrera
-Trustee DeDominic, Secretary Lambert, and President Hurd will serve on the ad-hoc evaluation committee.
- B.** Review contract for special services between the Mosquito and Vector Management District of Santa Barbara County and the County of San Luis Obispo
-An MOU was sent to San Luis Obispo County and approval is expected prior to the next board meeting.
- C.** Review and approve MOU and Mosquito Management Plan for the Goleta Sanitary District
-It was moved by Trustee Geyer and seconded by Trustee Williams to approve the MOU and management plan. Motion passed 8-0-0 by roll call vote.
- D.** Approve the updated and amended District's Conflict of Interest Code
-Conflict of Interest code is required to be updated every five years. The position of Operations Manager was eliminated from the District code. It was moved by Trustee Geyer and seconded by Trustee Schlottmann to approve the updated Conflict of Interest code. Motion passed 8-0-0 by roll call vote.
- E.** Consider inviting GovInvest to present on their OPEB analysis software
-Board discussed the software and the associated cost and declined on the presentation.

9. MANAGER'S REPORT

- CDPH reported that the plague survey results were negative.
- Renovation plans for the office have been placed on hold during the pandemic.
- GM Cabrera will be presenting in a zoom continuing education event on 9/10.

10. BOARD ANNOUNCEMENTS

-Trustee Blair reported that the SBCCSDA is suspending their monthly meetings until possibly late October.

11. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Ron Hurd
Board President

Adam Lambert
Board Secretary

Report : Financial Status

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Last Updated: 9/3/2020 4:52:40 AM

As of: 8/31/2020 (17% Elapsed) Accounting Period: OPEN

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	8/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Revenues				
Taxes				
3010 -- Property Tax-Current Secured	434,000.00	-1,705.09	-435,705.09	-0.39 %
3011 -- Property Tax-Unitary	6,200.00	0.00	-6,200.00	0.00 %
3015 -- PT PY Corr/Escapes Secured	0.00	-170.06	-170.06	--
3020 -- Property Tax-Current Unsecd	18,500.00	13.02	-18,486.98	0.07 %
3023 -- PT PY Corr/Escapes Unsecured	0.00	31.38	31.38	--
3028 -- RDA Pass-through Payments	3,000.00	0.00	-3,000.00	0.00 %
3029 -- RDA RPTTF Resid Distributions	5,000.00	0.00	-5,000.00	0.00 %
3040 -- Property Tax-Prior Secured	0.00	-23.47	-23.47	--
3050 -- Property Tax-Prior Unsecured	2,300.00	13.52	-2,286.48	0.59 %
3054 -- Supplemental Pty Tax-Current	8,000.00	1,075.98	-6,924.02	13.45 %
3056 -- Supplemental Pty Tax-Prior	200.00	-0.93	-200.93	-0.47 %
Taxes	477,200.00	-765.65	-477,965.65	-0.16 %
Fines, Forfeitures, and Penalties				
3057 -- PT-506 Int, 480 CIOS/CIC Pen	0.00	4.92	4.92	--
Fines, Forfeitures, and Penalties	0.00	4.92	4.92	--
Use of Money and Property				
3380 -- Interest Income	13,000.00	0.00	-13,000.00	0.00 %
3381 -- Unrealized Gain/Loss Invstmnts	-4,000.00	0.00	4,000.00	0.00 %
Use of Money and Property	9,000.00	0.00	-9,000.00	0.00 %
Intergovernmental Revenue-State				
4220 -- Homeowners Property Tax Relief	2,000.00	0.00	-2,000.00	0.00 %
Intergovernmental Revenue-State	2,000.00	0.00	-2,000.00	0.00 %
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	12,000.00	0.00	-12,000.00	0.00 %
Intergovernmental Revenue-Other	12,000.00	0.00	-12,000.00	0.00 %
Charges for Services				
4877 -- Other Special Assessments	633,929.00	-2,722.53	-636,651.53	-0.43 %
Charges for Services	633,929.00	-2,722.53	-636,651.53	-0.43 %
Miscellaneous Revenue				
5909 -- Other Miscellaneous Revenue	110,000.00	0.00	-110,000.00	0.00 %
Miscellaneous Revenue	110,000.00	0.00	-110,000.00	0.00 %
Revenues	1,244,129.00	-3,483.26	-1,247,612.26	-0.28 %
Expenditures				
Salaries and Employee Benefits				
6100 -- Regular Salaries	470,000.00	72,968.95	397,031.05	15.53 %
6210 -- Commissioner/Director/Trustee	10,000.00	1,600.00	8,400.00	16.00 %
6400 -- Retirement Contribution	166,850.00	22,563.19	144,286.81	13.52 %
6475 -- Retiree Medical OPEB	25,300.00	3,479.35	21,820.65	13.75 %
6500 -- FICA Contribution	29,140.00	4,639.05	24,500.95	15.92 %
6550 -- FICA/Medicare	6,900.00	1,084.94	5,815.06	15.72 %

Report : Financial Status

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As of: 8/31/2020 (17% Elapsed) Accounting Period: OPEN

Fund 4160 -- Mosquito & Vector Mgt District

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	8/31/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
6600 -- Health Insurance Contrib	145,000.00	22,118.08	122,881.92	15.25 %
6700 -- Unemployment Ins Contribution	3,500.00	36.80	3,463.20	1.05 %
6900 -- Workers Compensation	22,000.00	20,206.00	1,794.00	91.85 %
Salaries and Employee Benefits	878,690.00	148,696.36	729,993.64	16.92 %
Services and Supplies				
7030 -- Clothing and Personal	6,700.00	1,284.75	5,415.25	19.18 %
7050 -- Communications	6,800.00	949.34	5,850.66	13.96 %
7070 -- Household Supplies	3,000.00	617.00	2,383.00	20.57 %
7090 -- Insurance	18,000.00	17,075.80	924.20	94.87 %
7120 -- Equipment Maintenance	6,800.00	23.95	6,776.05	0.35 %
7121 -- Operating Supplies	8,500.00	1,577.93	6,922.07	18.56 %
7124 -- IT Software Maintenance	11,000.00	540.00	10,460.00	4.91 %
7200 -- Structure & Ground Maintenance	4,000.00	253.62	3,746.38	6.34 %
7430 -- Memberships	16,000.00	10,550.00	5,450.00	65.94 %
7450 -- Office Expense	5,000.00	398.10	4,601.90	7.96 %
7460 -- Professional & Special Service	63,000.00	11,376.70	51,623.30	18.06 %
7508 -- Legal Fees	15,000.00	3,214.95	11,785.05	21.43 %
7546 -- Administrative Expense	8,000.00	0.00	8,000.00	0.00 %
7650 -- Special Departmental Expense	80,000.00	133.96	79,866.04	0.17 %
7653 -- Training Fees & Supplies	5,000.00	14.00	4,986.00	0.28 %
7730 -- Transportation and Travel	5,000.00	131.37	4,868.63	2.63 %
7731 -- Gasoline-Oil-Fuel	9,500.00	663.48	8,836.52	6.98 %
7760 -- Utilities	4,800.00	715.92	4,084.08	14.92 %
Services and Supplies	276,100.00	49,520.87	226,579.13	17.94 %
Other Charges				
7860 -- Contrib To Other Agencies	52,000.00	9,148.00	42,852.00	17.59 %
Other Charges	52,000.00	9,148.00	42,852.00	17.59 %
Capital Assets				
8200 -- Structures&Struct Improvements	8,200.00	0.00	8,200.00	0.00 %
8300 -- Equipment	80,000.00	0.00	80,000.00	0.00 %
Capital Assets	88,200.00	0.00	88,200.00	0.00 %
Expenditures	1,294,990.00	207,365.23	1,087,624.77	16.01 %
Other Financing Sources & Uses				
Other Financing Sources				
5911 -- Oper Trf (In)-Other Funds	88,200.00	0.00	-88,200.00	0.00 %
Other Financing Sources	88,200.00	0.00	-88,200.00	0.00 %
Other Financing Uses				
7901 -- Oper Trf (Out)	37,339.00	0.00	37,339.00	0.00 %
Other Financing Uses	37,339.00	0.00	37,339.00	0.00 %
Other Financing Sources & Uses	50,861.00	0.00	-50,861.00	0.00 %
Mosquito & Vector Mgt District	0.00	-210,848.49	-210,848.49	--
Net Financial Impact	0.00	-210,848.49	-210,848.49	--

