

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF SPECIAL MEETING OF TRUSTEES  
August 17<sup>th</sup>, 2023**

The special meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 1:00 PM, on Thursday, August 17<sup>th</sup>, 2023 via teleconference and in person at the Santa Barbara City College Wake Center Campus, Room 18.

1. ROLL CALL.

TRUSTEES PRESENT:

President Robert Williams  
Secretary Craig Geyer  
Trustee Charlie Blair (remotely according to the provisions of AB 2449)  
Trustee Joe Franken  
Trustee Barbara Silver  
Trustee Russell Dahlquist  
Trustee Hugh Rafferty

TRUSTEES ABSENT:

Vice-President Teri Jory

IN ATTENDANCE:

Brian Cabrera, General Manager  
Jessica Sprigg, Administrative Assistant  
Carrie Troup, CPA  
Jeff Hoskinson, AALRR (remotely)

2. **CONSIDERATION OF TELECONFERENCING NOTIFICATIONS OR REQUESTS FROM BOARD MEMBERS** Per Government Code § 54953(f), less than a quorum of Board members may on a limited basis videoconference to Board meetings for just cause or emergency circumstances

*-Trustee Blair submitted a form (as required by AB 2449) requesting that he be able to participate in the meeting remotely due to illness. There were no objections.*

3. **CORRECTIONS RE: PRIOR TELECONFERENCING REQUESTS FOR THE APRIL 13 AND JULY 13, 2023 BOARD MEETINGS.** Trustee Rafferty attended the April 13 and July 13 meetings remotely under “just cause” but the Board inadvertently did not acknowledge and state the trustee requested the use of teleconferencing. The Board will need to acknowledge that Trustee Rafferty’s attendance at the meetings under “just cause” required teleconferencing.  
*-Trustee Rafferty requested that he be able to attend the April and July meetings remotely using audio and video technology. He had just cause and no one over the age of eighteen was present with him.*

4. CONFIRMATION OF AGENDA

*-Secretary Geyer requested that 9D be discussed after Public Comment, followed by Item 9C. He also suggested that the Closed Session be held following Items 9D and 9C. There were no objections to these changes.*

5. Staff announcements regarding District business

*-None.*

6. CORRESPONDENCE

*-None.*

7. PUBLIC COMMENT-Time reserved for the public to address the Board of Trustees relative to matters of District business not on the agenda. Comment time regarding specific agenda items will be available during consideration of the particular agenda items.

*-None.*

9. OLD BUSINESS. The Board will discuss and may take action on the following items:

D. Update on the search for a new legal counsel for the District. Discussion and action regarding interview and hiring process for attorney to serve as District general counsel.

*-Secretary Geyer suggested that this item be continued to September because a fee schedule has not been received from all candidates for the position of District legal counsel. He also recommended that the candidates provide a brief presentation to the Board at a future meeting.*

C. Consider and approve a 1-year retainer agreement for Rick Battles for legal services.

*-Secretary Geyer inquired whether it is appropriate for the agreement with Rick Battles to reference the firm from which he has retired. It was the consensus of the Board to continue this item to the September meeting.*

15. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Public Employment Title: General Counsel

*-Because Items 9D and 9C were continued to the September meeting, there was no need to hold a Closed Session on the topic of General Counsel employment.*

8. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

A. Approval of the Minutes of the July 13<sup>th</sup>, 2023 regular meeting

B. Approval of the July Disbursement Report

C. Approval of the July Disease Surveillance Report

D. Approval of the July District Operations Report

*-It was moved by Trustee Rafferty and seconded by Trustee Franken to approve the Items of General Consent following discussion. Motion passed 7-0-0 by roll call vote.*

9. OLD BUSINESS. The Board will discuss and may take action on the following items:

A. Approval of the July Financial Statements for County Fund 4160

*-Carrie Troup discussed the operating budget and the timeline for when the County will upload the figures from the budget into the financial system.*

B. Accounts receivable contracts' status (5909 Misc. Revenue)

*-Due to the amount of rain this year, the amount of contract revenue has been higher than anticipated. Contacts with the entities that have exceeded the previously agreed to amount have been amenable to altering their agreements with the District to cover the overage.*

10. NEW BUSINESS. The Board will discuss and may take action on the following items:

A. Discussion and action to be taken regarding the upcoming Annual Performance Review for General Manager Cabrera in September.

*-Trustee Franken, Trustee Dahlquist, and President Williams will serve on an ad-hoc committee to perform the evaluation of GM Cabrera and will report back to the full Board during a Closed Session at the September meeting.*

11. REVIEW OF THE CALIFORNIA HEALTH & SAFETY CODE, CHAPTER 1. MOSQUITO ABATEMENT AND VECTOR CONTROL DISTRICTS, ARTICLE 2, §§ 2010, 2011, 2012, 2013 and 2014.

*-This section of the California Health and Safety Code outlines the procedures required in order to form a mosquito control district.*

12. REQUESTS FOR FUTURE AGENDA ITEMS

*-Trustee Geyer would like to discuss altering the assessment rates so that the upper limit of the allowable assessment rate is the same in each of the assessment zones.*

*-Trustee Dahlquist suggested that the meeting time for District Board meetings be changed to 1PM. Staff will draft a resolution for Board consideration that would modify the meeting time.*

13. GENERAL MANAGER'S REPORT

*-Staff has been fielding many requests for mosquitofish.*

*-The technicians have been setting many mosquito traps throughout the county.*

*-Staff from the offices of Monique Limon, Salud Carbajal, and Gregg Hart will be visiting the office this month in an effort to learn more about special districts.*

14. BOARD ANNOUNCEMENTS

*-Trustee Rafferty announced that he will soon need to be reappointed and is taking the necessary steps to do so.*

15. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Public Employment Title: General Counsel

*-Item discussed following Old Business Items 9D and 9C.*

16. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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Robert Williams  
Board President

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Craig Geyer  
Board Secretary