Report : Cash Balances

Selection Criteria: Fund = 4160, 4161

Layout Options: Summarized By = Fund; Page Break At = Fund

Last Updated: 9/3/2020 4:52:40 AM

Fund	As of: 8/31/2020 Accounting Period: OPEN					
	8/1/2020 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	8/31/2020 Ending Balance
4160 -- Mosquito & Vector Mgt District	1,308,312.73	0.00	32,240.85	32,440.12	79,944.41	1,228,169.05
4161 -- SB Vector-Cap Asset Reserve	607,438.50	0.00	0.00	0.00	0.00	607,438.50
Total Report	1,915,751.23	0.00	32,240.85	32,440.12	79,944.41	1,835,607.55

Report : Vendor Disbursements

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Last Updated: 9/3/2020 4:52:40 AM

From 8/1/2020 to 8/31/2020

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Date	Remit Description	Amount
Vendor 005761 -- SCI CONSULTING GROUP			
W - 09752741	08/31/2020	Vendor Invoice #: C9296	5,925.00
		Total SCI CONSULTING GROUP	5,925.00
Vendor 005979 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM			
W - 09751851	08/11/2020	PEB-	4,574.00
		Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	4,574.00
Vendor 008116 -- HOWELL MOORE & GOUGH LLP			
W - 09752215	08/19/2020	Vendor Invoice #: 42398; Vendor Account:	1,462.50
		Total HOWELL MOORE & GOUGH LLP	1,462.50
Vendor 050379 -- ADP INC			
EFT	08/07/2020	Vendor Invoice #: 561812399	396.10
		Total ADP INC	396.10
Vendor 080067 -- ATKINSON ANDELSON LOYA RUUD ROMO			
W - 09752520	08/25/2020	Vendor Invoice #: 601616; Vendor Account:	1,341.90
		Total ATKINSON ANDELSON LOYA RUUD ROMO	1,341.90
Vendor 086415 -- CITY EMPLOYEES ASSOC LLC			
ACH - 690014	08/19/2020	UNION DUES 8/10/20	48.00
		Total CITY EMPLOYEES ASSOC LLC	48.00
Vendor 101532 -- STREAMLINE			
W - 09751577	08/05/2020	Vendor Invoice #: 106386	200.00
		Total STREAMLINE	200.00
Vendor 244645 -- AFLAC			
W - 09752633	08/27/2020	Vendor Invoice #: 113802; Vendor Account:	226.44
		Total AFLAC	226.44
Vendor 246891 -- MISSION LINEN SUPPLY			
ACH - 689307	08/11/2020	Vendor Account: 242387	990.32
		Total MISSION LINEN SUPPLY	990.32
Vendor 275268 -- FEDEX			
ACH - 689310	08/11/2020	Vendor Invoice #: 7-081-98106; Vendor Account:	42.77
ACH - 690048	08/19/2020	Vendor Invoice #: 7-087-69969; Vendor Account:	114.93
		Total FEDEX	157.70
Vendor 346888 -- CARRIE TROUP CPA			
ACH - 690660	08/24/2020	Vendor Invoice #: 0720V	2,325.00
		Total CARRIE TROUP CPA	2,325.00
Vendor 551710 -- ADAPCO INC			
ACH - 691312	08/31/2020	Vendor Invoice #: 126433; Vendor Account:	133.96
		Total ADAPCO INC	133.96
Vendor 556712 -- MONTECITO WATER DISTRICT			
ACH - 689820	08/17/2020	Vendor Account:	59.98
		Total MONTECITO WATER DISTRICT	59.98
Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM			
		Vendor Invoice #: 100000016143834; Vendor Account:	
ACH - 690933	08/25/2020		11,854.49
		Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	11,854.49
Vendor 710175 -- STATE/FEDERAL TAXES & DIRECT DEPOSITS			
EFT	08/13/2020	Vendor Account:	15,404.81
EFT	08/27/2020	Vendor Account:	16,639.21
		Total STATE/FEDERAL TAXES & DIRECT DEPOSITS	32,044.02
Vendor 740582 -- BIG GREEN CLEANING COMPANY			
ACH - 690084	08/19/2020	Vendor Invoice #: 560988; Vendor Account:	241.00

Report : Vendor Disbursements

Selection Criteria: Fund = 4160

Layout Options: Summarized By = Fund, Vendor; Page Break At = Fund

Last Updated: 9/3/2020 4:52:40 AM

From 8/1/2020 to 8/31/2020

Fund 4160 -- Mosquito & Vector Mgt District

Disbursement	Date	Remit Description	Amount
		Total BIG GREEN CLEANING COMPANY	241.00
Vendor 767200 -- SOUTHERN CALIFORNIA EDISON			
ACH - 690088	08/19/2020	Vendor Invoice #: 3-011-6876-66; Vendor Account:	206.00
		Total SOUTHERN CALIFORNIA EDISON	206.00
Vendor 767800 -- THE GAS COMPANY			
ACH - 689234	08/10/2020	Vendor Account:	18.82
		Total THE GAS COMPANY	18.82
Vendor 776537 -- COX COMMUNICATIONS - BUSINESS			
ACH - 689845	08/17/2020	Vendor Account:	404.35
		Total COX COMMUNICATIONS - BUSINESS	404.35
Vendor 849629 -- VECTOR CONTROL JOINT POWERS AGENCY			
W - 09752263	08/19/2020	Vendor Invoice #: VCJPA-2020-136; Vendor Account:	99.80
		Total VECTOR CONTROL JOINT POWERS AGENCY	99.80
Vendor 855111 -- Vision Service Plan-CA			
ACH - 690946	08/25/2020	Vendor Invoice #: 810204837; Vendor Account:	195.18
		Total Vision Service Plan-CA	195.18
Vendor 874582 -- BAY ALARM COMP			
W - 09752820	08/31/2020	Vendor Invoice #: 148552200815M; Vendor Account:	156.75
		Total BAY ALARM COMP	156.75



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER _____
STATEMENT DATE 08-24-2020
AMOUNT DUE \$1,106.15
NEW BALANCE \$1,106.15
PAYMENT DUE ON RECEIPT

000001856 01 SP 0.560 106481225415094 P

MVM DISTRICT
ATTN BRIAN CARERA
PO BOX 1389
2450 LILLIE AVE
SUMMERLAND CA 93067-1389

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
MVM DISTRICT	Previous Balance	Purchases And Other + Charges	Cash Advances +	Cash Advance Fees +	Late Payment Charges	- Credits	- Payments	New Balance =	
Company Total	\$1,305.36	\$1,106.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,305.36	\$1,106.15	

CORPORATE ACCOUNT ACTIVITY					
MVM DISTRICT					TOTAL CORPORATE ACTIVITY
					\$1,305.36 CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-03	08-03	74798260216000000000019	PAYMENT - 688382 00000 A	1,305.36 PY	

NEW ACTIVITY					
VESNA IBARRA		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$90.83	\$0.00	\$90.83
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-31	07-30	24431060213091937003858	SANTA BARBARA HOME IMP SANTA BARBARA CA	29.28	
08-04	08-03	24765010217091003452796	MINER'S ACE HARDWARE GOLETA CA	35.12	
08-11	08-10	24765010224839000244959	CALIFORNIA FRESH MARKET PISMO BEACH CA	13.00	
08-21	08-20	24765010234839000135593	CALIFORNIA FRESH MARKET PISMO BEACH CA	13.43	

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE	1,305.36
08/24/20	.00	PURCHASES & OTHER CHARGES	1,106.15	
AMOUNT DUE 1,106.15		CASH ADVANCES	.00	
		CASH ADVANCE FEES	.00	
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335		LATE PAYMENT CHARGES	.00	
		CREDITS	.00	
		PAYMENTS	1,305.36	
		ACCOUNT BALANCE	1,106.15	



Company Name: MVM DISTRICT
Corporate Account Number:
Statement Date: 08-24-2020

NEW ACTIVITY					
JESSICA E SPRIGG		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$93.62	\$0.00	\$93.62
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-20	08-19	24801970233400010000301	CARPINTERIA VALLEY LUMBE CARPINTERIA CA		74.03
08-21	08-20	24801970234400012000597	CARPINTERIA VALLEY LUMBE CARPINTERIA CA		19.59
RORRY R SHARP		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$88.23	\$0.00	\$88.23
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-29	07-27	24761970210091170000051	PRAXAIR DIST INC 70161 8059660829 CA		72.08
08-11	08-10	24765010224839000109871	CALIFORNIA FRESH MARKET PISMO BEACH CA		16.15
KAREN EGGERMAN-SCHULTZ		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$280.16	\$0.00	\$280.16
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-29	07-27	24610430210010179203290	THE HOME DEPOT #6623 GOLETA CA		5.15
07-30	07-29	24231680212837000346899	SMART AND FINAL 914 SANTA BARBARA CA		9.25
07-31	07-30	24692160212100314472280	REI.COM 800-426-4840 WA		147.61
08-13	08-12	24137460226001047634462	USPS PO 0575840167 SUMMERLAND CA		4.24
08-17	08-13	24761970227091173000109	PRAXAIR DIST INC 70161 8059660829 CA		54.05
08-19	08-17	24761970231091177000059	PRAXAIR DIST INC 70161 8059660829 CA		15.39
08-24	08-21	24231680235837000414641	SMART AND FINAL 702 GOLETA CA		44.47
DONALD CRAM		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$363.32	\$0.00	\$363.32
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-06	08-05	24040830218900014200118	LA CUMBRE FEED SANTA BARBARA CA		169.50
08-07	08-06	24692160219100174331280	SQ *KENNEDY'S AUTOMOTIVE SANTA BARBARA CA		23.95
08-11	08-10	24765010224839000244926	CALIFORNIA FRESH MARKET PISMO BEACH CA		7.82
08-12	08-10	24761970224091177000041	PRAXAIR DIST INC 70161 8059660829 CA		81.08
08-21	08-20	24015170233002611867291	76 - CHARLTON C MILLER PISMO BEACH CA		65.49
08-21	08-20	24765010234839000392624	CALIFORNIA FRESH MARKET PISMO BEACH CA		15.48
BRIAN J CABRERA		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$189.99	\$0.00	\$189.99
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-24	07-23	24692160205100591439274	IN *KEYMAN 805-8893327 CA		160.00
07-29	07-28	24692160210100003948865	SQ *LORI'S MOBILE NOTARY SANTA BARBARA CA		15.00
08-14	08-13	24493980227026989509517	ZOOM.US 888-799-9666 CA		14.99



**MOSQUITO and VECTOR MANAGEMENT DISTRICT
of SANTA BARBARA COUNTY**

DISEASE SURVEILLANCE REPORT

August 2020

Live Mosquito-Borne Virus Surveillance

Mosquito activity along the south coast of Santa Barbara was low to moderate. Trapping at the Oceano Dunes Campground and Lagoon, however, resulted in some of the highest catch numbers in the District’s history.

Location	Date	Number of Mosquitoes	Type of Trap	Number of Traps	Mosquitoes per Trap Night	Pools Submitted	Result
Santa Barbara County							
Santa Barbara Airport at Gate V54	8/4-8/7	2	gravid	3	0.22	1	Negative
El Estero Wastewater Treatment Plant	8/12-8/14	17	gravid	3	2.8	2	Negative
El Estero Water Treatment Plant	8/13-8/14	195	CO ₂	9	21.67	4	Negative
Lake Los Carneros	8/17-8/19	32	gravid	3	5.3	3	Pending
Lake Los Carneros	8/21-8/22	23	CO ₂	8	2.875	4	Pending
UCSB West Campus Stables	8/25-8/26	2	CO ₂	4	0.5	0	
UCSB/SB Air Bluffs	8/25-8/26	161	CO ₂	8	20.125	4	Pending
UCSB/SB Air Bluffs	8/25-8/28	18	gravid	1	6.0	1	Pending
San Luis Obispo County							
Oceano Wetland	8/10-8/11	4,335	CO ₂	9	481.67	35	Negative
Chumash Park	8/10-8/11	105	CO ₂	3	35.0	2	Negative
Oceano Wetland	8/26-8/27	19,174	CO ₂	12	1597.8	38	Pending

West Nile Virus Activity

No WNV activity of any kind has been detected in Santa Barbara County this year, to date.

There have been 35 reported cases of human infection with WNV this year in California from 10 counties. Fatalities have been reported from Madera (1) and Los Angeles (1) Counties.

One dead woodpecker in Santa Barbara County was reported to the hotline in August. It was not accepted for testing because it had been infested with ants. So far this year, 142 birds have tested positive for WNV in California in 17 counties. A total of 1420 positive mosquito pools were reported from 26 counties this year; this time last year, there were 2516 positive pools.

St. Louis Encephalitis Virus Activity

No cases of humans infected with SLEV have been reported in California this year. As of 8/28/2020, 268 positive mosquito pools were reported from eight counties.

Zika Virus and Invasive *Aedes* Mosquito Update

There has been no reportable Zika virus activity in California in August. Invasive *Aedes* are present in the following counties: Los Angeles, Orange, San Diego, Riverside, San Bernardino, Imperial, Kern, Kings, Fresno, Madera, Merced, San Joaquin, Placer, Sacramento, Shasta, Stanislaus, and Tulare. Shasta County is a new addition to this list after identifying both *Aedes albopictus* and *Aedes aegypti* for the first time this month.

Western Equine Encephalitis

There was no reportable WEE activity in California for August.

Sentinel Chicken Flocks

The District currently maintains four sentinel chicken flocks in Santa Barbara County located at the Goleta Sanitary District, Mission Hills Community Services District, the Solvang City Wastewater Treatment Plant, and the U.S. Forest Service Fire Station in Carpinteria. Blood samples were collected from these chickens the weeks of August 3 and August 17, and all tested negative for the presence of WNV, SLEV and WEE antibodies. In 2020, 41 sentinel chickens from six California counties have tested positive for WNV.

Hantavirus

On August 31, the District was informed that a 34-year-old man in the City of Buellton has tested positive for hantavirus. The patient has fully recovered. Biologists from the California Department of Public Health, Vector Borne Disease Section, will be inspecting the probable site of infection sometime in the second week of September.

County of Exposure for Reported Hantavirus Pulmonary Syndrome (HPS) Cases (1980-2017)¹

Number of HPS Cases (n = 61)

- 18
- 6 - 10
- 1 - 5
- 0

Human cases of HPS

Deer Mouse
Peromyscus maniculatus

SNV Positive Deer Mice 1980-2016

The deer mouse, *Peromyscus maniculatus*, is the primary reservoir and vector of Sin Nombre virus in California. Hantavirus is the name of a group of viruses carried by rodents, some of which cause hantavirus pulmonary syndrome (HPS). Sin Nombre virus (SNV) is the specific hantavirus that causes HPS in the Western United States. HPS is 30% fatal to humans. Similar in size to the house mouse, the deer mouse is present throughout most of North America. Their fur is brown to gray on top and white underneath. Their large ears do not have fur. They are typically found in wild areas but will enter structures for food, water, or shelter. An infected mouse will look and behave as normal. SNV is transmitted through contact with infected rodent urine, feces, or saliva. Airborne transmission can also occur when infected droppings, saliva, or urine are stirred-up, i.e. when swept or vacuumed in a poorly ventilated space. Other possible routes of transmission are through a rodent bite or contact with a dead rodent.

Mosquito and Vector Management District of Santa Barbara County

Report of District Operations -August 2020

Location	Mosquito					Bees & Wasps			Rats & Mice		Surveillance			Other		Total
	Inspection Hours	Treatment Hours	Service Requests	Fish Requests	Standing Water Reports	Inspection Hours	Treatment Hours	Service Requests	Inspection Hours	Service Requests	WNV Bird	Chickens	Mosquito Pools	Bedbugs	Misc. Requests	Total hours devoted to zone
Goleta	36.0	5.0								1		5.5		1	46.50	
Goleta Valley	29.5	12.5		1		1.0	3.5		7.5	2		8.5			62.50	
Rancho Embarcadero	2.0	1.5													3.50	
Isla Vista	5.0	1.0							6.0			7.0			19.00	
Hope Ranch	2.0														2.00	
Hidden Valley															0.00	
Santa Barbara area	20.5	2.0		1		1.0		1				8.0			31.50	
Mission Canyon									5.0						5.00	
Montecito	12.5	1.5		1	2									1	14.00	
Summerland	2.0	1.5									1.0				4.50	
Carpinteria	10.0	1.0							1.0						12.00	
Carpinteria Valley	2.0	1.0										5.0			8.00	
Carp Salt Marsh	19.0	10.0													29.00	
Camino Real	2.5	1.0													3.50	
Storke Ranch	1.0	0.5													1.50	
Goleta Sanitary															0.00	
City of Goleta	3.0	1.0										12.0			16.00	
UCSB	6.0	2.0		1											8.00	
Santa Barbara Airport	14.0	10.5										0.5			25.00	
City of Santa Barbara	3.5	0.5													4.00	
SoCalGas															0.00	
South County	170.5	52.5	0	4	2	2.0	3.5	1	19.5	3	0.0	11.5	36.0	0	2	295.50
North County				1				2	0.5	2		19.0				19.50
Pismo Beach	6.75	4.0										7.5			18.25	
Oceano Dunes	31.75	8.5										20.75			61.00	
San Luis Obispo															0.00	
SLO County	38.50	12.5	0	0	0	0.0	0.0	0	1.0	0	0.0	0.0	28.25	0	0	80.25
Monthly Totals	209.00	65.0	0	5	2	2.0	3.5	3	21.0	5	0.0	30.5	64.25	0	2	395.25
Year to Date	1507.50	455.5	23	39	12	16.5	11.5	13	49.0	17	0.0	312.5	214.50	2	6	

	This Month	Year to Date
Total Inspection Hours	232.0	1573.0
Total Treatment Hours	68.5	467.0
Total Mileage	4,525.0	25,783.0

September 4, 2020

Account		MOU Maximum	FYE20	FYE19	FYE18	MOU Status
1	Wynmark	\$ 1,630	\$966.47	\$1,143.53	\$1,365.00	FYE21 Complete
3	Goleta Sanitary District	\$ 5,425	\$5,174.11	\$3,598.48	\$4,044.15	FYE 21 complete
4	Goleta, City of	\$ 19,609	\$2,802.59	\$5,217.48	\$2,230.54	FYE21 complete
5	Oceano Dunes District	\$35,000*	\$14,871.28	\$9,623.00	\$16,261.56	FYE21 complete
6	Pismo Beach, City of	\$ 16,920	\$4,024.30	\$4,438.80	\$5,037.80	FYE21 complete
7	Santa Barbara Airport	\$ 80,800	\$68,547.72	\$45,749.85	\$51,443.09	FYE21 Complete
8	Santa Barbara, City of	\$ 8,798	\$4,591.18	\$5,691.54	\$5,862.67	FYE21 Complete
9	SoCalGas	\$ 3,100	\$2,410.70	\$525.00	\$1,015.00	FYE21 informal agreement approved by SCG
10	Cal-Storke, LLC	\$ 2,100	\$1,065.26	\$1,050.00	\$1,540.00	FYE21 complete
11	UCSB	\$ 41,000	\$35,038.62	\$25,584.03	\$11,439.49	FYE 21 complete
12	San Luis Obispo, County of	\$ 15,420	\$10,819.61	\$6,489.76	\$7,842.40	MVMD contract approved by Env. Health Dept. but SLO County has cut their trapping budget for FYE21

	September 1, 2020	Budgeted
FYE 2021	\$20,335.49	\$110,000
FYE 2020	\$150,311.84	\$ 105,000
FYE 2019	\$109,111.47	\$ 100,000
FYE 2018	\$108,081.70	\$ 70,000
FYE 2017	\$ 87,923.06	\$ 105,000
FYE 2016	\$ 58,114.04	\$ 115,000
FYE 2015	\$ 99,346.50	\$ 120,000

CONSULTING SERVICES AGREEMENT

This Agreement is entered into effective the 1st day of September, 2020 by and between Total Compensation Systems, Inc. ("Consultant"), a California corporation with principal offices located at 5655 Lindero Canyon Road, Suite 223, Westlake Village, California, 91362 and Mosquito & Vector Management District of Santa Barbara County ("Customer").

The following shall govern the provision of consulting services by Consultant to Customer.

1. Consulting Services. Consultant shall provide the consulting services described on Schedule 1 attached hereto.
2. Compensation to Consultant. Customer shall pay Consultant for the consulting services described on Schedule 1 attached hereto the compensation set forth on Schedule 2 attached hereto.
3. Term and Termination. (a) Term. This Agreement shall commence on the date first written above and shall continue in effect until July 31, 2021, or until all consulting services described on Schedule 1 have been performed, whichever occurs first, unless sooner terminated in accordance with the provisions of this Agreement. (b) Termination Without Cause. This agreement may be terminated at any time by either party upon sixty (60) days prior written notice to the other party. (c) Termination With Cause. Either party shall have the right to terminate this Agreement upon the failure of either party to observe any of the covenants and agreements required to be observed by it under this Agreement, and such failure continues for a period of thirty (30) days after written notice thereof. (d) Rights and Obligations after Termination. Termination of this agreement shall not relieve either party of any rights or obligations arising out of the Agreement prior to termination, with the exception that the amount of the final payment that shall be made by Customer shall be based solely upon the percentage of work that was completed by Consultant.
4. Customer Will Provide Information. Customer shall provide Consultant with the information necessary for Consultant to provide the consulting services described on Schedule 1 attached hereto.
5. Authorization to Acquire Information. Customer hereby authorizes Consultant to acquire the necessary information reasonably required by Consultant to provide the consulting services described on Schedule 1 attached hereto from any agency, agencies, source or sources.
6. Customer's Right to Provide Information. Customer represents and warrants to Consultant that it has the right to provide the information that will be given by Customer to Consultant, or which will be acquired by Consultant pursuant to paragraphs 4 and 5 above.
7. Limitation on Services. Customer understands that Customer retains sole authority and responsibility for the operation and design of all Customer's employee benefit plans.
8. Ownership of Systems and Materials. All systems, programs, operating instructions, forms and other documentation prepared by or for Consultant shall be and remain the property of Consultant. All data source documents provided by Customer shall remain the property of Customer.
9. Indemnification. (a) By Customer. Customer hereby agrees to defend and indemnify Consultant and hold Consultant harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Customer's gross negligence or willful misconduct. (b) By Consultant. Consultant hereby agrees to defend and indemnify Customer and hold Customer harmless against any claims, injury, costs or damages (including actual attorneys' fees incurred) resulting from Consultant's gross negligence or willful misconduct.

10. General.

- a. Relationship of the Parties. The relationship between Consultant and Customer established by this Agreement is that of independent contractors. Consultant and Customer shall each conduct its respective business at its own initiative, responsibility, and expense, and shall have no authority to incur any obligations on behalf of the other.
- b. Force Majeure. No party shall have liability for damages or non-performance under this Agreement due to fire, explosion, strikes or labor disputes, water, acts of God, war, civil disturbances, acts of civil or military authorities or the public enemy, transportation, facilities, labor, fuel or energy shortages, or other causes beyond that party's control.
- c. Entire Agreement. This Agreement and the Schedules attached hereto contain the entire agreement between the parties and supersedes all previous agreements and proposals, oral or written, and all negotiations, conversations, or discussions between the parties related to the subject matter of this Agreement. This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled or waived in whole or in part, except by written amendment signed by both of the parties hereto.

11. Confidentiality. Consultant recognizes that its work will bring it into close contact with confidential information of Customer, including personal information about employees of Customer. Consultant agrees not to disclose anything that is the confidential information of Customer, or that is proprietary to Customer, including its software, its legacy applications, and its databases, to any third party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as set forth below.

"CONSULTANT"
TOTAL COMPENSATION SYSTEMS, INC.

"CUSTOMER"
MOSQUITO & VECTOR MANAGEMENT
DISTRICT OF SANTA BARBARA COUNTY

Signed: 

Signed: _____

By: Geoffrey L. Kischuk

By: _____

Title: President

Title: _____

Date: August 27, 2020

Date: _____

SCHEDULE 1

For the purposes of this Agreement, "consulting services" shall include the following services provided by Consultant to Customer:

Consulting reports including all actuarial information necessary for Customer to comply with the requirements of current GASB accounting standards 74/75 related to retiree health benefits for two years, including one full valuation and one "roll-forward" valuation. Study results will be separated between one employee classification. Consultant will provide as many copies of the final reports as Customer shall reasonably request.

Services do not include Consultant's attendance at any meetings, unless requested by Customer at the fee shown in Schedule 2. Services also do not include a funding valuation unless requested by Customer at the fee shown in Schedule 2

SCHEDULE 2

Customer shall pay Consultant for the retiree health valuation report based on the full valuation a total of \$3,000. One-half, or \$1,500 shall be due within 30 days of the commencement of work by Consultant. One-half, or \$1,500 shall be due within 30 days of the delivery by Consultant to Customer of the draft consulting report for the full valuation (or within 30 days of contract termination, if earlier). Customer shall also pay Consultant for the retiree valuation report based on the “roll-forward” valuation a total of \$1,500 within 30 days of the delivery by Consultant to Customer of the draft consulting report for the “roll-forward” valuation (or within 30 days of contract termination, if earlier)

If Consultant receives a non-refundable deposit from Customer of \$1,350 by November 1, 2020, all amounts shown above shall be reduced by 10%.

In addition to the above fees, Customer agrees to pay Consultant an all-inclusive fee of \$1,900 per meeting to attend meetings related to the consulting services. Customer shall pay such meeting fees within 30 days of the meeting. Also in addition, to all of the above fees, Customer will pay Consultant \$900 for each “funding valuation” requested by Customer. Neither the meeting fee nor the fee for a “funding valuation” shall be subject to the above discount or to any other discounts.

TCS Total Compensation Systems, Inc.

August 27, 2020

Brian Cabrera
General Manager
Mosquito & Vector Management District of Santa Barbara County
PO Box 1389
Summerland, CA 93067-1389

Dear Brian,

This letter is our proposal for GASB 74/75 actuarial valuation services. The proposal includes a full actuarial valuation as of June 30, 2020 as well as an anticipated roll-forward valuation as of June 30, 2021.

Fees and Our 10% Discount

To confidently schedule existing clients, we provide an incentive for clients who make a commitment in advance of the valuation date. To reserve a place in our schedule, please send the signed contract and non-refundable deposit of one-half of the full valuation fee by November 1, 2020. The deposit is non-refundable because of the preliminary work we do to streamline valuations, as well as to compensate for downtime of resources that could result from cancelled contracts. By reserving a spot, Mosquito & Vector Management District of Santa Barbara County is not only guaranteed a valuation slot, but is given priority over every client that didn't reserve one. We give a 10% discount of the full valuation fee as well as of the subsequent roll-forward valuation fee to those who reserve a spot by November 1, 2020. That means that, to reserve a spot, we must receive the signed contract and a check for \$1,350 – i.e. one-half of 90% of \$3,000 – by November 1, 2020. The following table shows the new fees under GASB 74/75:

	<u>Full GASB 74/75</u>	<u>GASB 74/75 w/ 10% Discount</u>
Fee for Full Valuation	\$3,000	\$2,700
Roll-forward Valuation for 2 nd Year	\$1,500	\$1,350

Our fees are generally all-inclusive without additional charges for phone calls, re-work, or additional information. However, because the vast majority of our clients do not require an in-person meeting or separate valuation for funding purposes we prefer not to bake those costs into our standard fees. In cases where these services are desired, we charge \$1,900 for an in-person meeting and \$900 for a separate funding valuation. Other additional non-valuation projects are priced on a case by case basis.

If you choose *NOT* to reserve a spot, we still hope to work with you on the GASB 74/75 valuation, though it will be at the full fee quoted above.

Second Year Roll-Forward Valuation

As you know, GASB 75 requires a full actuarial valuation at least every two years. Because your last full valuation was performed as of June 30, 2018, you are due for this full valuation as of June 30, 2020. While this proposal does include the subsequent roll-forward valuation that we anticipate performing as of June 30, 2021, we will confirm with you prior to performing that work to ensure circumstances have not changed and that you would still like for us to proceed with the roll-forward valuation.

Timing and Data Requirements

Our records indicate that you will use the results of this June 30, 2020 valuation in your financials for the fiscal year ending June 30, 2021. This means that the valuation process is spread over a longer timeframe since the valuation census data should still be as of June 30, 2020 but asset and audit information will not be available until several months afterwards.

The following timeline shows when the primary data items are expected to be provided.

Data Item	Anticipated Delivery	Responsible Party
Census Data	June-August	Mosquito & Vector Management District of Santa Barbara County
Asset Information	October-February	Mosquito & Vector Management District of Santa Barbara County
Audit Report/CAFR	January-March	Mosquito & Vector Management District of Santa Barbara County
Draft Report	January-May	TCS

Please let us know if you have any questions about the above or generally about retiree health or pension benefits. We would very much appreciate once again having the opportunity to work with Mosquito & Vector Management District of Santa Barbara County.

Sincerely,



Geoffrey L. Kischuk
Actuary
gkischuk@totcomp.com



Will Kane
Actuary
wkane@totcomp.com

We require the following information in order to complete your retiree health actuarial valuation:

- **Census Data.** Demographic information as of the valuation date for active employees and retirees receiving health benefits. See below for specific data items needed.
- **Asset Statement.** If retiree health benefits are being funded through an irrevocable trust, please provide the annual trust statement for the full fiscal year ending on the valuation date.
- **Audit Report / CAFR.** Your most recent audited financial statements.
- **Description of Benefit Arrangement.** Either your most recent collective bargaining agreements or a summary of the retiree health benefits and eligibility. If the benefit structure has changed since the last actuarial valuation, a brief description of the change is helpful.
- **Medical Premium Rate Summary.** A summary exhibit that shows the full premium rates (even if the employer only pays up to a certain amount) for medical plans available to active employees and pre-Medicare retirees. Not necessary if you participate in CalPERS Medical as those rates are published and applicable broadly.
- **Other Useful Information.** Every retiree health plan is unique! If there is information not listed above or below that you believe would be helpful, please feel free to provide it.

For Each Active Employee (any active employee who may be eligible for future retiree health benefits)

- Required Information
 - Date of Birth
 - Sex
 - Date of Hire
 - Employee Group (e.g. Police, Fire, Management, Classified, Certificated, Miscellaneous)
 - Full-Time Equivalent Fraction / Full-Time or Part-Time Indicator / Hours Per Week
- Other Helpful Information
 - Name
 - Identifier (e.g. Employee ID, SSN, Last 4 SSN)
 - Active Medical Premium Amount
 - Medical Plan Name
 - Medical Coverage Tier (Single, 2-Party, Family)

For Each Retiree (any retiree receiving health coverage (even if self-pay) or health payments through employer)

- Required Information
 - Date of Birth
 - Sex
 - Date of Retirement (to the extent available)
 - Date/Age Benefit Ends (only needed if differs amongst retirees – e.g. Lifetime for some and to Age 65 for others)
 - Employee Group (e.g. Police, Fire, Management, Classified, Certificated, Miscellaneous)
 - Medical Premium – Total Amount (even if employer only pays up to a capped amount)
 - Medical Premium – Employer Portion (including employer reimbursement of Retiree Portion, if any)
 - Medical Premium – Retiree Portion
 - Employer Paid Amount for any Non-Medical Health Benefits (Dental, Vision, Life Insurance, Medicare Part B, HRA Contributions, Cash-In-Lieu, etc.)
 - Medical Plan Name
 - Medical Coverage Tier (Single, 2-Party, Family)
- Other Helpful Information
 - Name
 - Identifier (e.g. Employee ID, SSN, Last 4 SSN)

TCS Actuarial Clients

Following is a list of California public employers for which we have performed retiree health valuation services.

Acalanes Union High School District	Cascade Union Elementary School District
Acton-Agua Dulce Unified School District	Casitas Municipal Water District
Adelanto Elementary School District	Castro Valley Sanitary District
Alameda County Office of Education	Castroville Community Services District
Alameda County Waste Management Authority	Central Elementary School District
Alisal Union School District	Central Union School District
Allan Hancock Joint Community College District	Centralia Elementary School District
Alpine Springs County Water District	Ceres Unified School District
Alpine Union Elementary School District	Cerritos Community College District
Alta Loma School District	Chabot-Las Positas Community College District
Alvord Unified School District	Chaffey Community College District
Amador County Office of Education	Chaffey Joint Union High School District
Anderson Union High School District	Chatom Union School District
Antelope Valley College	Chino Valley Unified School District
Antelope Valley Mosquito & Vector Control District	Chualar Union School District
Antelope Valley Union High School District	Citrus Community College District
Antelope Valley-East Kern Water Agency	City College of San Francisco Bookstore
Apple Valley Unified School District	City of Arcata
Arcadia Unified School District	City of Auburn
Arcohe Union Elementary School District	City of Bell
Armona Union Elementary School District	City of Bellflower
Arrowbear Park County Water District	City of Blue Lake
Associated Students of San Jose State University	City of Buena Park
Atascadero Unified School District	City of Calabasas
Atwater Elementary School District	City of Canyon Lake
Auburn Union Elementary School District	City of Capitola
Baldy View Regional Occupation Program	City of Chino
Banning Unified School District	City of Chino Hills
Banta Elementary School District	City of Claremont
Barstow Community College District	City of Colton
Bass Lake Joint Union Elementary School District	City of Covina
Bassett Unified School District	City of Elk Grove
Bay Area Rapid Transit District	City of Emeryville
Bear Valley Unified School District	City of Folsom
Beaumont-Cherry Valley Recreation and Park District	City of Fountain Valley
Belmont Redwood Shores School District	City of Garden Grove
Berkeley Unified School District	City of Imperial Beach
Big Bear City Airport	City of Industry
Big Bear City Community Services District	City of Ione
Blue Lake Union School District	City of Irwindale
Bonny Doon Union Elementary School District	City of La Puente
Butte-Glenn Community College District	City of Lafayette
Cabrillo College Foundation	City of Lake Forest
Cabrillo Community College District	City of Lakeport
Cachuma Operation and Maintenance Board	City of Lawndale
Calistoga Joint Unified School District	City of Loma Linda
Carmel Unified School District	City of Los Alamitos
Carmichael Water District	City of Manhattan Beach

City of Menifee	Diocese of San Bernardino
City of Mission Viejo	Dos Palos Oro Loma Joint Unified School District
City of Morro Bay	Downey Unified School District
City of Porterville	Duarte Unified School District
City of Rancho Santa Margarita	Ducor Union Elementary School District
City of Rolling Hills	Durham Unified School District
City of San Clemente	East Whittier City School District
City of Scotts Valley	Eastside Union School District
City of Signal Hill	El Camino Community College District
City of Simi Valley -- General Unit	El Dorado Hills County Water District
City of Solvang	El Dorado Irrigation District
City of Stanton	El Dorado Union High School District
Claremont Unified School District	El Rancho Unified School District
Cloverdale Unified School District	El Segundo Unified School District
Coachella Valley Mosquito and Vector Control District	El Toro Water District
Coachella Valley Unified School District	Elk Grove Benefit Employee Retirement Trust
Coast Community College District	Elk Grove Unified School District
Coastline Regional Occupational Program	Emery Unified School District
Coastside County Water District	Escalon Unified School District
Coastside Fire Protection District	Etiwanda School District
College and Career Advantage	Eureka City Schools
College of Marin	Fairfax Elementary School District
College of the Desert	Fairfield-Suisun Sewer District
College of the Redwoods	Feather River Community College District
College of the Sequoias	Ferndale Unified School District
College of the Siskiyous	Fieldbrook Elementary School District
Colusa County Office of Education	Fillmore Unified School District
Compton Community College District	First 5 San Benito
Compton Creek Mosquito Abatement District	Folsom-Cordova Unified School District
Conrad Hilton Foundation	Fontana Unified School District
Contra Costa Community College District	Foothill-DeAnza Community College District
Contra Costa County Office of Education	Fortuna Union High School District
Copper Mountain Community College District	Fountain Valley Elementary School District
Corcoran Joint Unified School District	Fowler Unified School District
Corona-Norco Unified School District	Franklin Elementary School District
Cotati-Rohnert Park Unified School District	Fremont Union High School District
Cottonwood Fire Protection District	Freshwater School District
Cottonwood Union School District	Fresno County Superintendent of Schools
Crestline Sanitation District	Fruitvale Elementary School District
Cuesta College	Fullerton Elementary School District
Cutten Elementary School District	Galt Joint Union Elementary School District
Cypress Charter High School	Garfield School District
Cypress School District	Glendale Community College District
Davis Joint Unified School District	Glenn County Office of Education
Del Norte County Schools	Gold Coast Transit
Del Paso Manor Water District	Gold Oak Union Elementary School District
Delano Joint Union High School District	Goleta Water District
Denair Unified School District	Goleta West Sanitary District
Desert Center Unified School District	Great Basin Unified Air Pollution Control District
Desert Health Care District	Greater Anaheim Special Education Local Plan Area
Desert Sands Unified School District	Greenfield Union Elementary School District

Grossmont-Cuyamaca Community College District
Guadalupe Union Elementary School District
Guerneville Elementary School District
Gustine Unified School District
Hacienda La Puente Unified School District
Happy Valley Union Elementary School District
Hart Ransom Academic Charter School
Hart Ransom Union Elementary School District
Hartnell Community College District
Healdsburg Unified School District
Hemet Unified School District
Hi-Desert Water District
Hillsborough City School District
Housing Authority of the City of Eureka
Housing Authority of the City of Los Angeles
Housing Authority of the County of San Joaquin
Hughson Unified School District
Humboldt Bay Harbor Recreation and Conservation
District
Humboldt County Office of Education
Humboldt State University Center
Humboldt Transit Authority
Huntington Beach City Elementary School District
Igo-Ono-Platina Union School District
Imperial Community College District
Indian Wells Valley Water District
Ironhouse Sanitary District
Jacoby Creek School District
Jefferson School District
Jefferson Union High School District
John Swett Unified School District
Julian Union High School District
Kaweah Delta Water Conservation District
Kerman Unified School District
Kern Community College District
Kern Council of Governments
Kern County Law Library
Kernville Union School District
Kings County Office of Education
Kings River Union Elementary School District
Kings River-Hardwick Union School District
Kingsburg Elementary Charter School District
Kit Carson Union Elementary School District
Knights Ferry Elementary School District
La Habra City School District
Lafayette School District
Laguna Beach County Water District
Laguna Beach Unified School District
Lake Hemet Municipal Water District
Lake Tahoe Community College District
Lakeside Fire Protection District

Lakeside Union Elementary School District
Lamont Elementary School District
Lancaster School District
Las Lomas School District
Las Virgenes Municipal Water District
Lassen Community College District
Lassen County Office of Education
Lassen Municipal Utility District
Lassen Union High School District
Laton Unified School District
Lawndale Elementary School District
Le Grand Union Elementary School District
Lemon Grove School District
Lemoore Union Elementary School District
Lemoore Union High School District
Liberty Union High School District
Live Oak School District
Live Oak Unified School District
Livingston Union School District
Lodi Unified School District
Loleta Union Elementary School District
Long Beach City College
Loomis Union School District
Los Alamitos Unified School District
Los Angeles County Law Library
Los Angeles County West Vector & Vector-Borne
Disease Control District
Los Gatos-Saratoga Joint Union High School District
Luther Burbank Elementary School District
Magnolia School District
Mammoth Unified School District
March Joint Powers Authority
Marin County Office of Education
Mark West Union School District
Martinez Unified School District
Marysville Joint Unified School District
McCabe Union Elementary School District
McFarland Unified School District
McKinleyville Union School District
Meadows Union Elementary School District
Meeks Bay Fire Protection District
Mendocino-Lake Community College
Menlo Park City School District
Merced Community College District
Merced County Office of Education
Merced Union High School District
Mid-Placer Public Schools Transportation Agency
Millbrae School District
Mission Valley ROP
Mono County Office of Education
Monroe Elementary School District

Montecito Sanitary District
 Montecito Water District
 Monterey Peninsula Community College District
 Monterey Peninsula Unified School District
 Monterey Regional Waste Management District
 Moraga School District
 Moreland School District
 Morongo Unified School District
 Mosquito & Vector Management District of Santa
 Barbara County
 Mount San Antonio Community College District
 Mount San Antonio Community College District
 Auxiliary
 Mount Shasta Union School District
 Mountain View Elementary School District
 Mountain View Los Altos Union High School District
 Mt. San Jacinto Community College District
 Municipalities, Colleges and Schools Insurance Group
 Murrieta Valley Unified School District
 Napa County Office of Education
 Nevada Joint Union High School District
 New Hope Elementary School District
 New Jerusalem Elementary School District
 Newman Crows Landing Unified School District
 North Coast Unified Air Quality Management District
 North County Fire Protection District of San Diego
 County
 North Monterey County Unified School District
 North of the River Municipal Water District
 North Orange County Community College District
 North Orange County Regional Occupational Program
 North Tahoe Fire Protection District
 Northwest Mosquito and Vector Control District
 Norwalk La Mirada Unified School District
 Novato Unified School District
 Oakdale Joint Unified School District
 Oakley Union Elementary School District
 Ocean View School District
 Oceanside Unified School District
 Ohlone Community College District
 Ojai Valley Sanitary District
 Ontario Montclair School District Board of Trustees
 Orange Center School District
 Orange County Superintendent of Schools
 Orange Unified School District
 Orcutt Academy Charter
 Orcutt Union School District
 Oroville Union High School District
 Oxnard School District
 Pacheco Union School District
 Pacific Grove Unified School District
 Pacific Union School District
 Pacifica School District
 Pajaro Valley Unified School District
 Palermo Union Elementary School District
 Palm Springs Unified School District
 Palo Verde Community College District
 Palo Verde Unified School District
 Palomar Community College District
 Paradise Elementary School District
 Paradise Irrigation District
 Pasadena Area Community College District
 Patterson Joint Unified School District
 Peralta Community College District
 Perris Elementary School District
 Pico Water District
 Piedmont Unified School District
 Pioneer Union School District
 Placer County Office of Education
 Placer Hills Union School District
 Planada Elementary School District
 Pleasant Valley School District
 Plumas County Community Development Commission
 Port of Hueneme - Oxnard Harbor District
 Porterville Unified School District
 Poway Unified School District
 Processing Tomato Advisory Board
 PSA2 Area Agency on Aging
 Rancho Santiago Community College District
 Ravenswood City Elementary School District
 Reclamation District No. 1000
 Reclamation District No. 900
 Redlands Unified School District
 Reef-Sunset Unified School District
 Rescue Fire Protection District
 Rim of the World Unified School District
 Rincon del Diablo Municipal Water District
 Rincon Valley Union School District
 Rio Dell Elementary School District
 Rio Hondo Community College District
 Ripon Unified School District
 Riverbank Unified School District
 Riverdale Joint Unified School District
 Riverside Transit Agency
 Roberts Ferry Elementary School District
 Robla School District
 Rocklin Unified School District
 Rodeo-Hercules Fire Protection District
 Romoland School District
 Rosedale Union School District
 Roseland Elementary School District
 Roseville City School District

Ross School District
 Ross Valley Elementary School District
 Rowland Unified School District
 Rubidoux Community Services District
 Sacramento Suburban Water District
 Saddleback Valley Unified School District
 Salinas Union High School District
 San Bernardino City Unified School District
 San Bernardino Community College District
 San Bernardino County Superintendent of Schools
 San Bruno Park School District
 San Carlos School District
 San Francisco Community College District
 San Francisco Unified School District
 San Gabriel Valley Mosquito & Vector Control District
 San Gabriel Valley Municipal Water District
 San Jacinto Unified School District
 San Joaquin County Office of Education
 San Joaquin Delta Community College District
 San Juan Water District
 San Lorenzo Unified School District
 San Marino Unified School District
 San Mateo County Community College District
 San Mateo County Office of Education
 San Mateo County Schools Insurance Group
 San Mateo Union High School District
 Santa Ana Unified School District
 Santa Barbara Community College District
 Santa Barbara County Association of Governments
 Santa Clarita Community College District
 Santa Cruz County Office of Education
 Santa Maria Public Airport District
 Santa Monica Community College District
 Santa Paula City Housing Authority
 Santa Rita Union School District
 Santa Ynez River Water Conservation District
 Savanna Elementary School District
 Scotia Union Elementary School District
 Scotts Valley Fire Protection District
 Selma Kingsburg Fowler County Sanitation District
 Sequoia Union High School District
 Serrano Water District
 Shasta Regional Transportation Agency
 Shasta Tehama Trinity Joint Community College District
 Shasta Union Elementary School District
 Shasta Union High School District
 Shasta Union High School District Charter Schools
 Sierra Joint Community College District
 Sierra Lakes County Water District
 Sierra Unified School District
 Silicon Valley Clean Water
 Silver Valley Unified School District
 Siskiyou County Office of Education
 Siskiyou Union High School District
 Solano County Community College District
 Solano County Office of Education
 Soledad Unified School District
 Sonoma Valley Unified School District
 South Bay Union School District
 South County Support Services Agency
 South Fork Union School District
 South Monterey County Joint Union High School District
 South Pasadena Unified School District
 South San Francisco Unified School District
 South San Luis Obispo County Sanitation District
 Southern California Library Cooperative
 Southern Humboldt Joint Unified School District
 Southern Kern Unified School District
 Southern Trinity Joint Unified School District
 Southwest Transportation Agency
 Southwestern Community College District
 Squaw Valley Public Service District
 Standard Elementary School District
 Stanislaus County Office of Education
 Stanislaus Union School District
 Stege Sanitary District
 Stellar Charter School
 Successor Agency to the Redevelopment Agency of the
 City and County of San Francisco dba San Francisco
 Office of Community Investment and Infrastructure
 (OCII)
 Sundale Union Elementary School District
 Sunnyside Union Elementary School District
 Susanville Sanitary District
 Susanville School District
 Sutter County Office of Education
 Sweetwater Authority
 Taft City School District
 Tahoe-Truckee Sanitation Agency
 Tahoe-Truckee Unified School District
 TCS Miscellaneous
 Temple City Unified School District
 Town of Ross
 Tracy Joint Unified School District
 Trinidad Union School District
 Truckee Fire Protection District
 Truckee Sanitary District
 Trust for Retirees of Associated California Schools
 Turlock Unified School District
 Tustin Unified School District
 United Water Conservation District
 Upper San Gabriel Valley Municipal Water District

Val Verde Unified School District
Valley County Water District
Valley Home Joint School District
Valley Sanitary District
Ventura County Community College District
Ventura County Office of Education
Victor Elementary School District
Victor Valley Community College District
Victor Valley Union High School District
Victor Valley Wastewater Reclamation Authority
Vineland Elementary School District
Walnut Creek School District
Wasco Union Elementary School District
Washington Unified School District
Washington Union School District
Weed Union Elementary School District
West Contra Costa Transportation Advisory Committee
West Hills Community College District
West Kern Community College District
West Sonoma County Union High School District
West Valley Mission Community College District
Western Placer Unified School District
Westwood Unified School District
Wheatland School District
Williams Unified School District
Willits Unified School District
Winters Joint Unified School District
Winton School District
Woodland Joint Unified School District
Woodside Elementary School District
Yolo County Office of Education
Yosemite Community College District
Yreka Union Elementary School District
Yreka Union High School District
Yuba Community College District
Yuba County Office of Education
Yucaipa-Calimesa Unified School District

General Manager's Report

1. The District office continues to operate using coronavirus preventative measures and guidelines (staggered schedules, masks worn at the office, precautions taking during interactions with the public, etc.). Forty (40) N95 respirator masks were procured from the Santa Barbara County Agricultural Commissioner's office on 8/21. We continue to work on acquiring larger quantities of masks.
2. Four thousand five hundred and seventy-four dollars (\$4,574) were deposited in CERBT on 8/5.
3. BC participated in MVCAC's biweekly COVID-19 update teleconference. 8/4 and 8/18.
4. BC met via Zoom with the new CSDA Coastal Network Public Field Affairs Field Coordinator, Charlotte Holifield. 8/11.
5. BC attended the National Environmental Health Association webinar: "Integrated Mosquito Management" on 8/11.
6. RS, KS, DC, and VI attended the EPA webinar: "Pests Don't Socially Distance: Back-to-School Challenges and IPM Solutions" on 8/11
7. BC, VI, and KS attended the University of California Cooperative Extension webinar: "Best Management of Anti-Coagulant Rodenticides". 8/19.
8. BC attended the Entomological Association of America webinar: "Entomology Advocacy Week- Emerging Threats in Vector-Borne Diseases". 8/20/20.
9. BC attended the Special Districts Summit West webinar. 8/25/20
10. JS and BC attended the CSDA Virtual District Network Meetings. Jessica won the raffle for a \$50 Amazon gift card. 8/26.
11. BC attended the CalPERS Open Enrollment webinar. 8/27.
12. JS attended the CSDA webinar: "Voting Rights Act and Redistricting Update". 8/27.
13. JS attended the Entomological Society of America webinar: "Insect Biodiversity and Loss". 8/28.
14. Jessica has made some great improvements to the breakroom, painting the cabinet doors and shelves, curtains for the space underneath the sink and gardening in the backyard.
15. Calle Lindero update: Vector control techs Royce Sharp and Donny Cram both report that the home and yard have been cleared of debris, filth, and garbage. A foreclosure sale was scheduled for 9/3 at the SB County Courthouse.

Upcoming:

1. VCJPA will be conducting an appraisal of our property. 9/14
2. MVCAC biweekly teleconference. 9/15, 9/29
3. CalPERS Open Enrollment. 9/21 – 10/16.
4. American Mosquito Control Association webinar: "Jamestown Canyon Virus in Connecticut: Lessons Learned from 24 years of Surveillance and Research".
5. Annual audit to be conducted by Moss, Levy and Hartzheim. 10/21 – 10/22